

**North Richmond Waste & Recovery Mitigation Fee  
Joint Expenditure Planning Committee  
Meeting Minutes**

Special Meeting  
Friday, April 12, 2013  
2:00 pm – 4:00 pm

*Richmond City Hall – Council Chambers / 440 Civic Center Plaza / Richmond, CA 94801*

**Members/Alternates in Attendance:**

Dr. Henry Clark, **Chair** – NRMAC Representative: Unincorporated Area  
Jovanka Beckles, **Vice Chair** – Richmond City Councilmember  
Nathaniel Bates, Member – Richmond City Councilmember (*arrived during Agenda Item 4*)  
Mayor Gayle McLaughlin, Member – Richmond City Councilmember  
Luz Gomez, Alternate Member – Contra Costa County Supervisor  
Beverly Scott, Alternate Member – NRMAC Representative: Unincorporated Area

**Members Absent:**

Joe Wallace, Member – NRMAC Representative: Unincorporated Area  
Johnny White, Member - Incorporated Area Resident  
John Gioia, Member – Contra Costa County Supervisor

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**1. Welcome and Introductions**

Chair Dr. Henry Clark called the meeting to order at 2:06pm.

**2. Public Comment on any item not on the agenda**

Dr. Santiago from REACH Fellowship provided information specific to a current contract the City of Richmond is administering with North Richmond Mitigation Fee funding. Committee Staff (City Staff) stated that they would work with REACH regarding any issues.

**3. APPROVE the February 15, 2013 Meeting Minutes**

*Motion was moved* by Bates to approve the Minutes. Alternate Gomez requested clarification about if Committee action is needed on Item 5 from the previous Committee Meeting. Committee staff stated that no Committee Action was necessary on that item. *Motion was seconded* by Gomez and *was passed unanimously (4 Ayes)*.

**4. RECEIVE Expenditure Plan Strategy Summary Reports:**

Staff indicated that summaries were included in the packet, as per the direction from the Committee at the last meeting.

Beckles asked about Implementing Agencies from the Community Based Projects and found the details in the Committee Packet. Mayor McLaughlin requested if Staff could include page numbers for all packets in the future so Committee Members could easily refer to applicable pages. Committee Staff agreed to accommodate the request for the future.

Mayor McLaughlin *moved to approve* receiving Expenditure Plan Strategy Summary Reports. *Motion was seconded* by Gomez and was passed *unanimously (6 Ayes)*.

**5. PROVIDE direction about the proposed development of the 2013/2014 Expenditure Plan.**

Staff provided a summary explanation of the "Recommended Allocation of Projected 2013/2014 North Richmond Mitigation Fees" table provided in the packet materials.

Mayor McLaughlin provided additional context related to the budget deficit identified in the table for the public.

Gomez stated that Republic Services is agreeing to the following:

- To cover up to \$2,500 of the redeemed Vouchers for the Disposal Vouchers Program (Strategy 1).
- Pay for one Community Clean-up (Strategy 2) and provide twenty, 20 yard debris boxes for the clean-up;
- Provide debris pick-up within the public right-of-way, however it was stated that this would not include thoroughfares, such as Richmond Parkway due to traffic and safety concerns.
- Pick-up, up to nine (9) tires within the public right-of-way per day, but would not have the ability to pick-up any hazardous materials. Gomez stated

***Recommendation(s) Proposed***

Gomez suggested a total reduction of \$37,564.57 of the funding in the following manner to balance a budget:

- (1) Reduce \$13,333.33 (all funding) from the Illegal Dumping Prosecutor (Strategy 9);
- (2) Reduce funding from County Code Enforcement (Strategy 5) by \$11,020.00 (10% reduction);
- (3) Reduce City Code Enforcement (Strategy 6) by \$3,333.33 (10% reduction);
- (4) Reduce Surveillance Cameras (Strategy 8) by \$300.00;
- (5) Reduce the Committee Administration/Staffing from 12% of the total projected revenue to 10% of the total projected revenue, which is a reduction of \$9,472.13;
- (6) Reduced \$105.78 from the Contingency fund.

*Mayor McLaughlin moved to make a decision on the recommendation made by Gomez, which was seconded by Beckles.*

***Discussion on Recommendation(s) Proposed***

*General Deliberation began on budget reductions for all Categories of the Budget:*

Bates asked questions about impact on District Attorney reduction in funding on providing services, and what the Illegal Dumping Law Enforcement services provided for the amount currently budgeted. Deputy Monroe provided explanation of services being provided, and Committee staff understood that the funding covered for approximately 93% of a full time Deputy (FTE). Chair Clark asked questions to the Deputy regarding services being provided by the Sheriff's Department. Bates provided additional comments on how reductions should occur in general to balance the budget, stating that reductions to the budget should occur across all categories currently being funded. Mayor McLaughlin made general comments regarding comments made by Bates. Gomez responded to Bates and Mayor McLaughlin, stating the unique nature of

the funding of the North Richmond Mitigation Fee and the program to support current Deputy funding. Bates asked for stats on Law Enforcement Activity and was directed to the current agenda packet materials related to the matter. General discussion began regarding the Law Enforcement Statistics provided in the Agenda packet materials. Mayor McLaughlin discussed that funding should not be used to cover basic services, such as Law Enforcement activities and other activities that should already be funded without Mitigation Fee monies. General discussion occurred by Gomez, Bates, and Mayor McLaughlin on this issue.

Dr. Clark suggested that the Committee act on the motion to recommended reductions in funding that was previously made by Gomez (as specified above), and if the Committee wants to reduce further funding in other areas of the budget, that it could be done as a separate action.

***Action on First Action Item***

*Gomez moved to reduce funding as previously stated to a total reduction of \$37,564.57, based on the itemized reductions in funding she suggested (delineated above). Motion was seconded by Mayor McLaughlin and passed (Ayes – 5, Noes – 1, Bates).*

***Discussion on Second Action Item***

Scott began discussion to define how much money should be provided to Community Based Projects. Deliberation began to determine where additional funding reductions would occur to allocate funding for Community-Based Projects. Discussion continued, and included information on what current funded strategies currently provide.

***First Recommendation(s) Proposed for Second Action***

Gomez provided a recommendation to further reduce funding an additional \$22,117.16 to be placed in the Community Based Projects Strategy in the following manner:

- (1) Reduce funding from County Code Enforcement an additional 10% by another \$11,020.00.
- (2) Reduce City Code Enforcement an additional 10% by another \$3,333.33.
- (3) Reduce Contingency fund 20% by \$7,763.83.

Discussion

Gomez provided comments on projects that have been funded in the past with Mitigation funds under the Community-Based Projects Strategy. Mayor McLaughlin stated support for recommendation(s) made by Gomez, however wanted to discuss how to provide further funding to the Community-Based Projects Strategy.

Committee had general discussion about appropriateness of funding Community-Based Projects. Additional discussion was made by Mayor McLaughlin that the County should cover basic services, such as Law Enforcement and Code Enforcement and not utilize Mitigation funding for that purpose.

***Second Recommendation(s) Proposed for Second Action***

Bates provided a recommendation to further reduce funding an additional \$29,699.57 to be placed in the Community Based Projects Strategy in the following manner:

- (1) Reduce funding in the Contingency Fund to \$20,000.00, which would provide an additional \$10,949.57 based on the recommended reductions currently proposed,

as shown above.

(2) Reduce Law Enforcement Strategy 10% by \$18,750.00.

### Discussion

Mayor McLaughlin requested clarification for a total dollar amount based on both recommendations proposed by Gomez and Bates. Committee Staff explained that the total would be \$51,816.73 when including all of the recommendations that were made by Gomez and Bates.

Committee had additional discussion and comments on the needs of funding for Strategies currently funded. Committee Staff provided clarification that an RFP process would not be necessary, and that we could use the list of Non-profits that applied for funding under our last RFP process. Staff also reminded the Committee, that this was discussed in past meetings.

### ***Action on Second Action Item***

Mayor McLaughlin *motioned* to reduce the budget by a total of \$51,816.73 based on the recommendations proposed by both Gomez and Bates to fund the Community-Based Projects Strategy. Gomez proposed a *revised motion* to reduce the Law Enforcement cuts to five percent (5%), not ten percent (10%) as proposed by Bates. Mayor McLaughlin disagreed with the revised motion presented by Gomez. *Bates then seconded Mayor McLaughlin's first motion* to reduce the budget by a total of \$51,816.73 to be allocated into the Community-Based Projects Strategy. Motion by Mayor McLaughlin was approved (*Ayes – 5, Noes – 1, Gomez*).

### **6. APPROVE and ESTABLISH regular meeting schedule for two meetings per year that occur on the following dates/times: 3<sup>rd</sup> Friday in February (2pm – 4pm) & Last Friday in May (2pm – 5pm).**

Committee Staff clarified that this item was on the agenda at the previous meeting, but no action was taken by the Committee, and therefore necessitating action by the Committee.

Bates Motioned for the regularly scheduled meeting, seconded by Gomez, and unanimously approved (*Ayes – 6*).

### **8. Receive Presentation(s) – Verbal update(s) about mitigation funded strategies from the Community Services Coordinator and others.**

Carla Orozco made a presentation and provided an update activities being funding with Mitigation funded strategies.

Clark noted that CHD made presentation to NRMAC about their program which was also highlighted in the NR Green Newsletter.

Deputy Monroe provided brief update regarding recent enforcement efforts in North Richmond, including enforcement Task Force involving, Environmental Health, District Attorney's Office, Fire District, and Supervisor District I Office.

Jose Avila added that the NRMF funding has been a key element to a successful collaborative enforcement effort.

Bates asked what happens with fines collected for Law Enforcement dumping cases. Committee Staff (City) stated that we could report back about the issue another time.

No discussion or vote was taken on this item.

9. **ADJOURN to next meeting.**

Meeting adjourned by Chair Dr. Clark at 3:55pm.