



# SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

**SUMMARY MINUTES**  
**April 4, 2013 – 3:00 p.m.**  
**City of San Ramon**  
**2222 Camino Ramon**  
**San Ramon, California**

**Committee Members Present:** David Hudson (Chair), City of San Ramon; Candace Andersen (Vice Chair), Contra Costa County; Karen Stepper, Town of Danville; Michael Metcalf, Town of Moraga. Don Tatzin, City of Lafayette and Amy Worth, City of Orinda arrived at 3:15 p.m..

**Staff members present:** Chuck Swanson, City of Orinda; John Cunningham, Contra Costa County; Shawna Brekke-Read, Town of Moraga; Leah Greenblat, City of Lafayette; Lisa Bobadilla, City of San Ramon; Darlene Amaral, City of San Ramon; Andy Dillard, Town of Danville.

**Others present:** Martin Engelmann, CCTA; Gayle Israel, Contra Costa County.

1. **CONVENE MEETING/SELF INTRODUCTIONS:** Meeting called to order by Chair Hudson at 3:08 p.m.
2. **PUBLIC COMMENT:** None.
3. **BOARD MEMBER COMMENT:** Chair Hudson requested that Item 6C be reordered in the agenda prior to Items 6A and 6B.
4. **ADMINISTRATIVE ITEMS:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **CONSENT CALENDAR:**
  - 5.A **Approval of Minutes:** SWAT Minutes of March 4, 2013 (*Attachment - Action*)  
**Action:** Stepper/Andersen/Unanimous
6. **REGULAR AGENDA ITEMS:**
  - 6.A **Review and Approve 511 Contra Costa FY 2013-14 SWAT Transportation Demand Management (TDM) Program and Budget:**

Darlene Amaral presented the FY 2013-14 SWAT Transportation Demand Management (TDM) Program and Budget. Highlights of the budget includes maintaining all of the 511 Contra Costa countywide programs including the vanpool incentive program, employer program, and student program, and continued funding of the Lamorinda School Bus and Traffix Programs. Also included as part of budget was the annual request to authorize staff to submit applications to the Contra Costa Transportation Authority for Measure J, Transportation Fund for Clean Air (TFCA), and Congestion Mitigation Air Quality (CMAQ) funds. A new Measure J allocation was recommended for a Lamorinda Transit and Access Connectivity Study. Don Tatzin articulated that the Lamorinda study was discussed at LPMC, and requested that the study be further analyzed before moving forward with a funding allocation, and further recommended that the study remain in the TDM budget as a placeholder only.

Don Tatzin inquired about the High School Carpool Incentive Program, and it was asked why new funding was not allocated as part of the budget for this program. It was explained that additional funding was not allocated as there was carry-over from the previous year's budget. There was also an inquiry regarding the recommended increase in allocation for the Vanpool Incentive Program. It was explained that there is an increased demand for the program with an increase in Vanpools traveling to South County.

Amy Worth inquired whether there were other means in which to promote and encourage carpooling through the High School Carpool Incentive Program. Mike Metcalf added that there continues to be difficulty in getting participation from high schools for these types of programs. It was further expressed that, with school congestion continuing to be an issue, that alternative ideas continued to be explored for carpooling/incentives under this program. Lisa Bobadilla expressed that there has been extensive outreach for the program, but that there needs to be more involvement and cooperation from the school districts in order for it to be successful.

**ACTION:** Stepper/Tatzin/Unanimous

**6.B Review and Approve SWAT Comments on CCTA's Discussion Papers "Launch of the 2014 Countywide Transportation Plan (CTP) Update" and "Incorporating Sustainability into the 2014 CTP":**

The Committee approved a letter to the Authority summarizing SWAT's comments on the discussion papers.

**ACTION:** Metcalf/Worth/Unanimous

**6.C Review and Comment on CCTA's Draft Priority Development Area (PDA) Investment and Growth Strategy:**

Staff provided a brief update on the release of the draft PDA. It was explained that the Authority's Technical Coordinating Committee approved the document, but recommended moving it forward in draft form only. The document will be updated on an annual basis, with the next update anticipated for May 2014.

In regards to the Investment and Growth Strategy Component, Karen Stepper requested clarification of the wording under “Action 6” that refers to consideration of means which to coordinate administrative streamlining of funding programs to leverage additional funding for projects when appropriate. Based on similar comments by the TCC, it was reported that there was revised, clarifying language released for this Action by the Authority in an updated draft of the PDA Strategy.

Don Tatzin referenced the PDA place types listed for Contra Costa, and expressed concerns regarding the target numbers listed under Appendix A, Table A-1, “Place Types for PDA Planning”, and that the target numbers (“Guidelines”) referenced for jobs and housing would be difficult to reach (in terms of Lamorinda jurisdictions) and needs to be further analyzed. Tatzin further expressed that, when considering the development of the PDA Growth Strategy, that it be stressed that the role of CMA’s not dictate local policy decisions, and more directly that they do not dictate policy on local land use decisions. A third comment was provided in reference to Appendix A, Table D-1 “Affordable Housing Policy Survey”. It was expressed that the table is misleading in that it appears to reflect little-to-no activity in the area of affordable housing for most of the local County jurisdictions by simply referencing local adopted policies, and further, does not reflect or give credit to true affordable housing activities and implementations. Amy Worth further reiterated this point, and added that past affordable housing efforts needed to be recognized as well.

Given the limited time constraints for submitting comments on the PDA Growth and Investment Strategy, Don Tatzin and Amy Worth offered to provide written comments to the Authority via email summarizing SWAT’s comments.

**ACTION:** None.

7. **WRITTEN COMMUNICATIONS:** The following written communication items were made available:

- CCTA summary of actions from Board meeting of 3/20/13
- TRANSPAC summary of actions from Committee meeting of 3/14/13
- WCCTAC summary of actions from Board meeting of 3/22/13
- Town of Moraga – Notice of Availability Draft EIR for Bollinger Valley Project

**ACTION:** None

8. **DISCUSSION:** Next Agenda - no discussion

**ACTION:** None

9. **ADJOURNMENT:** The next meeting is scheduled for Monday, April 1<sup>st</sup>, 2013 at City of San Ramon, 2222 Camino Ramon, San Ramon.

**ACTION:** Meeting adjourned by Chair Hudson at 4:07 p.m.

**Staff Contact:**

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