Community Corrections Partnership (CCP)
Community Advisory Board (CAB) Meeting

Thursday, April 11, 2019
10:00 a.m. to 12:00 p.m.
Probation Dept., Sequoia Room
50 Douglas Drive, Martinez CA

Agenda

1. Introductions and Announcements
   • CAB Subcommittees’ work plans due at the next CAB Meeting on May 9, 2019

2. Public Comment

3. Approve March CAB Meeting Minutes [VOTE] (Attachment 1)

4. Public Defender Request for $4,750 for Cost to Support a full time AmeriCorps VISTA Fellow for one year [VOTE] (Attachment 2)

5. CAB Member Meeting Updates
   a. 3/26 BOS Meeting (Harry Thurston)
   b. 4/1 PPC Meeting (Harry Thurston)
   c. Prop 47 Local Advisory Committee Meeting (Harry Thurston)
   d. Programs and Services (Rolanda Wilson) (Attachment 3)
      • Appoint additional CAB members to the Programs and Services Committee [VOTE]
   e. Outreach and Community Engagement (Michael Pitts) (Attachment 4)

6. Adjourn

Next Meetings:

<table>
<thead>
<tr>
<th>CCP Exec Committee</th>
<th>Public Protection Committee</th>
<th>Community Advisory Board</th>
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<tbody>
<tr>
<td>Friday, June 7, 2019 8 a.m.</td>
<td>Monday, May 6, 2019 10:30 a.m.</td>
<td>Thursday, May 9, 2019 10 a.m. to 12 p.m.</td>
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<tr>
<td>Probation Dept, Sequoia Room 50 Douglas Drive, Suite 200 Martinez, CA 94553</td>
<td>County Admin. Bldg., Room 101 651 Pine Street Martinez, CA 94553</td>
<td>Probation Dept, Sequoia Room 50 Douglas Drive, Suite 200 Martinez, CA 94553</td>
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</table>

The Community Corrections Partnership (CCP) will provide reasonable accommodations for persons with disabilities planning to attend CCP Executive Committee meetings. Contact the staff person listed below at least 48 hours before the meeting.

Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CCP Executive Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at http://www.co.contra-costa.ca.us/index.aspx?nid=3113

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Donte Blue, Committee Staff Phone (925) 335-1977 donte.blue@cao.cccounty.us
Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order): Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its meetings and written materials. Following is a list of acronyms that may be used in the Community Advisory Board on Realignment meetings:

- AB Assembly Bill
- BOS Board of Supervisors
- CAB Community Advisory Board
- CBO Community Based Organization
- BART Bay Area Rapid Transit
- CCIH Contra Costa Interfaith Housing
- CCITH Contra Costa Interfaith Transitional Housing
- CCP Community Corrections Partnership
- CORE Coordinated Outreach Referral, Engagement
- FISH Families in Supportive Housing
- GRIP Great Richmond Interfaith Program
- H3 Health Housing and Homeless
- HDAP Housing & Disability Advocacy Program
- ORJ Office of Reentry and Justice
- PPC Public Protection Committee
- QAC Quality Assurance Committee
- RCD Resources for Community Development, a local affordable housing developer
- RFP Request for Proposals
- SSSHP Scattered Site Supportive Housing Program
Attachment 1
Minutes – March 14, 2019
Community Advisory Board on Realignment (CAB)

CAB Members Present: Chala Bonner, Lisa Gregory, Gretchen Logue, Harry Thurston, DeVonn Powers, Rolanda Wilson, Frank Hancock, Michael Pitts, (8 members, quorum established)

CAB Members Absent: Ann Surapruik, Kaleana Johnson

Public: Donté Blue, Monica Carlisle, Jill Ray, Jason Schwarz, Alicia Nuchols, Venus Johnson, Morgan Malmgren, Gina Bills, Charles Brown, Janna Evans, Anthony Hailey, Dolores Williams, Paul Taylor, Chrystine Robbins, Adam Poe, Summer Jackson, Robert Nelson, Ed Randle, Pat Mims

1) Called to order at 10:05 AM.
2) Roll call and introductions
3) Announcements:
   a) Donté thanked Kevin Corrigan for his many years of service and welcomed Monica Carlisle as she is now officially in the role of Management Analyst for ORJ.
   b) Donté shared that the CCP meeting had been cancelled and the next meeting will be in June. At that time the CCP will vote on new members. Interested members are encouraged to participate in CAB activities.
   c) Donté will attend Georgetown University Center for Juvenile Justice training and participate in Capstone project.
   d) Harry states that because we only have 10 members currently, it is important to attend all CAB meetings to ensure we reach quorum.
   e) Jill Ray shared that the county is pursuing several grants related to Prop 47 that include:
      i) Youth Justice Grant
      ii) No Place Like Home Grant
   f) Juvenile Justice Coordinating Council accepting applications starting April 1, 2019.
   g) Charles Brown shared one event:
      i. Career Event: West Contra Costa Career Fair, March 20th, 10:00 – 1:00
   h) Donté presented awards for outgoing Chair Jason Schwarz and Vice Chair Patrice Guillory. Harry thanked both Jason and Patrice for their leadership.
4) Public comment: None
5) February Minutes:
   a) Changes - None
   b) Motion to approve with change: Rolanda, Chala seconds, all in favor, no abstentions
6) Ed Randle from Probation Department presented on the Purpose/Functions of the Probation Department an Expenditure/Usage of AB109 funds.
   a) Described the University of Cincinnati Ohio Youth Assessment System (OYSA). Making data driven decisions.
   b) Managing Recidivism - Meet people where they are, have a plan when an emergency arises, esp. when outside of regular working hours, celebrate milestones.
      i) 26 lesson plan (13 weeks) to restructure actions. Offered twice a year.
c) Discussed characteristics for Early Release

d) Probation department continues to arm staff as appropriate. Extensive vetting and training program for armed personnel, approximately 50 DPOs are armed.

7) Change to agenda – Rolanda gave the Programs and Services meeting update.
   a) Reviewed notes from retreat
   b) Looked at survey questions
   c) Next meeting - March 19, 2019
   d) Work to schedule tours of county detention facilities for CAB Members.
      i) Chrystine Robbins with the Sheriff’s Department stated that the Sheriff’s Department will need a formal request to coordinate tours with CAB.

8) Approved 2019 CAB Operating Guidelines
   a) CAB Subcommittee requirements
      i) CAB members or alternates must fill 3 positions: Chair, Vice Chair and Member
   b) Motion to Approve Rolanda, Michael seconds, all in favor no abstentions.

9) Standing CAB Subcommittees
   a) Chair has appointment power
   b) 90 days to vote in subcommittee members at CAB meeting.
      i) Policy and Budget Committee Members:
         Chair: Lisa Gregory, Vice Chair: Chala Bonner, Member: Gretchen Logue
         Motion to approve Lisa, DeVonn seconds, all in favor no abstentions.
   ii) Program and Services Committee Members:
         Chair: Rolanda Wilson, Vice Chair: DeVonn Powers, Member: Harry Thurston and Ann Surapruik
         Motion to approve Michael, Rolanda seconds, all in favor no abstentions.
   iii) Outreach and Community Engagement Committee Members:
         Chair: Michael Pitts, Vice Chair: Frank Hancock, Member: Kaleana Johnson
         Motion to approve Rolanda, Lisa seconds all in favor no abstentions.
         Anthony Hailey expresses interest to participate.

10) Harry reports on 3/11/19 PPC Meeting
    a) Supervisor Gioia requested Sheriff Livingston to give update before PPC on his office’s response to CA Attorney General’s report of West County Detention Facility concerning Female Detainees’ conditions.
       i) View report at Oag.ca.gov
       ii) Approved an 8 week recruitment period for the expanded positions on the CCC Juvenile Justice Coordinating Council.
(1) 1st year identify gaps in system and collect data to develop a cohesive plan.
   b) County to look at legislation to ban Gun Shows at county fairgrounds.

11) DeVonn Powers reported on RSCSCM meeting.
   a) Clean Slate clients connected to reentry services
      i) Important to identify up to 2000 individuals who did not receive services
   b) Sup. Gioia referred all Fines and Fees to go before PPC.
   c) Warming Center open 4/14/19
   d) 3 open seats on committee

12) Lisa Gregory reported on 2/22/19 Policy and Budget Meeting. The committee will meet every 4th Friday.

13) Michael Pitts reported on Outreach and Community Engagement. The committee will meet every 4th Wednesday.
   a) Reach out to BOS to run position vacancies.

14) Gretchen Logue and Michael Pitts report on Data and Info Ad Hoc Committee. The next meeting is not set yet.
   a) Patrice Guillory and Pat Mims offered to join the next meeting.

15) Donté reminds CAB Members to complete their Ethics training within two weeks. He also recommended that all Subcommittees complete their 2020 work plan by May.

16) Harry adjourns meeting at 10:47
Committee: COMMUNITY ADVISORY BOARD ON REALIGNMENT
Meeting Date: April 11, 2019
Subject: PUBLIC DEFENDER REQUEST FOR AMERICORPS VISTA FELLOW FUNDING
Agenda Item: Number 4
Department: County Administrator’s Office of Reentry and Justice

Recommendation

APPROVE the use of CAB Support funding in the amount of $4,750 for the Public Defender to employ a full time AmeriCorps VISTA fellow for one year beginning in August 2019.

Background

As part of its yearly budget, the Community Corrections Partnership has included funding for “CAB Support” since FY 2017-18. This funding was included in the budget to support CAB’s planning, research, and public engagement activities. These funds have been used to pay for retreat expenses, awards given by CAB, and are expected to fund the CAB calendar costs. To date, these expenses have rarely exceeded a few hundred dollars in any calendar year. The amount approved for FY 2017-18 is $7,201 and for FY 2019-20 is $1,680.

Discussion

Contra Costa Public Defender AmeriCorps VISTA Member

Contra Costa County Office of the Public Defender (CCPD) was accepted as a host site for the National Legal Aid and Defender Association (NLADA) 2019-2020 Defending Communities in Service VISTA Program. NLADA has partnered with the Corporation for National and Community Service (CNCS) to create an innovative pilot program that will train AmeriCorps VISTA members in best practices in Community-Oriented Defense and place them in public defense agencies. This AmeriCorps VISTA project allows VISTA members to join defender’s offices in order to help offices modernize their approach to evidence-based practices, data management, and community partnerships. CCPD will recruit and hire its own VISTA member who will begin work at CCPD in August of 2019 and remain at CCPD for one year.

The CCPD VISTA member will focus on measuring the impact of our AB109 funded CCPD programs and partnerships, and consider a host of projects that include developing data systems and analytics to understand the following:

- How can we develop evidence-based data driven practices for improving our Early Representation Program outcomes for individuals suffering from substance use disorder and especially opioid addiction?
• Measuring the impact of racial and ethnic disparities in Contra Costa’s criminal system. How does racial and ethnic status impact charging, the setting of bail, sentencing, access to treatment and other resources, etc. in our local system?

• We have an active Clean Slate unit that processes a high number of different types of post-conviction relief. We know that employment is the primary reason most of our clients seek this relief. How can we measure the impact of Clean Slate relief on an individual’s ability to become employed or gain more lucrative employment?

• CCPD partners with the Alcohol and Other Drugs Services (AODS) team in connecting our clients with SUD treatment. We are working to ensure that this occurs early in the process and that clients who are suffering from opioid addiction have access to Medication-Assisted Treatment (MAT), both in and out of custody. How can we best measure whether we are achieving a continuum of care in providing this treatment?

• How can we track and measure the outcomes of our immigration practice, including tracking the success of our efforts to mitigate immigration consequences with respect to different demographic groups and different charges. Furthermore, how can we track the impact of these efforts after our representation of the client in criminal court is complete? This would include tracking whether our clients were able to be connected to immigration legal representation and would track the outcomes of those processes.

• CCPD has developed partnerships with various local civil legal aid organizations. What is the scope of these partnerships, how do we best track and record our referrals, what is the best way to track the outcomes for our clients?

• Many of our clients have outstanding court debt they cannot pay. This is a barrier for them in achieving stability. A recent California Appellate court decision changes the landscape for courts in analyzing this debt. How can we best track the impact of court ordered debt on our clients (recidivism, workforce engagement, housing, etc)?

The CCPD VISTA member will spend the first part of their term training with CCPD as well as getting to know the partners that make up our landscape of service providers. The projects listed above are a sampling of potential projects that the VISTA may select. Before choosing any project(s), the VISTA will work with all partners and consult with a variety of stakeholders to select a project(s) that assists in building the data capacity not only for CCPD, but for the reentry partners as well.

CCPD is requesting funding support from the CAB of $4000 for a cost share for the VISTA member as well as $750 for training and development.

CAB Funding Impact

If approved, the $4,000 cost share would come from CAB’s FY 2018-19 allocation leaving a little less than $3,000 for the remainder of the fiscal year with no known expenses to incur. If approved, the $750 would be expensed against the FY 2019-20 budget and would leave CAB $930 for the year.
REPORT FROM A MEETING OF THE CAB – PROGRAM AND SERVICES COMMITTEE

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Program &amp; Services Committee</th>
<th>Date</th>
<th>3/19/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Rolanda Wilson</td>
<td>Time</td>
<td>11:00am</td>
</tr>
<tr>
<td>Recorder</td>
<td>Rolanda Wilson</td>
<td>Location</td>
<td>50 Douglas Dr, Martinez</td>
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Meeting Attended By the Following

<table>
<thead>
<tr>
<th>Rolanda Wilson</th>
<th>Harry Thurston</th>
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<tr>
<td>Henrissa Bassey</td>
<td>Monica Carlisle</td>
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RECAP

- Reviewed 2018-2019 Work Plan and adjust timelines and priorities
- Contact Chrystine Robbins in the Sherriff's office to see if we can get an information meeting with the Sheriff to get a better understanding of the release process
- Harry to send a letter to CCP to request tour of facilities.
- Discussed reaching out to H3 to get assistance jail inmate release process white paper
- Survey to CBO’s and Government Agencies to go out April 15, 2019

RECOMMENDATION

- Update Work Plan to reflect revised timeline
- Solicit more committee members from CAB

NEXT STEPS

- Survey questions emailed via Survey Money
- Contact Chrystine Robbins and H3
- Letter to CCP to request tours

ACTION REQUESTED OF FULL CAB

- None

UPCOMING MEETING DATES FOR THIS GROUP

- April 16th, 2019
- Ongoing meetings – 3rd Tuesday of each month at 11:00am

ATTACHMENTS

- None
REPORT FROM A MEETING OF THE CAB
OUTREACH AND COMMUNITY ENGAGEMENT COMMITTEE (OCEC)

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<thead>
<tr>
<th>Group Name</th>
<th>Outreach and Community Engagement Committee (OCEC)</th>
<th>Date</th>
<th>March 27, 2019</th>
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<tbody>
<tr>
<td>Co-Chair</td>
<td>Michael Pitts</td>
<td>Time</td>
<td>10:00</td>
</tr>
<tr>
<td>Recorder</td>
<td>Michael Pitts</td>
<td>Location</td>
<td>HR360-Reentry Network 5119 Lone Tree Way, Antioch</td>
</tr>
</tbody>
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Meeting Attended By the Following

| Michael Pitts | Frank Hancock | Monica Carlisle |

RECAP
*Please provide a short recap of the meeting that can be presented at the next meeting of the full CAB
- There were no announcements nor public comment
- Reviewed the CAB power point presentation slides and narrative to identify areas to update and/or correct
- Discussed CAB ambassadors and potential outreach schedule/strategies
- Reviewed 2018 and 2019 workplan and discussed 2020 plan

RECOMMENDATION
*Please provide any recommendation for the larger CAB body to consider as it relates to what was discussed at this meeting

NEXT STEPS
Outreach at upcoming Reentry Providers and Partners meeting.
Edit power point slides and narrative of CAB presentation

ACTION REQUESTED OF FULL CAB
*Please specifically describe any action being requested of the full CAB at this time
- Designate CAB ambassadors and determine their assignments
- Provide to OCEC a list of city boards, committees, and commissions and assign CAB members to attend each.

UPCOMING MEETING DATES FOR THIS GROUP
- Future meeting dates changed to 4th Tuesday of each month to accommodate greater attendance and to avoid conflict with Prop 47 LAC meetings. Next meeting April 23, 2019 Location: Room 105, 651 Pine Street, Martinez

ATTACHMENTS
*Please list and describe any attachments to this report in this section
-