



Economic Opportunity Council Business Meeting Minutes
 Location: 40 Douglas Drive, Martinez



Date: 11/10/11

Time Convened: 6:00 pm

Time Terminated: 7:30 pm

Recorder: Alicia Prieto

Attendees: Domingo Delgadillo, Christine Sevier, Deborah Polk, Joe McFerran, Julie Mason, Melissa Alfaro, De'shaw Woolridge, Deatra Pope-Sherman, Abiud Amaro, Hsarpaw Hernandez, Jagjit Bahambra, Sung Kim, Joanne DeNardo

Absentees: Kathy Jones, Lydia Ned-Jones, Clearnise Bullard

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	<ul style="list-style-type: none"> Julie Mason reviewed the desired outcomes and meeting rules.
Public Comment	<ul style="list-style-type: none"> Christine Sevier will be posting post-traumatic stress resources on Facebook. Ms. Sevier shared with the council that the New Hope Church in Concord is looking for volunteer for their <i>Christmas for Everyone</i> event. The church needs volunteers for December 23-26, 2011.
Review of Next Steps from the Previous Meeting	<ul style="list-style-type: none"> The members reviewed the next steps for October 20, 2011 Alicia will continue to update the public website. Alicia will be posting upcoming events and/or meetings on Facebook. The Bylaws subcommittee will be meeting next week. The Fiscal subcommittee will be a standing committee, via conference call, and an hour before the business meeting.
Action: Consider Approval of October 20, 2011 EOC Minutes	<ul style="list-style-type: none"> The group reviewed the minutes and no corrections were noted. A motion to approved the October 20, 2011 EOC minutes was made by De'shawn Woolridge and seconded by Joe McFerran. The motion was approved.
CSB / CSBG Funding History	<ul style="list-style-type: none"> Joanne DeNardo gave a brief overview and went over the CSBG funding history: <ul style="list-style-type: none"> The funding history is not the inclusive CSBG contract CSBG is a block grant allocated and there is no set guidance of how funds are distributed The Community Action Agency utilizes the block grant to fund other community

	<p>programs, such as Low Income Home Energy Assistance Program (LIHEAP), Weatherization, and Clerical Assistant Trainee Program (CAT)</p> <ul style="list-style-type: none"> ○ The history only reflects the subcontractors funding awarded
<p>Administrative Reports: Staff Fiscal</p>	<ul style="list-style-type: none"> ● Joanne DeNardo is drafting the Request for Interest and will be sending it to the Contract Unit to post. <ul style="list-style-type: none"> ○ Once all proposals are submitted, they will be reviewed by a panel to ensure they meet all the criteria ● Joanne presented the fiscal report: <ul style="list-style-type: none"> ○ 2011 CSBG: YTD Total Expenditures were \$310,347.29, which is 54% of the budget. ○ 2011 LIHEAP: YTD Total Expenditures were \$456,580, which is 36% of the budget. ○ 2011 WEATHERIZATION: YTD Total Expenditures were \$350,274.49, which is 100% of the budget. ● Fiscal subcommittee members are to email Joanne a day before the business meeting to confirm if they will be attending and if there is a particular question for Sam Mendoza, CSBG Accountant.
<p>CAP Contra Costa Strategic Plan Review</p>	<ul style="list-style-type: none"> ● Joanne DeNardo reviewed the Goals and Objectives. ● Quarterly Statuses are developed by the members input. How to move forward and meet the goals. ● The members proposed to create a workgroup to review each goal and share their input on how the council will accomplish each goal. ● The workgroup will meet in December to complete the Strategic Plan Quarterly Status.
<p>EOC Member Reports</p>	<p><u>Melissa Alfaro:</u></p> <ul style="list-style-type: none"> ● Read out loud an email she received from NHTSA regarding children in poverty. She shared on President Obama's visit to a Head Start center in Delaware County, Pennsylvania and he addressed accountability and quality of the Head Start program. <p>Members may send their report via email to share and it will be recorded in the meeting minutes.</p>
<p>Elections Conduct Election for EOC Chair</p>	<ul style="list-style-type: none"> ● Nominees for Chair were: De'Shawn Woolridge and Julie Mason <ul style="list-style-type: none"> ○ Julie Mason was elected

Next Steps	<ul style="list-style-type: none"> • Follow-up why STAND's contract was not renewed in 2011 • Alicia will contact and inform the members, who joined the Strategic Planning workgroup, of the upcoming meeting in December • Extend January's Business Meeting until 7:30 PM. • An update of the Super Committee on the funding cuts 	
Meeting Evaluation	<p style="text-align: center;"><u>Pluses / +</u></p> <ul style="list-style-type: none"> • Everyone was vocal • Great discussion • Snacks 	<p style="text-align: center;"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> • Meeting time too short for content