

PROBATION COUNSELOR I FAQ'S

- 1. When is the next date?** Test dates are tentative
- 2. I took/passed the Juvenile Corrections examination with another agency, can Contra Costa County use those scores ("T" scores) for Probation Counselor I?** No, applicants must take the examination Contra Costa County administers.
- 3. I am scheduled to take the test, can you tell me how to prepare for the test or do you have a study guide available?** There is a study guide available through the State Board of Corrections for the examination. Information is also available at the State Board of Corrections website: www.bdcorr.ca.gov or www.cccounty.us/hr, on the left hand side, click on Job Seeker Resources>Study Guides.
- 4. What is the work schedule?** Probation Counselor work 365 days a year, 24 hours a day, 7 days a week. This includes ALL holidays and weekends. Shifts are primarily 7 am to 3 pm, 3 pm to 11 pm, and 11pm to 7 am. As a Probation Counselor you may be asked to work any of these shifts.
- 5. Where will I be working?** Probation Counselors are primarily hired for staffing at Juvenile Hall in Martinez and the Orin Allen Youth Rehabilitation Facility (Byron Boys Ranch) in Byron.
- 6. Can I have a criminal record and get hired?** Individuals will not be hired for this position if they have been convicted of a felony, as a juvenile or adult, in any state or federal jurisdiction that would have been a felony if committed in this state.
- 7. I took the test, when am I getting my scores?** Scores will be sent approximately 2 months after testing. An outside agency scores the test therefore it takes longer to get the results back.
- 8. I received my score and rank on the list and I am waiting for an interview, when am I going to be called?** Candidates are ranked by their score in either Band A or Band B. Interviewing, hiring and selection are at the discretion of the Probation Department and are based on their staffing needs.
- 9. I had an interview, what is the next step?** Hiring and selection is at the discretion of the Probation Department. Please call the following offices and ask for personnel for more information.

**Juvenile Hall
202 Glacier Drive
Martinez, CA 94553
(925) 957-2700**

**Orin Allen Youth Rehabilitation Facility
4491 Bixler Road
Byron, CA 94514
(925) 427-8660**
