

MEETING SUMMARY

Date of Meeting: February 18, 2009

Subject: 2nd Steering Committee (SC) meeting

Project Name: Contra Costa County Hazard Mitigation Plan –Update

In Attendance: Shari Deutsch, Jim Bonato, Curtis Lindskog, Teddy Terstegge, Ben Tolero, Greg Harman, Greg Gilbert, Susan Roseberry, Rich Lierly, Edward Sullivan, Jim Parrot

Planning Team-Rob Flaner

Not Present: Steven Spedowski, Richard brown, Tracy Johnson

Summary Prepared by: Rob Flaner- March 3, 2009

Project No.: 135-23736-08-090

Quorum- Yes or No Yes

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Welcome and Introductions

- Jim Parrott opened the meeting with brief group introduction.
- Round table introductions by all in attendance.
- Agenda was reviewed and approved.
- Minutes from last meeting were reviewed and approved.
- Rob Flaner explained the need to track all of the time employed by the Steering committee and planning partners on this project to apply to the local match proportion of the grant. To convert these hours to a monetary contribution, we will need a billing rate for all members. This billing rate can be a burdened rate including salary plus overhead. Those in attendance provided this information.

SC members not in attendance at this meeting will need to provide a billing rate to the planning team as soon as possible.

Steering Committee Ground Rules

- Rob Flaner went over the Steering Committee Ground Rules document that provides guidance on SC operations and protocol.
- The SC voted to approve the ground rules document.

Plan review

The Steering Committee was asked to review the existing Contra Costa County Hazard Mitigation Plan as well as the CA. State hazard Mitigation Plan.

Comments received were as follows:

- The CCCHMP included no discussion on funding opportunities.
- The CCCHMP was viewed as cumbersome in the way it would reference you to maps that were part of another document, the ABAG risk assessment.
- There was discussion on demographics, the importance of demographics

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in Emergency management planning, and how demographics could be used in the plan update. There was little discussion of demographics in Contra Costa County in the initial plan.

- The CCCHMP did not get specific in its discussion of building types addressed by the plan. There was no definition of “critical facilities”.
- There was discussion of how the plan update will address the requirements of AB2140, State legislation that mandates local governments incorporate findings of local hazard mitigation plans into the safety element of local government’s general plans.
- Both San Pablo and Pinole are currently updating their General Plans, which creates a good opportunity to provide this linkage.
- Rob explained to the group how compliance with AB2140 will be achieved through this update. All municipal planning partners will be provided guidance on this step as they go through the update process.

CA State Hazard Mitigation Plan-Hazards of Concern:

The Steering Committee was asked to review the CASHMP to identify the goals and objectives identified by the plan and to determine the “hazards of concern” the state plan has identified for the Contra Costa County planning area. After a discussion on content of the state plan, the SC identified the following hazards to be addressed by the plan update:

- Dam Failure
- Drought
- Earthquake
- Flood (including levee issues)
- Landslide (Mass movements)
- Severe Weather
- Wildfire

There was discussion on how to address climate change in this plan update. There are basically 2 options. One option would be to include climate change as an actual hazard of concern. The second option would be to have discussion on the probable impacts of climate change under each of the natural hazards addressed by the plan. The problem with including climate change as a stand alone hazard is how do you assess the risk from that hazard in a format consistent with the other hazards? Consistency in the assessment of risk associated with each hazard is very important when ranking risk and prioritizing actions.

- No decision was made at this session as far as how to address climate change. This decision was tabled for further discussion.
- Jim Parrott did inform the SC that there are new wildfire hazard maps produced by the CA State Fire Marshall available to assess the risk associated with wildfire.

Public Involvement Strategy

The SC discussed the capabilities within the County to implement public outreach. The PI strategy developed by the SC must consider t key phases of

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<p>the plan's development.</p> <ul style="list-style-type: none"> Phase 1 will occur early in the process and gauge the public's perception of risk by presenting them the revised risk assessment. This phase will also be a key to gauging the public's support for proposed actions. What do they think should be done about the problems? Phase 2 will be to present the draft plan to the public for review and comment. <p>Some of the cities capabilities identified for the planning area were as follows:</p> <ul style="list-style-type: none"> Monthly newsletters City Managers-Weekly reports Most municipalities have the City Council meetings televised. This creates an opportunity to provide a presentation to these councils on this plan update process that the public could view via these broadcasts. Rob was asked to provide a power point presentation to the SC that could be utilized by this forum. There are multiple media opportunities with Comcast, Contra Costa Times and local radio stations (92.1 and 101.7) to issue a press release on this Process. Susan Roseberry explained that the Public Information Officer for County OES was available to help disseminate these press releases. Rich Lierly explained how County public works department was sending out letters to property owners within the County potentially impacted by the new flood maps being released by FEMA. Rich has prepared draft language to be included in these letters on this plan update process. Susan provided a "mock-up" of content for a Hazard Mitigation web page on the county website. There was discussion on how to best display the pertinent information on the website. The SC felt that a series of "Frequently asked questions" and their answers would be beneficial to the website. It was agreed that getting the website established ASAP should be the precursor to all other efforts so that the website address could be publicized via these other efforts. 	<p>Rob to create a 'standardized' power point presentation that could be utilized by all planning partners to explain the plan update process.</p> <p>Rob to work with Susan on language for a press release.</p>
<p><u>Critical Facilities Exercise</u></p> <ul style="list-style-type: none"> One of the action items for the SC is to define critical facilities to be addressed by the plan. The DMA requires that these plans address identified critical facilities; however it does not define what these facilities are. These are to be defined by the planning process. The SC was given a Critical Facilities exercise. The objective of this exercise is to define those facilities (including infrastructure) that would be deemed vital for the County to respond, and recover from a natural disaster. 	<p>Rob to develop FAQ's and provide to Susan.</p> <p>Susan to coordinate with County webmaster to get website up and running as soon as possible.</p>

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<ul style="list-style-type: none">• The exercise included example definitions from other planning efforts.• The SC was asked to create a list of facilities they feel are critical.• These facilities will be reviewed at the next meeting, and a definition will be crafted.• SC members can provide their list to Rob via e-mail prior to the next meeting, or wait until the next meeting. Defining critical facilities will be a principal objective of the next meeting.	

The Meeting was adjourned by Chairman Parrott at 3:00 PM

The next meeting date is on:

***Wednesday March 25, 2009
1:00 to 3:00PM
Contra Costa County Department of Public Works
255 Glacier Dr.
Martinez, CA 94553
Conference Room A
Meeting location will be confirmed via e-mail***