Contra Costa County
Public Works Department
255 Glacier Drive
Martinez, CA 94553
(925) 313-2000

Divisions and Functions

Julie Bueren
Public Works Director
(925) 313-2201

Michele Wara
Executive Secretary
(925) 313-2202
mwara@pw.cccounty.us

Mitch Avalon
Consultant
(925) 313-2203
maval@pw.cccounty.us

Brian Balbas
Deputy Director
(925) 313-2284
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Linda Zimmerman
Secretary-Advanced
(925) 313-2204
lzimm@pw.cccounty.us

Steve Kowalewski
Deputy Director
(925) 313-2225
skowa@pw.cccounty.us

Steve Silveira
Deputy Director
(925) 313-2114
ssilv@pw.cccounty.us

Environmental
Leigh Chavez
Enviro. Analyst III
(925) 313-2366
lchav@pw.cccounty.us

- Prepare Project Environmental Docs.
- Prepare CEQA Documents
- Prepare NEPA Documents
- Obtain regulatory permits

Flood Control/ Clean Water
Mike Carlson
Supv. Civil Engineer
(925) 313-2321
mcarl@pw.cccounty.us

- Drainage Area Fees
- Capital Improvement Prog.
- Feasibility Studies
- Development Review
- Rain/Stream Gauge Data
- Floodplain Management
- Watershed Program
- CCC Clean Water Program

Real Estate
Karen A. Laws
Principal RP Agent
(925) 313-2228
klaws@pw.cccounty.us

- Property Appraisal & Acq.
- Property Management
- Vacations & Termination of Public Svc Easement
- Relocation
- Property Inventory
- HazMat Assessments
- Sale of Surplus Property
- Prep. License & Lease Agreements
- Manage Lease-Purchase Projects

Engineering Services
Warren Lai
Supv. Civil Eng
(925) 313-2180
wlai@pw.cccounty.us

- Assessment District Develop & Coordination
- Land Develop Application Review & Plan Review
- Public Works Permits
- Maintain Field Maps and Records
- Central Permit Desk
- Underground Svcs Alert
- Special Districts Service Areas
- Sanitary District Eng.
- County Surveyor
- Record Map & Drawing Review

Fleet Services
Frank Morgan
Interim Fleet Mgr
(925) 313-7072
fmorgan@gsd.cccounty.us

- Vehicle repair & maintenance
- Vehicle purchase & disposal
- GPS management

Maintenance
Joe Yee
Supv. Civil Eng.
(925) 313-7002
jyee@pw.cccounty.us

- Road Maintenance
- County Drainage Maintenance
- Flood Control District Maintenance
- Weed Abatement
- Encroachments

Materials Management
Stan Burton
Supply/Dist Sup
(925) 313-7078
sburton@gsd.cccounty.us

- Recycling
- Document Shredding
- Surplus
- Furniture Moves

Airports
Keith Freitas
Director of Airports
(925) 646-5722
kfrei@airport.cccounty.us

- Operations
- Development
- Property Management

Capital Projects
Rob Lim
Cap Proj Div Mgr
(925) 313-2141
rlim@pw.cccounty.us

- County Cap Proj Mgmt Svcs
- Building Tenant Improvements
- Parks, landscape imp, sitework, utilities
- Seismic/struct/mech/elect upgrades
- Design, advertise/bid/award, construction management
- Design-Build, Const Mgr-at -Risk, programming, cost est
- Feasibility studies, master planning
- Energy management projects and services

Design/ Construction
Kevin Emigh
Supv. Civil Engineer
(925) 313-2233
kemig@pw.cccounty.us

- Advertise/Administer Const Contracts for Trans & FC infra
- Test Construction Materials
- Inspect Subdivision Const
- Inspect Permit Construction
- Prepare Contract Plans & Specs for Rd, FC & Air Cap Imp Proj
- Inspection Program

Information Technology
Mark Wharton
Network Admin II
(925) 313-2243
mwhar@pw.cccounty.us

Barry Schamach
Database Admin
(925) 313-2185
bscha@pw.cccounty.us

- Computer Mapping
- GIS Program
- Computer Operations
- Drafting Support
- Database Admin
- Systems Analysis

Transportation Engineering
Jerry Fahy
Supv. Civil Engineer
(925) 313-2276
jfahy@pw.cccounty.us

- Cap Rd Imp & Presrv Prog
- Area of Benefit
- Grant Applications
- State Projects Coordination
- Advance Planning
- Traffic System Management
- Underground Utility District Administration
- State Route 4 Bypass

Administration
Stacy Ruthrauff
ASO
(925) 313-2108
sruth@pw.cccounty.us

Diane Favero
Secretary-Advanced
(925) 313-2340
dfave@pw.cccounty.us

- Personnel
- Labor Relations
- Administrative Support
- Staff Development-Training
- Safety

Custodial Serivces
Derrick West
Custodial Mgr
(925) 313-7096
dwest@gsd.cccounty.us

- Building Cleaning Services
- Lighting Replacement
- Custodial Contract Management

Facilities Maintenance
Roland Hindsman
Fac. Mtce. Mgr
(925) 313-7067
rhindsman@gsd.cccounty.us

- Maintain & Repair County Facilities
- Minor Tenant Improvements
- Install & Maintain HVAC-Security Systems & Fire Alarms
- Traffic Signal Maintenance
- Landscape Maintenance
- Pest Control

Print & Mail
David Gould
Print/Mail Svc Mgr
(925) 313-2151
dgoul@pw.cccounty.us

- Print Shop
- Graphic Design
- Copy Center
- Mail Processing
- Inter-Office Mail Delivery

Customer Services Coordinator
Carrie Ricci
(925) 313-2235
cricc@pw.cccounty.us

- Clerical Services
- Iron Horse Corridor Mgmt
- Contract Administration
- Pipeline Franchises

Finance
Wanda Quever
Chief of Administrative Services
(925) 313-2372
wquev@pw.cccounty.us

- Fiscal Management
- Contract Administration
- Accts Payable/Receivable
- Claims Processing
- Purchasing
- Fee & Indemnity Collections
- Trust Funds
- Capital Projects Accounting
- Utility Bills

Purchasing
David Gould
Purchasing Manager
(925) 313-2151
dgoul@pw.cccounty.us

- Procurement Services
- Manage Countywide Purchasing Contracts
- Manage Purchasing Agreements
- Administer County Procurement Program

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G: Grpdata/Clerical/VISIO/Dept Divisions and Functions 7-9-13