

March 18, 2013

RE: Bay Point Utility Underground Project, APN No.: XXX-XXX-XXX

Dear Property Owner/Resident:

The Contra Costa County Public Works Department (County) invites you to attend a meeting of the Bay Point Municipal Advisory Council (MAC) on April 2nd at 7:00 p.m., at Ambrose Park Recreation Center, 3105 Willow Pass Road, Bay Point. The agenda includes an information item that pertains to your property located on Bailey or Willow Pass Road. The parcels located within the boundary shown on the attached map are proposed to be included in an underground utility district with the purpose of converting electrical, phone, and cable services to an underground trench and removing the existing joint poles and overhead electrical lines. Through a program called "Rule 20A," the California Public Utilities Commission requires Pacific Gas and Electric Company (PG&E) to annually set aside funds for financing the undergrounding of overhead distribution facilities located on public streets and roads. The purpose of undergrounding the utilities is to improve aesthetics and remove exposure of the utilities to the uncertainty of weather or vehicle collisions. Please see the attached brochure for a brief explanation of the Utility Undergrounding Program.

In conformance with Rule 20A, the County will be working with public utilities to underground the existing utilities along Bailey Road from the State Route 4 westbound onramp to Willow Pass Road and along Willow Pass Road east of Bailey Road to Loftus Road in Bay Point. This project is expected to be completed within the next five years, with the first step being formation of an Underground Utility District (District) for your area. The implementation of the District will occur provided that the Board of Supervisors conducts a public hearing and passes a resolution to form the District. It is anticipated that the public hearing will occur this spring or summer. During the Bay Point MAC meeting on April 2<sup>nd</sup>, information about the program will be provided and there will be an opportunity to ask questions. PG&E will have staff available to address any concerns that you may have.

The project will consist of digging a trench within the travel lanes through the extent of the project limits and having the respective overhead utility companies re-route the utilities into the trench. Likewise, the individual service lines will also be installed underground, extending from the main trench to the individual properties within the District Boundary. There will be **no cost** to the property owners or residents for the conversion of the service connections to homes or businesses. Prior to PG&E performing this work, a "Permission to Enter Form" must be signed by the property owner (see attached example). At the end of the project, the corresponding utility poles will then be removed, improving the appearance of the commercial/residential area of downtown Bay Point. Some parcels within the proposed District Boundary (such as at an apartment complex or a more recent subdivision) may already receive service from an underground source. There will be no change to these individual service lines.

If you have any questions about the project, please see the County website ([www.BayPointUU.net](http://www.BayPointUU.net)); or, you may contact Alex Rivas at (925) 313-2161 or me at (925) 313-2327.

Sincerely,

Mary Halle  
Associate Civil Engineer  
Transportation Engineering Division

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Attachments