

# Bay Point Municipal Advisory Committee



**Sterling Stevenson, Chair**

**Federal Glover, District V Supervisor**

*Debra Giles, Administrative Support  
3105 Willow Pass Road  
Bay Point, CA 94565*

**Respectfully submitted by: Debra Giles**

*The Bay Point Municipal Advisory Committee serves as an advisory body to the  
Contra Costa County Board of Supervisors and the County Planning Agency.*

## Record of Actions

**7:00 pm**

**Tuesday, September 7, 2010**

Council Members Garcia, Mason, Stevenson, Tremaine, and Zumwalt were present.  
Council Members Kopitar and Magleby were absent.

Others present: Ed Diokno of Supervisor Glover's office, Maureen Toms of County Redevelopment, Lt. Fernandez of the Sheriff's Dept. and Ben Helber of Habitat for Humanity.

### **1. Call to Order / Pledge of Allegiance** led by Councilwoman Zumwalt.

Councilwoman Zumwalt reminded everyone of Saturday's anniversary of 9-1-1 and encouraged everyone to fly their flags that day.

### **2. Approval of September 7, 2010 Agenda**

Motion made by Councilwoman Mason to approve the September 7, 2010 agenda. Seconded by Councilman Tremaine. Motion carried 5 – 0; Council Members Garcia, Mason, Stevenson, Tremaine and Zumwalt voting "yes"; Council Members Kopitar and Magleby absent.

### **3. Consent items**

- a. Approval of monthly Recording Secretary invoice - \$120.00**
- b. Approval of Record of Actions of August 3, 2010**

Motion made by Councilwoman Zumwalt to approve the Consent Items. Seconded by Councilman Tremaine. Motion carried 5 – 0; Council Members Garcia, Mason, Stevenson, Tremaine and Zumwalt voting "yes"; Council Members Kopitar and Magleby absent.

### **4. Public Comments:**

None

**5. Agency Reports.** The MAC received the following reports:

**a. Contra Costa County Sheriff's Department – Lt. Victor Fernandez**

Lt. Fernandez distributed copies and reviewed the statistics for the month of August, including comparisons from last month and the same time last year; including a 25% decrease in burglaries.

Lt. Fernandez stated they had had a busy August including 1 homicide; a chaotic incident that had a good outcome as they were able to take suspect into custody without any further harm to anyone else after a high speed chase initiated in Concord and ending in Bay Point. There was a short discussion regarding incident.

Councilman Tremaine inquired about education of residents to assist law enforcement during these lean times. He stated a presentation by law enforcement to equip residents with some ideas and tools about fighting crime and staying safe could be offered at a MAC meeting in the future. Councilman Tremaine stated what he is hearing now is more people being willing to get onboard and be involved more than they were before.

Lt. Fernandez stated it was unfortunate but the present budget had required some programs like the Neighborhood Watch to be cut. He stated they could still do that but it would take some coordination involving contacting him and working something out with someone coming by, like the resident deputies, to answer questions and discuss certain things; help increase residents security. Lt. Fernandez stated a lot of it is having neighbors involved, everyone keeping an eye out, and calling when they see anything suspicious. He also stated a lot of crime is done out of opportunity, and residents careful not to provide such opportunities are less likely to be a crime victims, i.e. not leaving anything in your cars.

There was some discussion about Lt. Fernandez making such a presentation, possibly at next month's MAC meeting, with prepared hand-outs that can be taken home and shared; also the highlights and information from presentation being included in the next Newsletter.

Chairman Stevenson asked about Lt. Fernandez making an inquiry of his Sergeant regarding juvenile offenders working to clean up graffiti.

Lt. Fernandez stated that he had been informed it is a funding, staffing issue, that there are no such programs at this time. He stated maybe in the future when there is a change in their fiscal picture that could possibly be something they would look at.

Chairman Stevenson stated he had a complaint from a business owner at the corner of Willow Pass and Bailey Rd. about the speed of cars using right hand turn only lane; that

there have been accidents there already.

There was a discussion including that being a Highway Patrol issue; also bringing it to the attention of Public Works as there is work planned at that intersection to make that a through lane, and maybe they would have some traffic calming ideas; and having some additional enforcement in that area, especially during heavy traffic times.

**b. Redevelopment Staff Report – Maureen Toms**

Ms. Maureen Toms reported on:

- **Royal Trucking Application**

Ms. Maureen Toms stated the Royal Trucking application, on Port Chicago Hwy., is going to the zoning administrator tomorrow.

- **Enterprise Zone**

Ms. Toms stated the Enterprise Zone is continuing to move forward, satisfying requirements by the Department of Housing and Community Development at the State. She stated there is a staff change-over at the City of Pittsburg, but they are still moving forward and trying not to “miss a beat” in satisfying those requirements.

- **County Budget**

Ms. Toms stated they still don't have all of their budget numbers in, but they usually get those in late September or early October, so she will be contacting the MAC's Budget subcommittee group as soon as they have enough information to put a meeting together. She stated the MAC may consider a budget at the October or November meeting.

Councilwoman Zumwalt stated she would like to share the information about the Shell Pond cleanup; during the months of August and September PG&E said they were going to be testing removal methods and decide what works best, and expected the work to be done next year.

**c. Supervisor Federal Glover General Report – Ed Diokno**

- Mr. Ed Diokno of Supervisor Glover's Office stated the Grant Writing Workshop on September 8<sup>th</sup>, at Los Medanos College is full, but there are already plans being made for another in February 2011. He stated interested people can put their name on a waiting list at the supervisor's website: [www.cccounty.us/supervisorglover](http://www.cccounty.us/supervisorglover)

- Mr. Diokno stated on September 16<sup>th</sup>, all day, Project Homeless Connect will take place at the Antioch Fairgrounds. He stated their office will be closed as all staff will be participating. Mr. Diokno stated the event takes place at different locations throughout the county, and this time it is in East County; that at the last event in Antioch they had 600 people attend and are expecting 900 people this year with an increase of families and children coming also. He stated the County is providing a one-stop shop for homeless who might need a haircut, new clothes, a driver's license, or references to other services. Mr. Diokno stated they are still looking for volunteers

if any one is interested.

- Mr. Diokno stated on September 18<sup>th</sup> the Joint MAC meeting, that the Bay Point MAC is hosting, will be held at the La Finca Restaurant. He stated they weren't sure about the Knightsen MAC attending as they don't have enough for a quorum.
- Mr. Diokno stated September 23<sup>rd</sup> is the reception for the Keller Grant recipients, of which the Bay Point MAC is one. He stated the Bay Point MAC is invited to attend, 4:00pm – 6:00pm at the Pittsburg Senior Center. Mr. Diokno stated it is not mandatory to attend, but is a good opportunity to meet some of the other recipients who serve the community, and see the number of good works being done without any publicity.
- Mr. Diokno stated on October 9<sup>th</sup> the Supervisor's Gang Summit will be held at Deer Valley High School. He stated as reported to the MAC by an 8<sup>th</sup> grade class last spring; gangs have spread to the suburbs, including Bay Point. Mr. Diokno stated the event includes gang experts, motivational speakers, and former gang members talking about the truth of gang life. He stated this event comes highly recommended for kids who are thinking of joining a gang, their parents, and school faculty. Mr. Diokno stated he contacted the Mt. Diablo School District and they have spread the word among their staff, including the principle of Riverview Middle School
- Mr. Diokno stated he also wanted to remind the MAC of the Code meeting next month.

Councilwoman Mason asked about the kinds of work the Project Homeless Connect were looking for in volunteers.

Mr. Diokno stated there was a range of opportunities, from signing people in as they come in, to serving food, or watching their pets while they are being served. He stated they will also be offering free vaccinations for pets of the homeless.

**d. California State Highway Patrol**

None

**6. Presentations** Presentations were made by:

**a. Citizen of the Month Award – Councilwoman Garcia**

Councilwoman Garcia awarded the Citizen of the Month Award to Mrs. Vivian Lisa, stating it was with great pleasure to present this to one of the original people to help with the clean-up days, and is still helping out.

**7. Items for Discussion and/or Action**

**a. Consideration of Land Use Permit #LP1002058 (Mt. Diablo Unified School District, Mobile – Applicant) for the installation of a monopole and associated equipment service. The site is located within a 20’x25’ leased area at Riverview Middle School – Maureen Toms**

Ms. Toms stated they have an application for a monopole installment on Pacifica Ave. She stated at staff’s initial look at the proposed location; they thought perhaps a recommendation of it being converted into a flag pole instead of the monopole be considered; and some concern about the fenced in area containing a tree, but it does not.

With the assistance of Mr. Matt Mazzey, representing T-Mobile, and the aid of project and aerial maps, there was some clarification and discussion regarding the exact location of proposed pole.

Mr. Mazzey stated he would like to bring up a couple of issues regarding making the monopole a flagpole; one being the protocol of having the flag raised and lowered by someone everyday or it is lit, and T-Mobile is not going to be able to put it up and take it down everyday. He stated they don’t have a problem lighting it, but one of the problems brought up was why were they putting lights there, and they could do away with all the lights, they just thought it would be nice to light that area as it is very dark. Mr. Mazzey stated they are not married to any of the structures or antennae supports, they could even put everything in a shelter; eliminate the fence, whatever was needed.

Mr. Mazzey stated this was their best shot at what they thought was a minimal stealth facility; and replied “yes” it would make reception better here also.

There was further discussion regarding the size of the pole, and various possible options for securing the pole and keeping kids from accessing it; also the school district being onboard with it as they will be receiving a nice fee for it on a 30 year contract.

Motion made by Councilwoman Mason to accept Land Use Permit #LP1002058. Seconded by Councilwoman Zumwalt. Motion carried 5 – 0; Council Members Garcia, Mason, Stevenson, Tremaine and Zumwalt voting “yes”; Council Members Kopitar and Magleby absent.

**b. Discussion and approval of funds up to \$600.00 to host the Joint MAC meeting, September 18<sup>th</sup>, and its location – Councilman Stevenson**

Mr. Diokno stated as requested at the last MAC meeting, staff had found a place and arranged for the food for the upcoming Joint MAC meeting. He stated, as requested, it won’t be here at the Center, they won’t have to bring it in, they won’t have to do any labor, they won’t have to do any cleanup, but it will be costing \$445.50. Mr. Diokno stated it will be held at La Finca Restaurant, where they will serve a light breakfast and a Mexican themed lunch.

After a short discussion regarding who was chairing the meeting, and about debuting the MAC’s water bottles, it was decided:

Motion made by Councilwoman Mason to approve spending up \$600.00 for hosting the September 18, Joint MAC meeting at La Finca Restaurant. Seconded by Councilwoman Zumwalt. Motion carried 5 – 0; Council Members Garcia, Mason, Stevenson, Tremaine and Zumwalt voting “yes”; Council Members Kopitar and Magleby absent.

**c. Discussion of Gloria Magleby’s illness and reassignment of some of her assignments – Chairman Stevenson**

Chairman Stevenson stated as everyone had probably heard by now, that one of the Council Members, Gloria Magleby, had suffered a stroke several weeks ago.

Chairman Stevenson reported on where she is at for the time being, and how she is doing.

There was some discussion regarding the organizations and groups that Councilwoman Magleby reported on to the MAC, including the Bay Point Chamber of Commerce, the Bay Point Pride, the Bay Point Historical Society, the Garden Club, and the Partnership meetings. Other Council Members belong to these groups and can report when needed, and in addition any group can come to the meetings and give updates under Public Comment when needed.

There was also a discussion about being able to contact the young men in her church that had so often come and helped with projects; on not being able to access her phone messages at this time; and having Councilwoman Mason be the contact person when Ms. Julie Nelson had calls and/or emails to forward to the MAC from Councilwoman Magleby.

**d. Report from Councilwoman Zumwalt regarding the County’s position on locations and types of signs allowed for other “Welcome to Bay Point” sign placement – Councilwoman Zumwalt**

Councilwoman Zumwalt stated that Ms. Toms had been kind enough to send an email to Mr. Fahy asking about the ‘Welcome to Bay Point’ sign options and restrictions, and he had responded today in an email with some questions she needed to clarify with the Council.

After some discussion it was made clear they were referring to the standard type green sign, and not anything fancier.

Councilwoman Zumwalt stated that Mr. Fahy had reported their sign shop was able to fabricate the small green signs and put the elevation and population on them; but there was a recent census and doesn’t know if they have the current data for that. She stated Mr. Fahy also wasn’t sure if Public Works was in a position to cover the costs for fabricating and installing the signs. Councilwoman Zumwalt stated he also wanted to know if the community wanted to fabricate and install the signs, and if they did they would need an encroachment permit; but that he would work with them to get a no fee

permit issued.

After a short discussion Councilwoman Zumwalt agreed to get back to Mr. Fahy asking him to prepare and install the signs with new or old census numbers for population, and she would report back to the MAC again.

**e. Update on Newsletter – Councilwoman Garcia**

Councilwoman Garcia stated the next Newsletter will go out mid to late October; that she will begin working on it soon, and that people should send her their stories and articles.

There was some discussion again regarding the limited (few hundred) printing of Newsletter publication for those that have requested it and for distribution to some locations for pick-up, but they are moving in direction of having electronic Newsletter being available to everyone from Supervisor Glover’s website; and that going electronic has been announced in the past two printed Newsletters.

Also discussed was the possibility of having more money left from printing less Newsletters to be able to pay for installing the ‘Welcome to Bay Point’ signs.

**8. Committee Reports** The MAC received the following reports:

• **Code Enforcement – Stevenson and Tremaine**

Nothing to report until after next month’s Code meeting.

• **Community Wellness Program - Mason**

Councilwoman Mason stated this item could probably be removed at this point, as she doesn’t have anything to report on regularly, and could report on things that come up during Public Comments. She suggested they could do the same with the Chamber of Commerce report.

• **Chamber of Commerce**

Julie Nelson stated the Chamber is alive and doing well and they are working on either refurbishing or replacing the ‘Welcome to Bay Point’ sign at Willow Pass Rd. and Port Chicago Hwy.; to improve the image of Bay Point to people coming into town.

• **CAP - Kopitar**

In Councilwoman Kopitar’s absence, Councilwoman Mason reported for the CAP meeting. She stated they had a good tour of Henkel and also met the new plant manager.

**9. Members’ Comments**

Councilwoman Mason stated she hoped everyone, including Ms. Maureen Toms, had noticed the new banners on Willow Pass and Bailey Road; they are good looking.

Chairman Stevenson stated Habitat for Humanity is looking for volunteers for their

Inglewood Drive project. Mr. Ben Helber, a representative from Habitat for Humanity, stated they have started construction and opportunities for volunteering are available; you go to the website, [www.habitat.org](http://www.habitat.org), to sign up to volunteer. He stated there was not just the new Rincon Homes production but also other various rehabs being done in Bay Point that also need volunteers.

#### **10. Correspondence.**

Chairman Stevenson reported on the following correspondence:

- Document from City of Pittsburg regarding recycle/transfer station use permit
- 2 advice letters from Golden State Water Company

Correspondence was made available for viewing.

#### **11. Future Agenda Items.**

- a. Sheriff's presentation
- b. Updates on 'Welcome to Bay Point' signs
- c. Tabled items

#### **12. Adjourn to meeting scheduled for Tuesday, October 5, 2010, 7:00pm, at Ambrose Community Center Board Room.**

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2205(d) of the Contra Costa County Ordinance Code.