Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 72 hours prior to that meeting are available for public inspection at 40 Douglas Drive, Martinez, CA 94553 during normal business hours.

Agenda

Group/Meeting Name: Economic Opportunity Council General Meeting

Date: 02/09/2012 **Time**: **From**: 6:00 PM **To** 7:30 PM

Location: 40 Douglas Drive, Martinez, CA – Room 101/102

Meeting Leader: Julie Mason, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at 925.313.1631.

Desired Outcome: **By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner
An awareness of the public's comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests
An agreement on the approval of January 12, 2012 Business Meeting Minutes
An agreement on the approval to amend EOC Bylaws
A review of the current status of the Next Steps from January 12, 2012 meeting so we can ensure its completion
An awareness and understanding of the Fiscal Subcommittee Report
An awareness and understanding of Strategic Planning Workgroup progress
An awareness and understanding of EOC Member Reports / Areas of Interest Reports so that we are informed of community events and activities
An enrichment training of Facilitative Leadership
An overview of CSBG fiscal and program reporting requirements
An awareness and understanding of Administrative Reports
An awareness of EOC current Membership and Vacancies so that we are informed of the important of attendance
List of next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting.
Evaluation of the Meeting

Agenda			
What	**How**	**Who**	**Time**
➢ Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Julie Mason	1 Minute
➢ Public Comment	Present Clarify	Members of the Public	2 Minutes

Agenda			
What	**How**	**Who**	**Time**
Action: ➢ Consider Approval of January 12, 2012 Business Meeting Minutes	Present Clarify Check for Understanding Check for Agreement	Julie Mason	5 Minutes
Action: ➢ Consider Approval to amend EOC ByLaws	Present Clarify Check for Understanding Check for Agreement	Melissa Alfaro	5 Minutes
➢ Review Next Steps from January 12, 2012 Meeting	Present Clarify Check for Understanding	Joanne DeNardo	5 Minutes
➢ Fiscal Subcommittee Report	Present Clarify Check for Understanding	Subcommittee Members	5 Minutes
➢ Strategic Planning Workgroup progress	Present Clarify Check for Understanding	Joe McFerran	10 Minutes
➢ EOC Member Reports / Areas of Interest Reports	Present Clarify Check for Understanding	EOC Members	10 Minutes
➢ Overview of Program Evaluation	Present Clarify Check for Understanding	Joanne DeNardo	10 Minutes
Enrichment Training: ➢ Facilitative Leadership	Present Clarify	Joe McFerran	15 Minutes
Administrative Reports: ➢ Staff ➢ Fiscal	Present Clarify Check for Understanding	Joanne DeNardo	10 Minutes
➢ EOC Current Membership and Vacancies	Present Clarify Check for Understanding	Joanne DeNardo	5 Minutes
➢ Next Steps	Present Clarify Check for Understanding	Kathy Jones	5 Minutes
➢ Meeting Evaluation	Plus/Delta	Volunteer	2 Minute