



**Contra Costa County
Public Works
Department
APPLICATION AND PERMIT CENTER**

TRANSPORTATION PERMIT (Rev 8/15)

IN COMPLIANCE WITH YOUR REQUEST AND SUBJECT TO ALL THE TERMS, CONDITIONS AND RESTRICTIONS WRITTEN BELOW AND THE ATTACHMENTS, PERMISSION IS HEREBY GRANTED TO:

NAME		PERMIT VALID FROM: TO: MOVING AUTHORIZED: SATURDAY: SUNDAY: DARKNESS: ** NIGHT AND WEEKEND TRAVEL IS PERMITTED ONLY IF CALTRANS ALLOWS SIMILAR MOVE	PERMIT NUMBER THIS PERMIT IS NOT VALID WITHOUT THE FOLLOWING ATTACHMENTS: ATTACHMENT 1 PERMIT CONDITIONS CALTRANS 24/7 TRAVEL CONDITIONS _____ ATTACHMENT 5 ROUTE SURVEY
ADDRESS			
CITY/STATE/ZIP			
OFFICE PHONE NUMBER (Include Area Code)		FAX NUMBER (Include Area Code)	
DESCRIPTION OF THE LOAD OR EQUIPMENT AND MODEL NO.			
HAUL DRIVE TOW			

DIMENSIONS OF LOAD

DESCRIPTION OF HAULING EQUIPMENT:

VEHICLE WIDTH:	SEMI-TRAILER LENGTH:			KINGPIN TO LAST AXLE:			COMB. VEHICLE LENGTH:		
AXLE NUMBER	1	2	3	4	5	6	7	8	9
NUMBER TIRES PER AXLE									
DISTANCE BETWEEN AXLES									
WIDTH OF AXLES AT TIRE SIDEWALL									
MAXIMUM ALLOWABLE WEIGHT									

LOADED DIMENSIONS GREATER THAN THOSE SHOWN BELOW OR WEIGHTS EXCEEDING THOSE SHOWN ABOVE ARE NOT AUTHORIZED

LOADED HEIGHT:	LOADED WIDTH:	LOADED OVERALL LENGTH:	LOADED OVERHANG:	WEIGHT CLASS:
ORIGIN:			DESTINATION:	
AUTHORIZED COUNTY ROADS – STATE AND/OR CITY PERMITS ARE REQUIRED WHEREVER THE * IS SHOWN IN THE COUNTY ROUTE			COUNTY PORTIONS OF:	
PILOT CAR YES NO				
CASH, CHARGE, CREDIT CARD OR EXEMPT INFORMATION			APPLICANT SIGNATURE	
CREDIT CARD EXP. DATE			DATE	
FEE \$	NUMBER OF TRIPS	AUTHORIZED COUNTY AGENT		DATE
REQUESTED ROUTE: (Include Address of origin and delivery site)				
				CONTACT PERSON (PRINT)

H:\Permits\TRANSPMT\TRANSPMT FORMS\CCC TRANS PERMIT REVISED 5-23-08.doc

INSTRUCTIONS FOR COMPLETING TRANSPORTATION PERMITS

1. Responsible person or company for transporting the permit load or operating the vehicle. Permits are not allowed to be transferred or consigned.
2. Street address or P.O. Box of responsible person or company.
3. City, State, and Zip of responsible person or company.
4. Contact telephone number where additional information can be obtained should a question arise during processing the application or during the duration of the permit.
5. The approved permit will be sent to this facsimile number. In addition, the County sends roadway status reports by facsimile. These generally have to do with changes in allowable weight or clearances concerning width or height. With annual permits, this number should be a dedicated facsimile line for 24 hours and 7 days per week. With single trip permits this number should be a dedicated facsimile line for 24 hours and 7 days per week.
6. Check the appropriate box. If the item is an excavator, it will be a haul. A crane will probably be a drive and manufactured housing or items such as a conveyor with axles are a tow.
7. A complete description of load or equipment to be moved. Where appropriate, use specific model number and/or serial numbers to complete identification. State that the item is crated if applicable. For example, "Heat exchanging unit in shipping crate to protect copper tubing". If a portion of an item is removed and carried on the same trailer. Include both pieces in the description. The more complete the description, the more likely it is that the application will be processed in a timely manner, and the less likely it is for a divisible load citation during travel.
8. Dimensions of the load (L x W x H). For example, "41' 0" long, 9' 6" wide, 6' 0" high."
9. Acceptable abbreviations are listed below. If space allows, write out the complete description such as "3-axle tractor, 2-axle jeep, 3 axle semi-trailer" or "2-axle tractor, 2 axle flat bed trailer"
"Axle – ax, Dolly – Dly, Steering Dolly - Str Dly, Drilling Equipment - Dril EQ, Gradalls – GrdL, Hi Bed – HIBD, Low Bed – LB, Flat Bed – FB, Jeep – JP, Pole Dolly – Pldly, Tractor – Trac, Truck – TR, Trailer – TLR, Tiltbed – TLTB, Transport – TRAN, Tank Carrier - Ta Cr, Scraper – Scpr, Semi – Semi"

Note:

- a. Serial numbers should be included with vehicles, which have an inspection report.
 - b. All 9, 11, and 13 axle combinations must have an inspection report submitted with the application.
 - c. Cranes and other fixed load applications must be accompanied by an inspection report and profile sheet when applicable
10. This is the width of the vehicle hauling the load, or the width of a fixed load vehicle such as crane. The entry should be in feet and inches. On certain vehicles the California Vehicle Code (CVC) [35104](#) specifies vehicles allowed a width of 10 feet.
- Note:** The maximum width of the vehicle or vehicle combination should be entered into this section. For example, if towing a 10 X 60 manufactured home with a legal width tractor, the entry should be 10' 0" in this box. On the other hand, if hauling a 10-foot wide load with a legal width vehicle, the entry should be "Legal" or 8'-6".
11. This is the length of the semi-trailer hauling the load. The entry should be in feet and inches. If the semi-trailer length is 48' 0" or less, writing "48' Max." is preferred.
12. All applications must have an entry in this section. An entry of "Legal" is not acceptable for this section. The following applies to most applications: (See also [Item #15](#) for use of the word "Maximum").
- a. Single Vehicle: Enter "N/A"
 - b. Tractor-Semi: Measure from the center of the kingpin to the center of the rear most axle.
 - c. Truck-Trailer: Enter "N/A"
 - d. Manufactured Housing: From the hitch, including draw bar length, to the center of the rear-most axle.

- e. Heavy Haul: 7, 9, 11, 13 axle combinations should measure from the center of the kingpin to the rear most axle of the load-carrying trailer.
- f. Other: Any other applications such as double wide dolly configurations should enter "N/A"

13. The actual length of the vehicle and/or vehicle combination from the most forward portion to the most rear portion. This length does not include overhanging portions of a load. (See also [Item #15](#) for the use of the word maximum.)

14. If the application does not involve extralegal weight, leave this section blank.

All extralegal weight applications must have this section completed. If there are more than 9-axles in the vehicle combination, a second page must be completed.

15. If the application does not involve extralegal weight, leave this section blank.

Allowable weight is determined by the spacing between axles in a group. Generally, as the spacing increases, so does the allowable weight. Enforcement is to the nearest inch. Consequently, it is important that accurate distance in feet and inches are entered in these spaces. The first entry will be the spacing from the center of these spaces. The first entry will be the spacing from the center of axle one (steering) to the center of axle two. The next entry will be from the center of axle two to the center of axle three and so on.

Since allowable weight increases with spacing, the word minimum, abbreviated as "min.", is acceptable with dimensions between axles and axle groups. Group weights will be assigned based upon these minimum dimensions. **When minimum dimensions are used for axle spacing, the word maximum, abbreviated as "max.", must be used in [Box 13](#) for the Combination Vehicle Length. For applications with a kingpin entry, the word maximum should also be used in [Box 12](#) for the Kingpin to Last Axle dimension.**

16. If the application does not involve extralegal weight, leave this section blank. For weight applications, provide the axle width to the nearest inch measured at the tire sidewalls. Dimensions should be in feet and inches.

17. If the application does not involve extralegal weight, write the word "LEGAL" on this line. Show the exact axle group weight or the corresponding maximum axle group weight from one of the following documents listed below:

- a. [Plate 25-3](#), "Orange and Bonus Overloads," of the Caltrans Transportation Permit Manual
- b. [Plate 25-4](#), "Green and Bonus Overloads," of the Caltrans Transportation Permit Manual
- c. [Plate 25-5](#), "Purple and Bonus Overloads," of the Caltrans Transportation Permit Manual

or the axle group weight shown on the Department of Transportation Inspection Report Sheet

Enter the group weight applied for under the corresponding axle number(s).

18. Enter "Legal" if 14' 0" or less as measured from the pavement surface to the highest point of the load or vehicle. If greater than 14' 0", then enter actual height in feet and inches.

19. Enter the widest dimension of the vehicle and load in feet and inches.

20. This entry is mandatory for all applications. The dimension should be in feet and inches. "Legal" is an acceptable entry.

21. This entry is mandatory for all applications. The dimension should be in feet and inches. Measurement is from the last point of support to the end of the load for rear overhangs, and it is from the front bumper to the end of the load for front overhangs. "Legal" is an acceptable entry.

22. The Weight Class indicates the Plate used under [Item #17](#). If left blank, it will be completed by County personnel if necessary.

23. These entries should be as specific as possible. It provides County personnel a second check on completing routes. If coming from out of the County, the roadway and County line should be indicated. Fore example, "Vasco Road @ Alameda C/L " is acceptable.
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25. Provide as much information as possible in terms of origin and destination as well as the desired routing. Use a second sheet if necessary. Applications with detailed routing information can be processed more quickly. Thomas Brothers Guide page numbers and coordinates for the origin and destination are extremely helpful. The exact city and street where entering and leaving the County road network is also very helpful.

If a specific route is requested, the phrase "or best available" should be placed at the end of the request. This indicates to the state agent that the application should be processed rather than returned if the route is not available.

Return trips on single trip permits are not permitted except for on fixed load self-propelled vehicles that are being driven and not hauled, such as cranes.

Other items that should be included in this area are requests for night and/or weekend movement, time extensions on the duration of the permit, and delayed start dates. If there is not a specific start date requested, the permit will become valid with the stamped time and date when processing is completed by state personnel.

Note: A cover page or second page is acceptable and encouraged when extra detail or requests are included. Make sure that all pages are referenced so that they can be identified as one application.

26. Provide the name of a person who can be contacted for additional information while the application is being processed or during the duration of the permit.
27. Leave blank – reserved for future use. ~~If cash or exempt write the word in the space. Charge customers should write their charge account number or their credit card number. Only Visa and MasterCard are accepted. The number will be covered before the permit is returned.~~
28. Leave blank – reserved for future use. ~~Must be included on all Visa and MasterCard applications. Leave this space blank for cash and exempt applications.~~
29. **To be completed by County personnel only. Do not write in this space.** The fee is dependent on the type of permit and number of trips to be taken under the authority of the permit. In general, annuals and repetitive permits are \$90. Single trip permits are \$16 for each trip completed.
30. Indicate the number of trips desired under this permit in space provided.
31. Must be signed by applicant or agent on all applications.
32. The actual date of when the application is submitted to the County for processing.
33. **To be completed by County personnel only. Do not write in this space.** Must be signed by the County agent completing the permit. The permit is not valid unless signed.
34. **To be completed by County personnel only. Do not write in this space.** Date completed and signed by County agent.
35. **To be completed by County personnel only. Do not write in this space.** An asterisk is used to indicate when city or state permits are required. Typically, the routing will start or end with an asterisk. Intermediate detours may also have an asterisk indicating the need for city or state permits. Routing generally begins and ends with the name of the city or county cross street or exit from the State Highway System. Routes are listed in the order of travel. **The applicant is cautioned to verify their routing with a map(s), and if there are any question, contact the County agent who signed the permit.**

36. To be completed by County personnel only. Do not write in this space. If "No" is checked, there are no pilot cars required. If "Yes" is checked, the pilot car(s) shall comply with the requirements of the attached permit conditions. The number of pilot cars and the routes they are required on will be indicated on the lines in this section.

37. To be completed by County personnel only. Do not write in this space. County personnel will mark the appropriate accompaniments on the face of the permit. **The permit is not valid without these accompaniments**

38. To be completed by County personnel only. Do not write in this space. The permit will be valid from the date it is completed by the County agent. A delayed start date may be requested by the permittee, but the permit may not be issued more than three calendar days before the first travel day.

A permittee may request "No Night Travel". When "No Night Travel" is requested, time of travel during each valid day of the permit is governed by the definition of "Darkness" in section 280 of the California Vehicle Code. When "No Night Travel" is requested, travel is prohibited during times of "Darkness".

Travel time during each valid day of the permit, unless explicitly stated on the face of the permit, is governed by the following the Permit Conditions and Caltrans Special Conditions for 24/7 Travel

All loads are required to carry the Permit Conditions and Caltrans 24/7 Travel Special Conditions (when applicable). Possession of any other required accompaniments is shown on the face of the permit, and contingent on the nature of the load and routing used.

39. To be completed by County personnel only. Do not write in this space. The permit number is a unique number which is used to verify the authenticity of a permit as well as reference for historical records.