

*If you know someone who is hiring, please feel free to pass on our contact information.*

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*Connecting People with  
Opportunities for Employment*

Together we increase the employability  
of individuals and promote a public-private  
workforce partnership



CONTRA COSTA COUNTY  
EMPLOYMENT AND HUMAN SERVICES DEPARTMENT  
WORKFORCE SERVICES BUREAU

**CCWORKS  
Subsidized  
Employment  
Program**

**We're ready to work for YOU!**



**CONTRA COSTA COUNTY**

**Employment and Human Services Department  
Workforce Services Bureau**

**40 Douglas, Martinez, California 94553**

## Contra Costa County Incentive Program for Employers

**CCWORKS** provides a substantial wage subsidy to employers who hire eligible job seekers for full or part time positions.

Participating **CCWORKS** employers may qualify to receive wage subsidies equal to \$8 an hour, for a maximum payment not to exceed \$9,000 for up to six months.

**CCWORKS** is a subsidized program designed to help offset the cost of hiring and training your new hire.

Simply contact one of our representatives and they will assist you with the agreement and arrange an interview with pre-screened applicants.

***All Contra Costa County employers are eligible to participate!***

### **How does CCWORKS identify qualified job seekers?**

Under **CCWORKS**, the Contra Costa County Workforce Services Bureau will recruit, pre-screen, pre-qualify, and refer candidates they believe are appropriate for your positions based on the requirements you specify.

We refer qualified job seekers and you make the hiring decision!

### **How quickly can employers receive payment?**

Employers will invoice the County monthly and provide a timesheet and wage information for each participant. The goal is for employers to complete minimal paperwork to claim their reimbursements.

### **Can a job seeker apply directly with an employer for CCWORKS?**

No, all jobseekers must be referred through the **CCWORKS** program.

### **How long can a job seeker continue in the CCWORKS program?**

A **CCWORKS** job opportunity may last up to six months.

### **What is the purpose of CCWORKS?**

The purpose is to assist local businesses with their hiring needs, and to promote jobs and job retention for the under or unemployed.

### **We're Ready to work for YOU!**

We are ready to meet with you and provide you with the solutions you've been looking for. **CCWORKS** helps streamline your hiring efforts and minimize your HR hassles.

### **CCWORKS EMPLOYERS WILL PROVIDE THE FOLLOWING:**

**Employers** will provide rewarding on-the-job experience offering opportunities for unsubsidized work.

**Employers** offer **CCWORKS** job seekers a standard industry wage equivalent to other employees in similar positions.

**Employers** will provide workers' compensation coverage for each **CCWORKS** employee.

**Employers** handle payroll and federal and state deductions.

**Employers** are expected to complete periodic evaluations which will be shared with **CCWORKS** representatives.

In exchange, **CCWORKS** will provide monetary compensation to employers for providing job seekers with opportunities to learn a job.

If employers are interested in hiring a **CCWORKS** worker, all they have to do is provide a job description and **CCWORKS** will refer eligible job seekers!

**Employment can start as soon as a CCWORKS agreement is signed.**

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