Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 72 hours prior to that meeting are available for public inspection at 40 Douglas Drive, Martinez, CA 94553 during normal business hours.

Agenda

Group/Meeting Name: Economic Opportunity Council Business Meeting

Date: 1/10/2013 **Time**: **From**: 6:00 PM **To** 7:30 PM

Location: 40 Douglas Drive, Martinez – Rm. 101/102

Meeting Leader: Kathy Jones, Vice- Chairperson

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at 925.313.1631.

Desired Outcome: By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.

An awareness of the public's comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests.

An agreement on the approval of November 15, 2012 Business Meeting Minutes so that we may include them to the official record.

A review and approval of 2012 EOC Annual Report to the Board of Supervisors.

A review of membership vacancies & consider approval of new EOC member candidates.

An overview of Exec Committee Roles and Responsibilities and consider approval of EOC Executive Committee Election so we have the 2012-2013 Executive Committee.

A review of the current status of Next Steps from November 15, 2012 meeting so we can ensure its completion.

An awareness and understanding of EOC Members Report and Administrative Reports so that we are informed of members' participation and Bureau's Community Action activities.

List of next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting.

Evaluation of the Meeting.

	Agenda						
	What	How	Who	Time			
A	Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Kathy Jones	3 Minutes			
>	Public Comment	Present Clarify	Members of the Public	5 Minutes			

Agenda						
	What	How	Who	Time		
Ac	Review November 15, 2012 Business Meeting Minutes Consider Approval of November 15, 2012 Business Meeting Minutes	Present Clarify Check for Understanding Check for Agreement	Christine Sevier	10 Minutes		
Ac	Review 2012 EOC Annual Report Consider approval of 2012 EOC Annual Report	Present Clarify Check for Understanding Check for Agreement	Joanne Sanchez-Rosa	15 minutes		
Ac	tion: Review membership vacancies Consider approval of New EOC member candidates	Present Clarify Check for Understanding Check for Agreement	Hsarpaw Hernandez Kathy Jones	10 Minutes		
Ac	Review Exec Committee Roles & Responsibilities Consider approval of EOC Executive Committee Election	Present Clarify Check for Understanding Check for Agreement	Joanne Sanchez-Rosa Group	20 Minutes		
>	Review Next Steps from November 15, 2012 Meeting	Present Clarify Check for Understanding	Hsarpaw Hernandez	5 Minutes		
Re	ports: CSB Staff Fiscal Subcommittee Report EOC Member	Present Clarify Check for Understanding	Hsarpaw Hernandez Group Rachelle Gomez Jelani Killlings	15 Minutes		
>	Next Steps	Present Clarify Check for Understanding	Group	5 Minutes		
>	Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes		