Economic Opportunity Council Business Meeting Minutes

Location: 40 Douglas Drive, Martinez, CA 94553

Date: 1/10/2013 **Time Convened:** 6:10 PM **Time Terminated:** 7:30 PM **Recorder:** Alicia Prieto

Attendees: Christine Sevier, Dennisha Marsh, Hope Attenhofer, Jelani Killings, Joe McFerran, Nicholas Alexander, Rachele Gomez, Rodney McNab, Uche Uwahemu, Jeremy Wade, Hsarpaw Hernandez and Sung Kim.

Absentees: Kathy Jones, Domingo Delgadillo, Donald Taylor and Jacqueline Herrera

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	• Christine Sevier reviewed the desired outcomes and called the meeting to order.
Public Comment	• No public comment.
Action: Consider Approval of November 15, 2012 Business Meeting Minutes	• The group reviewed the minutes and no corrections were noted. • **A motion to approve the November 15, 2012 EOC Business Meeting Minutes was made by Dennisha Marsh and seconded by Rodney McNab. The motion was approved.**
Action: Consider Approval of 2012 EOC Annual Report	• Hsarpaw Hernandez reviewed the 2012 EOC Annual Report. • As part of Board Advisory Body requirements, each Advisory Body has to submit an annual report that highlights activities and events. The report was developed based on meeting minutes, trainings and events during the year. • **A motion to approve the 2012 EOC Annual Report was made by Rachele Gomez and seconded by Nicholas Alexander. The motion was approved.**
Consider Approval of new EOC member candidate	• The EOC members discussed and voted on the following potential candidates: o For Private/Non-Profit: Uche Uwahemu o For Low-Income: Jeremy Wade • **A motion to recommend to the Board of Supervisors: Uche Uwahemu for Private/Non-Profit Seat 5 and Jeremy Wade for Low-Income Seat 5 for EOC member was made by Joe McFerran and seconded by Rachele Gomez. The motion was approved. 8 ayes.**

TOPIC	RECOMMENDATION / SUMMARY
EOC Executive Committee Election	• EOC held an election for Executive Officers to fill the positions of Chair, Vice-Chair and Secretary. During the election process, EOC members casted their votes in using ballots. The following were the results: o Rachele Gomez for Chair o There was a tie for Vice-Chair o There was a tie for Secretary • Parliamentarian/Brown Act procedure states that the Chair can break a tie if he/she was not a voting member. EOC will hold a re-election for Vice-Chair and Secretary at the February Business Meeting.
Review of Next Steps from November 15, 2012 Meeting	• Hsarpaw reviewed the next steps from November 15, 2012 and all next steps were completed except the emailing of the Strategic Plan. Alicia will email Strategic Plan to EOC members.
Reports • CSB Staff • Fiscal Subcommittee • EOC Member	• Hsarpaw reported on the following: o Save the Date for Facilitative Leadership training for EOC and Policy Council members on February 9, 2013. More information to come. o CSB is currently recruiting for more Clerical Assistant Trainees. Fliers have gone out to EastBay Works and Head Start centers. • Fiscal Subcommittee Reporting (January – November 2012): o Administration Costs YTD is $254,170 o Program Costs YTD is $303,549 o Total Expenditures is $557,719 • EOC Member Report: o Jelani attended the EOC-CAT Assembly. He shared that the assembly was very informative for everyone and very inspired by the EarnIt!KeepIt!SaveIt!. o Christine volunteered in the Christmas for Everyone Program during the holidays.
Next Steps	• Alicia will email the following items to EOC members: o Strategic Plan o Earn It!KeepIt!SaveIt! Flyer once they are received (and will also post on CAP Facebook page) o Clerical Assistant Trainee Program Flyer o CAP Facebook Page email address • Hsarpaw will update the group on the tie break for Vice-Chair and Secretary positions.

TOPIC	RECOMMENDATION / SUMMARY	
Meeting Evaluation	**Pluses / +** • Quorum • New members • New Chair	**Deltas / Δ** • NA