Arts & Culture Commission of Contra Costa County
10 Douglas Street, Suite 250, Martinez, Ca. 94553, Staff@ac5.cccounty.us (Office) 925 646-2278

Agenda for Monday, May 6, 2019 @ 5:30 PM

LOCATION: County Administration Building, 651 Pine Street, Martinez, CA 94553

1. Call to Order/Welcome (1 minutes)
   ➢ Meeting to be called to order by Commission Chair, Tess Snook O’Riva

2. Public Comment (1 minutes)
   (Comments may be made on items not on the agenda but under the jurisdiction of the Commission)
   ➢

3. Approval of April 1st Minutes (2 minutes)
   ➢ CONSIDER: Approving April 1, 2019 AC5 Commission meeting minutes
   ➢ Explanatory documents: Minutes from AC5 meeting held April 1st, 2019

4. Review of participation as stated in the By-Laws (20 minutes)
   ➢ CONSIDER: asking Commissioner who are unable to attendance meetings to resign. Reminding them that attendance and participation is essential to accomplishing the work of the Commission as stated in the by-laws (6. Resignation and/or removal of Commissioners).
   ➢ Discussion lead by Commission Chair, Snook O’Riva
   ➢ Explanatory documents: Attendance records 2018 and 2019

5. Review of In-kind donations and volunteer hours (4 minutes)
   ➢ RECEIVE: updated information on reported matching in-kind donation for grants.
   ➢ Discussion lead by Managing Director, Renn
   ➢ Explanatory documents: In-Kind October 1, 2018 – June 30, 2019 report

6. Election of Officers (6 minutes)
   ➢ CONSIDER: a three-member nominating committee, appointed by the Chair, to develop a slate of officers to be presented and elected by the Commission at the June meeting.
   ➢ Discussion lead by Commission Chair, Snook O’Riva
   ➢ Explanatory documents: Arts and Culture Commission Bylaws, # 6

7. Cultural Planning Committee report (40 minutes)
   ➢ RECEIVE: updated information from Committee regarding Cultural Planning Group presentation
   ➢ Discussion lead by Commissioner Burrell
   ➢ Explanatory documents: Information on Cultural Planning group and other consultants

8. Arts Recognition Awards (15 minutes)
   ➢ CONSIDER: Arts Recognition Awards Presentation scheduled for October
   ➢ Discussion Lead by Commissioner Wood
   ➢ Explanatory documents: Arts Recognition Awards revised work plan

9. Commissioner Reports (30 minutes)
   ➢ RECEIVE: brief reports from Commissioners on community events and outreach.

10. Request for Agenda items for next meeting. (1 minutes)
    ➢ Note: Agenda items needed to be placed on the June agenda

11. Adjournment [Total time = (2 hours)]
    ➢ Adjourn: Commission Chair, Snook O’Riva will call the time the meeting is adjourned

The Arts Commission will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the number listed above at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Commission less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.