



# SWAT

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**SUMMARY MINUTES**  
**December 1, 2008 – 3:00 p.m.**  
**Office of Supervisor Gayle B. Uilkema**  
**Lamorinda Office**  
**3338 Mt. Diablo Boulevard**  
**Lafayette, CA**

**Committee Members Present:** Gayle Uilkema, Contra Costa County; Candace Andersen, Town of Danville; Victoria Smith (Alternate for Amy Worth), City of Orinda; Mike Metcalf, Town of Moraga; Carol Federighi (Alternate for Don Tatzin), City of Lafayette; Dave Hudson, City of San Ramon

**Staff members present:** Tai Williams, Leah Greenblat, John Cunningham, Calvin Wong, Lisa Bobadilla, Monica Pacheco, Darlene Amaral, Andy Dillard

**Others present:** Martin Engelmann, CCTA; Anne Muzzini, CCCTA; Charles Hogle, CAC - CCCTA; Grace Schmidt, Alamo Improvement Association

Meeting convened with a quorum by Chair Uilkema at 3:05 p.m.

1. **Call to Order/Self Introductions**
2. **Public Comment:** None
3. **Board Member Comment:** None
4. **Administrative Items:** Andy Dillard recorded the minutes. Extra agenda packets were made available.
5. **Adoption of Agenda:** The order of the agenda was adopted as presented.  
**ACTION:** Andersen/Metcalf/unanimous
6. **Review/Approval of Minutes from November 3, 2008**  
**ACTION:** Metcalf/Andersen/unanimous

7. **Appoint SWAT Chair and Vice Chair**

Per the rotation schedule defined in the SWAT Rules of Procedure, the Committee took action to appoint the City of Lafayette representative as SWAT Chair, and the Danville representative as SWAT Vice-Chair, for 2009. The rotation will be effective on January 1, 2009.

**ACTION:** Metcalf/Andersen/unanimous

8. **Update on Contra Costa Transportation Authority's Workshop on Potential Changes to the Growth Management Program**

Martin Engelmann provided a summary of the Growth Management Program Workshop that was conducted by the Authority on November 19<sup>th</sup>. Mr. Engelmann went in to detail on the Authority's proposed changes to Measure J components. The Authority's proposed changes include the elimination of the five-year Capital Improvement Program component and using performance measures, rather than quantifiable benchmarks such as MTSOs, to evaluate the direction and degree of change that would result from proposed major projects and GPAs. These changes would mean, as an example, that a significant development in Walnut Creek would require only notification to Lafayette regarding the extent of the impact. The SWAT members engaged in a lengthy discussion on the ramifications of this fundamental change in the GMP. Using a polluted river as an example, some noted that this modification would relegate the GMP to monitoring - rather than managing - the pollution in the river. Once approved by the Authority, the proposed changes to the GMP will be released and circulated to all RTPC's, cities, and the County for a 45 day public review period. A public hearing will also be held within the 45 day review period. It is expected that the Authority will release the changes for review and comment in late January 2009.

**ACTION:** None

9. **Review and Comment on Central County Action Plan**

The City of Lafayette provided detailed comments on the Central County Action Plan. The SWAT Committee endorsed and agreed to forward the comments as written to TRANSPAC.

**ACTION:** Metcalf/Federighi/unanimous

10. **Review and Approve Release of Lamorinda Action Plan and Tri-Valley Transportation Plan/Action Plan**

Based on the City of Lafayette's comments on the Central County Action Plan, Lafayette staff provided additional written comments on the Lamorinda Action Plan. The Committee endorsed Lafayette's comments and approved to incorporate the comments as an addendum to the Lamorinda Action Plan. The Committee approved the release of both Action Plans to the Authority for incorporation into the Draft Countywide Transportation Plan.

**ACTION:** Federighi/Andersen/unanimous

11. **Review and Comment on County Connection Service Reduction Proposals**

Anne Muzzini presented the proposed County Connection service reductions within the SWAT region. Of note, it was reported that the existing School Tripper service in the Lamorinda area will not be affected. In addition to the proposed service eliminations, it was reported that a new route will be added that will connect downtown Lafayette and downtown Walnut Creek (Route 125). Charles Hogle expressed that the County Connection Citizen's Advisory Committee is on record as opposing the elimination of the Seniors Mid-Day Free program, which is proposed to be cut.

The service reduction proposal will go before the Operations and Scheduling (O&S) Committee on December 5<sup>th</sup>. If agreed upon by the O&S Committee, the proposal will tentatively be scheduled to go before the CCCTA Board on December 18<sup>th</sup>. Pending approval of the Board, the target date for the bus service changes is March 22, 2009. The Committee made a motion to receive and file the report on County Connection service reductions proposals.

**ACTION:** Hudson/Andersen/unanimous

12. **Status Update on TRAFFIX Program (Measure J Congestion Relief Program)**

Tai Williams gave a brief update on the development of the San Ramon Valley school bus program (now officially the “TRAFFIX Program”), and noted that the first Joint Powers Authority meeting occurred on October 21<sup>st</sup>, and that the program is on schedule for launch in Fall 2009.

**ACTION:** None

13. **Review and Approve MOU Addendum for SWAT Administrative Services Contract**

The Committee approved an MOU Addendum to the SWAT Administrative Services Contract, extending Danville’s role as SWAT Administrator for the next two years, effective November 1, 2008 through October 31, 2010.

**ACTION:** Uilkema/Metcalf/unanimous

14. **Consider and Approve SWAT Agenda Format**

SWAT TAC proposed that future SWAT agenda be reformatted to include a Consent Calendar. Mike Metcalf suggested that the SWAT agenda and staff report layout be similar to that of the Authority’s. The Committee approved the proposed revisions to future SWAT agenda and staff report formats.

**ACTION:** Unanimous

15. **Written Communication, Items of Interest, Outgoing Communication – Consider Actions as Appropriate**

The monthly SWAT TDM report and meeting summary from the Authority’s November 19<sup>th</sup> meeting were provided.

**ACTION:** None

16. **Discussion: Next Agenda**

**ACTION:** None

17. **Adjourn to January 5, 2008**, which will be held at the Supervisor Gayle Uilkema’s office at 3338 Mt. Diablo Boulevard, Lafayette.

**ACTION:** Meeting adjourned by Chair Uilkema at approximately 4:21 p.m.

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