



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

SUMMARY MINUTES
September 8, 2008
Office of Supervisor Gayle B. Uilkema
Lamorinda Office
3338 Mt. Diablo Road
Lafayette, CA

Committee Members Present: Gayle Uilkema, Contra Costa County; Dave Hudson, City of San Ramon; Candace Andersen, Town of Danville; Amy Worth, City of Orinda; Mike Metcalf, Town of Moraga; Don Tatzin, City of Lafayette

Staff members present: Lisa Bobadilla, Darlene Amaral, Tai Williams, Andy Dillard, Leah Greenblat, John Cunningham, Monica Pacheco, Calvin Wong

Others present: Martin Engelmann, CCTA; Charles Hogle, CCTA CAC; Anne Muzzini, County Connection; Mike Gibson, Transportation Committee Chair – Alamo Improvement Association

Meeting convened with a quorum by Chair Uilkema at 3:04 p.m.

1. **Call to Order/Self Introductions**
2. **Public Comment:** Committee member Don Tatzin requested that the letter from Mike Gibson, dated August 21, 2008, be heard under public comment. The Committee concurred.

Mr. Gibson spoke on behalf of the Alamo Improvement Association (AIA) and requested that SWAT remove the "I-680/Stone Valley Road Interchange Improvements" project from the Southern Contra Costa (SCC) Regional Project List. Lisa Bobadilla clarified that the SCC Regional project list is within the purview of the signatories of the SCC JEPA, and not SWAT. Given that the project is located in unincorporated Contra Costa County, she recommended that Mr. Gibson work with County staff on the request. The Committee concurred and directed Mr. Gibson to work with Mr. John Cunningham.

3. **Board Member Comment:** None
4. **Administrative Items:** Andy Dillard recorded the minutes. Extra agenda packets and handouts were made available. Mr. Dillard relayed that the new SWAT web site address is:
www.cccounty.us/SWAT

5. **Adoption of Agenda**

ACTION: The Committee concurred with the order of the agenda.

6. **Review/Approval of Minutes from April 7, 2008**

ACTION: Hudson/Tatzin/Unanimous

7. **Update on the Draft Tri-Valley Transportation Plan/Action Plan**

Martin Engelmann reported that the Tri-Valley's Action Plan has been released for comment and the deadline has been extended to October 31, 2008. Mr. Dillard distributed copies of the Tri-Valley Action Plan.

ACTION: The Tri-Valley Action Plan was received and filed.

8. **Update on the Draft Lamorinda Action Plan**

Andy Dillard distributed copies of the Second Draft of the Lamorinda Action Plan. Don Tatzin stated that the Lafayette Circulation Commission is recommending that the Lafayette City Council withhold final comments and recommendations on the Lamorinda Action Plan until the outcome of the CCTA discussions pertaining to the Growth Management Program requested by TRANSPAC has been determined. Mr. Tatzin distributed copies of preliminary comments on the Lamorinda Action Plan for SWAT's consideration.

ACTION: The Second Draft Lamorinda Action Plan was received and filed.

9. **Update on the Drafts of the West County, East County and Central County Action Plans**

Martin Engelmann stated that both the West County and East County Action Plans have been released for circulation and public comment. The Central County Action Plan has yet to be finalized, and as such, the release date is yet to be determined. It appears that the core of the discussion focuses on the Measure J requirement to develop quantifiable multi-modal traffic service objectives.

ACTION: Received and filed.

10. **Review and Comment on the Proposal for Adoption *Implementation Guide* for Measure J**

Don Tatzin stated that the Lafayette Circulation Commission is recommending that the Lafayette City Council withhold final comments and recommendations on the Measure J Implementation Guide until the outcome of the CCTA discussions pertaining to the Growth Management Program requested by TRANSPAC has been determined. Mr. Tatzin distributed copies of preliminary comments on the Implementation Guide for SWAT's consideration.

Andy Dillard and Leah Greenblat stated that the TAC also recommends deferring official SWAT comment on the Implementation Guide until TRANSPAC's request of the Authority related to MTSO's has been determined.

Martin Engelmann noted that the Authority will be hosting a public workshop on September 17th to discuss – among other topics - the subject of the Growth Manage Program (GMP). Supervisor Uilkema requested that the workshop address how the compliance would be judged by the Authority with respect to the GMP.

ACTION: The Committee directed that action on this item be deferred to the October 6, 2008 SWAT meeting.

11. **Review and Comment on the “Issues and Options Report” for the Update of the Countywide Bicycle and Pedestrian Plan**

Committee member Amy Worth requested that the Plan contain an easily readable map that covers the SWAT region, rather than the central-southwest region. She also suggested that the plan address access to transit since MTC will be directing more of its resources to this issue in the future.

Leah Greenblat, SWAT TAC’s representative to the Plan Update advisory committee, provided a brief overview on the Issues and Options Report. She stated that preliminary concerns relate to policy-oriented language within the report and its appropriateness within the context of a countywide plan. She pointed out that the Issues and Options Report proposes the development of standards to be incorporated within the plan but she suggested that examples of best practices would be more appropriate. The report also discusses many new actions and programs that could be incorporated into the plan update, but it is unclear who would be responsible or fund these endeavors. The report discusses suggested methodology for prioritizing and selecting for funding of pedestrian and bicycle projects. Ms. Greenblat stated that this methodology seems to favor projects outside of SWAT and recommended that each jurisdiction review this section to determine if they were comfortable with the possible outcome.

ACTION: Received and filed.

12. **Update on the Measure J Traffic Congestion Relief Program**

Lisa Bobadilla provided a brief update with regard to the “Measure J Traffic Congestion Relief Program” (formerly known as the San Ramon Valley School Bus Program). In summary, the program development is on schedule and each of the partnering agencies (Danville, San Ramon, Contra Costa County and the San Ramon Valley Unified School District) are in the process of approving a Joint Exercise of Powers Agreement to form an independent Joint Powers Authority to oversee the program’s operations. The first JPA meeting is scheduled for October 21, 2008.

ACTION: None

13. **Written Communication, Items of Interest, Outgoing Communication – Consider Actions as Appropriate**

ACTION: None

14. **Discussion:** Next Agenda

ACTION: The Committee requested that the next agenda contain an update on TRANSPAC's request regarding the Growth Management Program, Action Plan and Implementation Guide.

15. **Adjourn to October 6, 2008** which will be held at Supervisor Uilkema's Lamorinda Office in Lafayette, or **Other Meeting as Deemed Appropriate:**

ACTION: Meeting adjourned at approximately 4:10 p.m.

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Agendas, minutes and other information regarding this committee can be found at:
www.co.contra-costa.ca.us/depart/cd/transportation/committee/swat/