MINUTES

DATE:	October 18, 2011
TO:	Iron Horse Corridor Advisory Committee
FROM:	Carrie Ricci, Public Works Department
SUBJECT:	Record of August 10, 2011 meeting

The following is a record of the Iron Horse Corridor (IHC) Advisory Committee meeting on August 10, 2011.

Members present: Paul Eykamp, Stan Hansen, Lesley Hunt, Rosanne Nieto, Stewart Proctor, and Davio Santos

Staff present: April Gibson, Supervisor Mitchoff's Office; Carrie Ricci, Public Works Department

Public present: Peter Duncan and Jim Hunt, Walden District Improvement Association

1. **Open the meeting:** Meeting called to order at 4:35 p.m.

2. **Public Comment (Items not listed on the agenda):** None

3. **Approval of May 18, 2011 Meeting Minutes:** Motion to approve the minutes with no changes. Motion passed by unanimous vote.

4. **Eagle Scout Project Proposal:** Boy Scout, Tanner Staab presented an Eagle Scout project proposal for bike racks in the Alamo area of the IHC. County staff committee to do the following: meet at the proposed locations with Tanner and EBRPD staff; review the survey for the proposed areas and make sure they don't conflict with underground utilities; send proposal to any impacted utilities; and check to make sure the Stone Valley Road location was not an issue since the Alamo County Service Area R-7 maintains the Stone Valley Road staging area. The Advisory Committee Members had the following comments: check with the Town of Danville on the locations identified in their Bicycle Plan and more information is needed on the decorative rock that is proposed. The committee approved that this project should move forward.

5. **Tree Planting Policy:** The committee reviewed the suggested changes and recommended that the revised policy go back to the Transportation, Water and Infrastructure Committee for recommended approval by the Board of Supervisors.

6. **Review IHC Trust Fund Fiscal Year Report:** Staff reviewed the updated budget report for last fiscal year which shows the trust fund expenditures continue to exceed revenues. The committee asked staff ideas to lower expenditures and if the maintenance for the IHC could be contracted out. The committee asked for the budget situation to be communicated to the Board members. Staff will report back on the status of this item at the next committee meeting.

7. **Grant Fund Matching Guidelines:** The committee voted unanimously to suspend developing guidelines or providing grant fund matching until the trust fund budget revenues exceed expenditures. The committee agreed that they would make an exception if there was an opportunity where the benefits would be larger than the expenditure.

8. **Reports from Committee Members and Staff:** Staff reviewed the project status report.

9. **Consider agenda topics and date for the next meeting:** The date was set for Wednesday, November 2, 2011 at Brookview.

   Suggested topics for the next meeting:
   - Election of Chair and Vice Chair for 2012
   - Board Approved Tree Planting Policy
   - Advisory Committee Bylaws
   - Budget Update

Meeting adjourned at 6:40 p.m.