Business Levy (Cash Only -8 Hour Keeper) Writ of Execution

Original Writ of Execution (Money Judgment) (form EJ- 130) plus two copies
Specify the name and address of the debtor's business and the length of the levy. Please identify the nature of the business and any hazards, if known. The judgment creditor's attorney or the judgment creditor (if the judgment creditor does not have an attorney) must sign and date the instructions.
The Writ of Execution expires 180 days after issuance.
The method of levy is seizure by placing a Sheriff's Keeper in the business to collect sales revenue and proceeds for payment to the judgment creditor. Only transactions with cash or its equivalent are allowed while the business is under levy. There is no limit to the number of days this type of levy can be utilized. After levy, the Sheriff will submit a report to the judgment creditor/attorney detailing actions taken and any monies collected.
\$110 8-hour Keeper cost per day plus fee
\$120.00 per 8-hours or less, \$240.00 8-12 hours. Keeper installation if served (\$60.00 if Keeper installation attempted and not served, and \$30.00 if unable to serve or cancelled prior to installation attempt).

Writ Return A return detailing the Sheriff's actions is prepared by Civ Unit staff, which accompanies the original Writ of Execution when it is returned to the court.

[Click Here for a Sample Letter of Instructions—Form C]

What is Required Check List:

- \$205.00 fee and deposit for each 8-hour Keeper installation
- Original Writ of Execution plus two copies
- Original letter of instructions signed and dated by the judgment creditor's attorney or the judgment creditor (if the judgment creditor does not have an attorney).
- Can be submitted in person or via mail
- Submit to Sheriff no later than 150 days after issuance of Writ

(Levy upon Debtor's Going Business) INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF

Plaintiff	VS	Defendan	t	Case No. ₋			
If the writ contains multiple debtors, please indica				ing business:			
SECTION I (Property)							
YOU ARE INSTRUCTED TO LEVY ON THI (check box 1, 2 or 3 <u>only</u>)	E JUDGMENT	T DEBTOR'S	S BUSINES	S AS FOLLOWS	:		
 CONDUCT "TILL TAP" ONLY by takin ONLY from the cash register or usual 							
 PLACE A KEEPER in the judgment de the purpose of taking custody of CASI 700.070(c) of the Code of Civil Proced 	H / CHECK PI						
3. PLACE A KEEPER in the judgment de the purpose of taking custody of CASI PROPERTY in the manner prescribed 700.070(b)(1), the judgment debtor ob	H/CHECK PR I by the law. A pjects to the pl	OCEEDS FI at the end of lacement of	ROM SALES the keeper the keeper (S <u>AND</u> TANGIBLE period, <u>or</u> if, pursi (check <u>only one</u> o	E PERSONAL uant to CCP f the below boxes)		
3a ☐ Seize all cash and checks, re				•			
3b Seize cash and checks, inve judgment creditor, in the mai required pending further quo levying officer will not take exposited a sufficient sum of	nner prescribe tation. Pursua xclusive custo	ed by law. Nant to 685.10 ant to fprope	OTE: A min 00 of the Coorty unless th	nimum deposit of the	\$1,500.00 is ure, the		
	SECTION I	l (Keeper p	period)				
THE KEEPER IS TO BE INSTALLED IN TH (check one box only)			RIOD OF				
\square 8, \square 12, \square 24, hours <u>each day</u> for		ay (s).					
SE	CTION III (B	usiness in	formation))			
Name of Business	_/	Address		/	City		
Business hours are	_ a.m. to		p.m., Da	ys closed			
NOTICE: ALL COMMUNICATIONS, REFUILISTED BELOW: (Please Print)	NDS, AND CO	DLLECTION	S WILL BE	MADE TO THE N	IAME AND ADDRES		
Accept \$ plus levy	costs and in	nterest to sa	atisfy this c	ase.			
Signature of attorney (or creditor without an attorney)			Date				
PRINT	Name and Address	of attorney (or cred	itor without an attorn	ney)			
TEL ()	EXT.						
FAX ()							
/							

(Rev. 98)