MINUTES

DATE: February 3, 2012

TO: Iron Horse Corridor Advisory Committee

FROM: Carrie Ricci, Public Works Department

SUBJECT: Record of February 1, 2012 Meeting

The following is a record of the Iron Horse Corridor (IHC) Advisory Committee meeting on February 1, 2012.

Members present: Stan Hansen, Lesley Hunt, Rosanne Nieto, Stewart Proctor, Chris Learned, David Hudson, Paul Eykamp, and Davio Santos

Staff present: Laura Case, Supervisor Mitchoff's Office; Donna Maxwell, Supervisor Uilkema's Office; Carrie Ricci, Public Works Department

Public present: Gene DeMar, Jim Hunt, Peter Duncan, Mary Burr, Linda Meneken, Larry McEwen

1. **Open the meeting:** Meeting called to order at 4:35 p.m.

2. **Public Comment (Items not listed on the agenda):** Peter Duncan requested an update on the progress of the IHC survey, specifically the Walden area at the next IHC Advisory Committee Meeting. Jim Hunt summarized the Central Costa Costa Sanitary District's (CCCSD) January 26, 2012 board meeting where he requested that the caged trees in CCCSD's easement be allowed to remain. The CCCSD board denied the request, but then stated that the trees didn't need to be removed right away. Staff has requested a copy of the meeting minutes and transcript to confirm CCCSD's decision and the timing for tree removal. Committee member Lesley Hunt thanked Jim Hunt for all of his work on this item.

3. **Approval of November 2, 2011 Meeting Minutes:** Motion to approve the minutes with no changes. Motion passed by unanimous vote.

4. **Committee Work Program for 2012:** Staff reviewed the work program for 2012. The wor k program and an annual report for 2011 will be submitted to the Board of Supervisors. Committee Member Rosanne Nieto requested that further discussion take place at the next advisory committee meeting regarding Task 3 and if it's possible to contact commercial properties adjacent to the IHC and request that they assist with trail access and/or money for IHC improvements. Motion to approve the work program. Motion passed by unanimous vote.

5. **City of Pleasant Hill's Planning Commission Ordinance Amendments Pertaining to Emergency Shelter Uses:** The committee and the public discussed concerns regarding the City's plan to amend an ordinance pertaining to emergency shelters. The purpose of the proposed amendments is to comply with State law (Section 65583 of the Government Code – SB2) that requires all jurisdictions to identify at least one zoning district where emergency shelters may be established by right, subject to specific development standards. The committee discussed the need for the following:

   - Clearly defined guidelines for the shelter users.
   - A possible conflict with the zoning (the area adjacent to the IHC is limited industrial and the IHC is public and semi-public), there have been businesses located on the IHC.
   - Possible impacts to users of the Iron Horse Trail and maintenance of the IHC.

   The committee requested that staff communicate with Department of Conservation and Development and the City of Pleasant Hill to clarify the zoning concerns and communicate to the Transportation, Water, and Infrastructure Committee the IHC Advisory Committee's concerns.

6. **Sunset Development Project Plant Palette:** Committee member Lesley Hunt has concerns that there are approximately 28 non-native plants on the project's plant list. She is waiting to hear from Sunset Development's Landscape Architect more information on the total area that these plants will cover. She would like the plants changed to support butterflies life cycle. She has concerns about the use of bougainvillea plant and where it would be placed. The committee agreed that they would defer to Lesley to represent the committee on this topic. Lesley will meet with the landscape architect and report back at the next IHC advisory committee meeting.

7. **Walden Green II Project Update:** The Board of Supervisors awarded this project to Clearly Brothers in January. The project will not start for several months because with the elimination of Redevelopment Agencies, this project may need to be approved again by Redevelopment's Successor Agency's Oversight Committee. The Oversight Committee is expected to be formed in the next few months. When soil sampling was performed in the project area, elevated levels of arsenic were found. County staff is working with appropriate regulatory agencies to remediate the arsenic during the project construction.

8. **Danville Bicycle Parking Program:** Committee member Stewart Proctor provided a report on the Town of Danville's Bicycle Parking Program. The program is looking at making Danville more bicycle friendly by increasing the amount of bicycle parking spaces, limiting the number of different design structures for bike parking, engaging the business community in providing ideas and feedback, and incorporate elements of the plan into the new business permitting process. Many bicyclists enter and leave the Town on the Iron Horse Trail. Stewart will provide updates to the committee as the program moves forward.

9. **Iron Horse Corridor Encroachments:** Property owners have moved fences and other structures in County right-of-way in the Iron Horse Corridor. Staff will send letters notifying property owners that have encroached in Kinder Morgan's easement that they will be required to remove the encroachment. Other encroachments that are not in Kinder Morgan's easement will be addressed in the future.

10. **Review IHC Trust Fund Fiscal Year Report:** Staff reviewed updated budget report. Staff continues to monitor the budget and look for ways to reduce expenditures. Staff is in the process of completing a contract with ANKA Behavioral Health to perform mowing in the IHC at a cost savings. Staff has discussed this change with the Public Works (PW) Maintenance Division. The PW Maintenance Supervisor will provide oversight of ANKA's work and PW Maintenance will continue to perform weed spray, tree trimming and other miscellaneous maintenance work in the IHC.

11. **Reports from Committee Members and Staff:** Staff reviewed the project status report.

12. **Consider agenda topics and date for the next meeting:** The date was set for Wednesday, May 9, 2012 at Brookview.

    - Discussion regarding commercial business assistance with IHC projects/maintenance
    - City of Pleasant Hill's Homeless Shelter Ordinance Amendment (if there is new information to report)
    - Sunset Development Plant List
    - Walden Green II Project
    - EBRPD license agreement and the use of mobility devices (only add to the agenda if there are new developments to report)

    Meeting adjourned at 6:35 p.m.

CR:mw
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