

# Agenda

**Group/Meeting Name:** Economic Opportunity Council General Meeting

**Date:** 01/12/2012      **Time: From:** 6:00 PM      **To** 7:30 PM

**Location:** 40 Douglas Drive, Martinez, CA

**Meeting Leader:** Julie Mason, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at 925.313.1631.*

**Desired Outcome: By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner
An awareness of the public's comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests
An agreement on the approval of November 10, 2011 Business Meeting Minutes
A review of the current status of the Next Steps from November 10, 2011 meeting so we can ensure its completion
An awareness of EOC History so that we are informed
An awareness and understanding of Subcommittee(s) Report
An awareness and understanding of EOC Member Reports / Areas of Interest Reports so that we are informed of community events and activities
An awareness and understanding of Administrative Reports
An awareness of EOC current Membership and Vacancies so that we are informed of the importance of attendance
List of next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting
Evaluation of the Meeting

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
➤ Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Julie Mason	2 Minutes
➤ Public Comment	Present Clarify	Members of the Public	2 Minutes
<b>Action:</b> ➤ Consider Approval of November 10, 2011 Business Meeting Minutes	Present Clarify Check for Understanding Check for Agreement	Julie Mason	5 Minutes

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What	How	Who	Time
➤ Review Next Steps from November 10, 2011 Meeting	Present Clarify Check for Understanding	Joanne DeNardo	5 Minutes
➤ EOC History	Present Clarify Check for Understanding	Kathy Jones	5 Minutes
➤ Subcommittee(s) Report	Present Clarify Check for Understanding	Subcommittee Members	5 Minutes
➤ EOC Member Reports / Areas of Interest Reports	Present Clarify Check for Understanding	EOC Members	10 Minutes
<b>Administrative Reports:</b>			
➤ Staff	Present Clarify Check for Understanding	Joanne DeNardo	10 Minutes
➤ Fiscal			
➤ EOC current Membership and Vacancies	Present Clarify Check for Understanding	Joanne DeNardo	10 Minutes
➤ Next Steps	Present Clarify Check for Understanding	Julie Mason	5 Minutes
➤ Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes