Bay Point Municipal Advisory Committee



Charles Tremaine, Chair

Federal Glover, District V Supervisor

Debra Giles, Administrative Support 3105 Willow Pass Road Bay Point, CA 94565

Respectfully submitted by: Debra Giles

The Bay Point Municipal Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

Record of Actions

7:00 pm Tuesday, June 4, 2013

1. Call to Order/Roll Call/Pledge of Allegiance

Council members E. Garcia, L. Garcia, Hudson, Mason, Stevenson, Tremaine, and Zumwalt were present.

Others present: Mr. Ed Diokno of Supervisor Glover's office, Officer Eric Brewer of Calif. Highway Patrol, Deputy Ken Marchese, Deputy Kevin Briggs, and Lt. Paul O'Mary of the Sheriff's Dept., Mrs. Tina Gonzalez of Golden State Water Co., Mr. Chris Lau from CCC Public Works, Ms. Leslie-Anne Palaroan from Habitat for Humanity, Ms. Thania Balcorta and students of Center for Human Development's Friday Night Live/Club Live.

Pledge of Allegiance: led by Mrs. Vivian Lisa

2. Approval of June 4, 2013 Agenda

Chairman Tremaine stated several changes needed to be made to the agenda, including:

- ~ Correct Golden State Water Co.'s, Mrs. Tina Gonzalez's last name; ends with 'z' not 's'
- ~ Under Presentations, move item '6c' to the beginning, to become '6a'
- ~ Move Finance report from committee reports to '7b' for Discussion and/or action

Motion made by Councilwoman Mason to approve the June 4, 2013 agenda with the noted (above) changes. Seconded by Councilman Stevenson. Motion carried 7 – 0; Council Members E. Garcia, L. Garcia, Hudson, Mason, Stevenson, Tremaine and Zumwalt voting 'yes'.

3. Consent items

- a. Approval of monthly Recording Secretary invoice for \$120.00
- b. Approval of Record of Actions of May 7, 2013

Motion made by Councilwoman E. Garcia to approve Consent Items. Seconded by Councilman Stevenson. Motion carried 7-0; Council Members E. Garcia, L. Garcia, Hudson, Mason, Stevenson, Tremaine and Zumwalt voting 'yes'.

4. Public Comments:

None

5. Agency Reports. The MAC received the following reports:

a. California State Highway Patrol - Officer Eric Brewer

Officer Eric Brewer reported the traffic and collisions in Bay Point, stating in April they investigated 11 traffic collisions and made 8 DUI arrests; and May they investigated 10 traffic collisions and made 13 DUI arrests. He stated the DUI arrests are down; they had been averaging about 18 per month. Officer Brewer stated he expects the numbers to go up again as the summer progresses. He stated all but 2 of the DUI arrests were Bay Point residents.

b. Contra Costa County Sheriff's Department – Lt. Paul O'Mary

Lt. Paul O'Mary distributed copies and reviewed the statistics for the month of May stating they are pretty much the same as they have been. He stated there was a spike in residential burglaries, but still within in the 8 year range of normal. Lt. O'Mary stated he and Deputy Briggs have a suspect in mind, and will be having their crime analysis run an MO.

Lt. O'Mary stated at the last meeting there was a discussion regarding the corner of Willow Pass Rd. and Bella Vista and it has been cleaned up a lot; they have written a hand-full of citations after having warned them verbally about loitering. He stated they also inquired about the recyclable clothing bin, that the effort is appreciated but would like to see it moved from that location. Deputy Briggs added that he had received a call back from the company and they will move the clothes donation box as soon as they have another location to place it.

Lt. O'Mary reported that our Resident Deputy Stabio won the Juvenile Justice award for her hard work in the category of 'Most Effort, Contribution by a Law Enforcement Officer'; over 8-10 applicants.

Councilwoman Mason stated she wanted to compliment Lt. O'Mary and Deputy Briggs for Deputy Briggs' presence at all the community meetings; that he is really feeling like a part of our community.

Chairman Tremaine added Deputy Briggs is also engaging, not just standing there watching.

Councilman Stevenson asked about a line item, Security Checks, and Lt. O'Mary stated that is logged when an officer does a security check on any building.

Councilwoman Lupe Garcia stated she wanted to thank the Sheriff's for all their hard work, and particularly when they visit the kids and make a positive impression on them.

Councilwoman Hudson asked about the burglaries happening at a certain time of the day, that it is worth repeating if someone knocks on your door to at least acknowledge you're home, and Lt. O'Mary stated that he had just received the crime stats himself yesterday, and will be having crime analysis run it out; but they are pretty confident they know who it is.

c. Supervisor Federal Glover's General Report - Mr. Ed Diokno

- · Mr. Diokno stated the interviews for the Keller grants will begin in a week. He stated this year there are 108 applications. He stated they won't know how much money is available for the grants until tomorrow.
- Mr. Diokno stated Supervisor Glover's internship program will begin June 10th. He stated this year they are having two cycles of 6-week internships. Mr. Diokno stated the next cycle bill begin July 22nd. He stated this year they will have an LMC student from Bay Point participating, and he hopes she will be able to attend next month's MAC meeting.
- Mr. Diokno stated last Monday he had received a call from Ms. Tracy Craig, the PG&E's public relations person. He stated she told him that the pipe supplying water to the Shell Pond was broken and they feared that the water in the water in the pond would evaporate because of the high temperatures last weekend. Mr. Diokno stated CCWD wanted to go through their normal bidding process which would take a couple of weeks; but PG&E was willing to pay for the parts and the crew if it would hasten the repairs. He stated that's when their office got involved. Mr. Diokno stated the county's environmental hazards director called CCWD to tell them that the matter was an emergency and the pipe needed to be fixed right away, and as a result, CCWD was able to pump water from the river and the pipe was fixed Monday, avoiding the release of the odor. He stated they had received no complaints about any odor.

d. Golden State Water Company – Mrs. Tina Gonzalez

Mrs. Tina Gonzalez shared the Bay Point Operations & Maintenance Report for April and May 2013 including: Flushing in April of 48,000 gallons and May of 120,000 gallons; changed out 14 meters in April and 9 in May; and they did 48 hydrants in April and 22 in May. She stated also this month they completed their large compound meter testing and their annual pressure relief valve maintenance.

Ms. Gonzalez stated to the Council that most of the correspondence received is advice

letters, and shared the notifications of changes from the Water Co.

Councilwoman Hudson thanked Chairman Tremaine for requesting the synopsis of the Water Co.'s correspondence, and Mrs. Gonzalez for preparing and sharing them. She noted there was one notice of a rate increase.

6. Presentations Presentations were made by:

a. Alcopops (Riverview Middle School) – Ms. Thania Balcorta of Friday Night Live

Ms. Thania Balcorta introduced herself as the Program Coordinator of Friday Night Live, and stated she had some Riverview Middle School students here tonight from Club live that would like to make the presentation.

Students Naomi Wooten, Jasmine James, Juleena Agustine, and Jhania Amador Torres introduced themselves, passed out copies of information, and shared presentation about Alcopops in our community, including:

- Their Mission To promote youth driven action to reduce underage drinking. Currently raising awareness of the most dangerous beverage on the market for youth, Alcopops!
- · Alcopops are flavored malt beverages that are sweet like soda or energy drinks, low cost, super-sized, and use slick marking with bright colors to attract young people.
- They are 8 12% alcohol by volume, 23.5 24 oz. cans; huge single servings.
- · Who consumes Alcopops? 47% of underage youth in California have; $1\ 1/3$ of girls ages 12-18 years old.
- · Harm associate with alcohol Illness, crime, injury, and traffic collisions.
- · On-campus awareness activity showed 88% were unable to identify TWISTED TEA as alcohol, and more than half were able to identify FOUR LOKO as alcohol.
 - The students did an awareness activity with the council demonstrating how hard it is to visually tell the difference between Alcopops and other Tea or Energy drinks.

Ms. Balcorta shared that when she went to purchase an Alcopop along with a non-alcoholic beverage, the cashier wasn't readily able to identify the Alcopop as an alcoholic beverage.

Ms. Balcorta stated in California most of underage children are accessing these beverages from parents or other adults able to purchase them.

There was a discussion about assessing retail establishments selling alcohol in Bay Point, and developing Alcopop-Free zones to reduce access and availability to alcohol; an evidence-based practice that reduces consumption. Alcopop-Free Zones involves the community in environmental prevention to prevent underage drinking.

Mrs. Balcorta stated the Club Live would like to return to the MAC in the near future and have their support of a proposed resolution to the Board of Supervisors to eliminate

Alcopops in unincorporated areas; AFZ (Alcopop-Free Zone).

b. New Habitat for Humanity Projects in Bay Point - Ms. Leslie Palaroan

Ms. Leslie Palaroan shared an update. She stated the Pacifica Project is moving forward and they are talking to engineers about grading the property. Ms. Palaroan stated regarding renovations, that in addition to their current 8, they are adding 5 more.

Ms. Palaroan stated regarding community projects they had a clean-up at Ambrose park where 12 volunteers picked up trash filling a 40 yard dumpster and painted rails and tables; they will be participating at the Unity in Community event; and they are doing an Adopt-a-Road clean-up on June 9th on Canal Road. Ms. Palaroan stated she will be leaving Habitat on July 27th and returning to graduate school. She encouraged people who had ideas about clean-ups to share the information with the new person assigned by AmeriCorps, but AmeriCorps is running out of funds too.

Council Members shared their appreciation for the hard work and taking on our community as her own, and wished her the best in her continued education.

c. Area of Benefit Program – Mr. Chris Lau of Contra Costa County Public Works

Mr. Chris Lau of CCC Public Works introduced himself and Mr. Jerry Fahy and Ms. Mary Halle, also of Public Works; and Mr. John Long, consultant from CPS Consultants. He stated they were here tonight to kick off this Area of Benefit Program. Mr. Lau stated Chairman Tremaine wanted him to mention that Mr. Fahy is no longer the Traffic Engineer for the county, that position is held now by Ms. Monish Sen, as Mr. Fahy has been promoted.

Mr. Long gave PowerPoint presentation of their Traffic Mitigation Fee Program, which is called Area of Benefit Program:

- There are 15 Area of Benefit programs within the county and they are working with consultants to update all the programs in waves of 3 or 4, and this is the first wave, started with Alamo, Bay Point is next, and then Bethel Island
- · Area of Benefit is the term the county uses for what really is a traffic mitigation needs program, designed to improve mobility and safety of the transportation network within a boundary; It supports the county's ordinances and programs; money is collected within the Area of Benefit to fund transportation improvements to mitigate traffic impacts generated by new developments
- · Anyone who develops property and adds vehicle trips to roadways pays the Area of Benefit fees; residential, business, etc.
- · Fees are used for funding improvements to mobility and safety of the existing transportation network from a project list; the key is to establishing this project list
- This is not a new program; first established in 1985 by the Board of Supervisors, and has been updated in 1991, 1996, and 1998; but not since then
- · Has been used in past for improvements to Willow Pass Road, Bailey Road, Port Chicago Hwy, Evora, Pacific Ave., and Driftwood Dr. in our community

- · Reviewed steps in process of creating the updated Project List including step one which is ongoing, pursuing community involvement; community input
- · Reviewed different areas of differing traffic conditions
- · Reviewed estimated areas of housing growth potential forecasts and non-residential growth
- · Reviewed process of estimating traffic increases from information regarding housing and non-residential growth and grading those increases into 2020 and 2040
- · Reviewed projects on existing projects list, some projects started in 2009, and reevaluation of some of those projects
- · Stay up-to-date on the draft Project List progress and upcoming meetings on it by going to their website at www.cccounty.us/aob

Councilwoman Mason asked about looking into the possibility of changing the timing on the traffic signals at Bailey Road because of the increased pedestrian traffic that will occur because of the Elementary School boundaries being changed. She also asked if it was a part of this process to be making traffic counts as she has noticed pads being placed by county employees in on the streets in different areas.

Mr. Long stated they were making counts, especially when school was in session; in March.

Councilman Stevenson asked about location of area that was suggested would be annexed into Pittsburg, and Mr. Long demonstrated on map.

There was a discussion regarding past and possible future annexations.

Councilwoman Hudson stated that when they have their Projects List, how much input does the community really have in determining the order of projects, as she knows they really need traffic lights where it backs up at the bottom of Evora on Concord side, and Mr. Lau stated they are in the middle of their needs analysis, but they are opening up for discussion; that the traffic light suggestion and any other suggestions or concerns could be added to the draft Projects List. He stated they could come back another time with their draft Projects List to have further discussion. Mr. Lau stated for those projects that make the list, the Area of Benefit program is not going to fully fund those projects; and they are looking long range when prioritizing the list. He stated the largest component in determining priorities is the cost of the project and how fast they can obtain other funding; the current fund balance is just under 1 million dollars.

Mr. Diokno asked about Pittsburg residents paying a fee when development occurs in The City of Pittsburg, and Mr. Long stated that development within The City of Pittsburg are probably paying traffic mitigation fees within the City, not paying the Bay Point area fee; if area in question is annexed into Pittsburg, the fees will be paid to Pittsburg.

Councilwoman Mason shared about Mr. Lau coming to the MAC in the past and presenting a project to the community about Willow Pass Road improvements, and when residents shared their disapproval the county was happy to go back with the community's

input and put together a project that worked for everybody. She stated that she is very comfortable that if Mr. Lau is involved our input will be heard and heeded.

Chairman Tremaine clarified that what he heard is that fees were collected from residential units being built, and also showed that there is almost no residential units being built that are secure in Bay Point holding on too; so how are these projects going to be funded

Mr. Lau stated that the development potential could be very small, so if a large list is developed and 'X' amount of dollars required to build those project; either the projects list is smaller or the fees will be really high to cover cost of larger list. He stated if you want a smaller fee rate than the budget list needs to come down to fund all the projects.

Chairman Tremaine asked about drawing funds from others like Concord for projects that is in their jurisdiction also, Mr. Lau stated "no".

Mr. Lau stated that the Weapons Station's development, depending on when that occurs, there could be a traffic mitigation that comes out that could contribute to the cost of those lights.

There was a question from the audience and a discussion regarding the projects from the 2009 Projects List.

Mr. Lau stated if the MAC wanted to make more suggestions or would just like them to go back and crunch some numbers on project ideas, and then have them come back to share, they could probably come back in a couple of months.

Councilman Stevenson asked about the Marina development plan and if it could be a part of this Area of Benefit, and Mr. Lau stated he personally didn't know a lot about the waterfront idea; that it was kind of superfluous to the traffic plan. He stated he didn't know the status of the waterfront plan.

Mr. Diokno suggested the Council invite Ms. Maureen Toms to a meeting to give an update on Redevelopment Projects.

Councilwoman Eva Garcia thanked Mr. Lau for working to make the past Willow Pass Road improvements acceptable to the community and its needs, and it is nice to have him here now to share about this project, but it was better when numbers (dollars) were attached to the proposed projects in assisting with the decision making process.

Mr. Lau stated they could definitely go back and start running some numbers to have available when they come back. He stated he wanted to emphasize that the Area of Benefit program should not be viewed as our only opportunity to get projects funded; that the improvement projects mentioned [Willow Pass Rd.] were funded by Proposition 1B funds they had on hand. Mr. Lau stated the Area of Benefit is just another funding mechanism that could fund a portion of some projects. He stated the Council and

community's ideas are important.

7. Items for Discussion and/or Action

a. Create a Neighborhood Watch Committee to be the interface between Bay Point and the County Sheriff's Neighborhood Watch program.

Chairman Tremaine opened the item for discussion and Councilwoman Hudson stated she believed Sheriff's Deputy Briggs had something to say.

Deputy Briggs reviewed how Neighborhood Watch had been run in the past and shared how having it community based run would benefit everyone. He stated he had several groups running right now, quite a few of them with the apartment complexes where it's made a huge difference. He stated the goal is to have a committee, combined with the CERT (Bay Point Safety) group, that he would train that could go out and make presentations and introduce Neighborhood Watch to interested groups, then he could step in. Deputy Briggs stated then there would be an actual list of people the Council has instead of having hundreds citizens; having Block Captains speaking for their 15 or 20 people, to make the information sharing much better.

There was a discussion regarding the structure of the group, including members of the Safety Committee and the MAC, and it was decided:

Motion made by Councilwoman Hudson to form a Neighborhood Watch Committee. Seconded by Councilwoman Mason. Motion carried 7-0; Council Members E. Garcia, L. Garcia, Hudson, Mason, Stevenson, Tremaine and Zumwalt voting 'yes'.

Chairman Tremaine asked who was interested in serving on the committee, and appointed Councilwoman Hudson and Councilwoman Lupe Garcia to sit on the Neighborhood Watch Committee.

b. Finance - Councilwoman Garcia

Councilwoman Garcia she had contacted Ms. Lyn Reichard from Supervisor Glover's office and made sure the numbers balanced, and shared Fiscal year 2012 – 2013 with the Council; her balance of \$3,464.00 matched with Ms. Reichard's. She stated since then they have already billed the May and tonight's services of Recording Secretary, Ms. Giles, and have already submitted invoices for Jan. – June, and July – Dec. 2013 for the room rental, bringing the balance to \$2,768.00.

Councilwoman Garcia stated Councilwomen Mason and Zumwalt were going to check out prices for street banners, but Ms. Maureen Toms believed they had banners and should instead use the money to cover the cost of putting the banners up. She stated she believes this had all been approved previously.

Councilwoman Mason stated the confusion is that in July of last year the Financial

Report was that Councilwoman Garcia had ordered name tags for \$129.36, one banner and 2 signs from Ready Print for \$390.00, promotional items and another banner to be printed on in the future from Ready Print for \$1,999.00, frames for Citizen's Award for \$21.35, plaques including one for Ms. Gloria Magleby for \$391.87, and then in September, the next time they met, it was reported that we had spent all of the budget, there was just \$70.91 left, and that we should try to do a better job of budgeting and spending the monies the next year.

Councilwoman Mason stated it was her understanding that in December, when she and Councilwoman Zumwalt were asked to go to Ready Print with Councilwoman Eva Garcia, that there was money on hold; put there from last year's budget to spend of \$2,390.00.

Councilwoman Eva Garcia stated that was correct, but since then Mr. Tim Stone of Ready Print told her there had been a discrepancy from when she went and ordered all those things, something figured wrong. She stated she was waiting to know if there was a difference in \$2,390.60 credit and the actual receipt to subtract from this year's balance.

Councilwoman Mason shared discrepancies in amounts when they went to Ready Print on Dec. 7th, of what had been quoted and actual costs, including: set-up fees; flyers for National Night Out, and they said they had already issued flyers twice, once recently for the Neighborhood Clean-up which the Council had never approved, and also sometime in the fall they had made flyers for Councilwoman Eva Garcia, but couldn't put their hands on what the flyer was, but that they would eat the cost of needed flyers now. She stated in addition the banner remained the same price, the table cloth was lower than quoted, the tumblers cost more, the freight was never included in the quote but was included in the receipt, the Clean-up sign remained the same price, the Bay Point MAC sign remained the same, leaving the MAC with a positive balance of \$155.55 which they can use for the National Night Out flyers if the MAC chooses.

Councilwoman Mason stated she and Councilwoman Zumwalt had discussed this and had a real concern that they had been to Ready Print in December and were told this would be a pretty quick turn-around; she received 1 email in late December from Ready Print asking for specifics about the Clean-up sign, and then heard nothing from them until Councilwoman Eva Garcia emailed her. She stated she didn't know of any business that if your quoted \$574 they would bump up the price \$140 without bothering to call and check to see if you still want it and/or have the choice of other items. Councilwoman Mason stated she and Councilwoman Zumwalt recommends they take the MAC business elsewhere in the future.

Councilwoman Mason stated Ms. Reichard has the original receipts as she went there immediately after leaving Ready Print to store the items and turn in the receipt.

Councilwoman Eva Garcia asked if there was ever a price given regarding the street banners, and Councilwoman Mason stated the issue was how the MAC would even pay them. She stated that she wasn't even sure grant monies could be paid a public agency for a service.

Councilwoman Eva Garcia reiterated that the street banners were good, that they might just need cleaning, so the cost was not in the banners themselves but rather the cost of having them hung. She stated she didn't know about the legalities either of paying them.

Mr. Diokno stated he would into paying the county for hanging the banners. He asked for clarification about the monies mentioned by Councilwoman Mason having been spent on last year's budget, that the money wasn't needed from this year's budget to pay that; that there is an excess of \$2,000.00 in this year's budget

Councilwoman Eva Garcia stated it was paid from last year, that there is a balance of \$2,768.00 as we don't owe any difference to Ready Print.

Mr. Diokno stated he had asked about the Volunteer Recognition Awards Program that is being considered by the MAC, and they said they cannot 'roll over' the money to this year, but they could encumber it for that event, before the June 30th deadline for this fiscal year.

Mr. Diokno stated the budget for the coming fiscal year has not yet been appropriated, but like last year, a committee will need to be formed work on a budget for the coming year.

8. Committee Reports The MAC received the following reports:

c. CAP - Councilwoman Mason

Councilwoman Mason stated there was no meeting in May

d. Code Enforcement - Chairman Tremaine

Chairman Tremaine stated there was no meeting

e. Adopt a Road – Councilman Stevenson

Councilman Stevenson stated there was nothing to report.

a. Schools - Councilwoman Mason

Councilwoman Mason stated at last night's meeting there were a few, maybe 10, parents from Delta View who were not happy with the boundary change now that they've been told their kids will have to go to Rio Vista or Bel Air. She stated the decision about the boundary change is final, but the decision about transportation providing a bus for kids going to Rio Vista is still undecided.

9. Members Reports

Councilwoman Eva Garcia reported the Neighborhood Clean-up on May 25th was a great success; that she and Councilwoman Lupe Garcia arrived about 7:50am and there was a line of vehicles already. She stated they had 5 tall bins this time provided by Pittsburg Disposal, and they were done by 11:15am picking up the last bin; that she and Councilwoman Lupe Garcia stayed until 12:30pm as that was the information on the flyer and in the past people would come and just dump their trash on the property if the dumpsters were filled and gone. She stated she wanted to acknowledge Mr. Juan Escobar who came and was a great help during the day too.

Councilman Tremaine stated this Saturday, June 8th, Ambrose Rec. & Park is having another public meeting, held at Ambrose Park, and will include a tour of the park and pool area.

10. Correspondence.

Councilwoman Hudson reported on and made available the following correspondence:

~ 5 pieces of correspondence from Golden State Water Co.

11. Future Agenda Items.

- a. Redevelopment Update by Ms. Maureen Toms
- **b.** Water Shed Project Hudson
- **c.** Safety Group presentation L. Garcia
- d. Invite Love-a-Child Ministry Stevenson
- e. National Night Out Celebration (from previous Record of Actions)

There was a discussion on the upcoming Unity in Community event and who would be representing the MAC handing out promotional items; Council Members Mason, Zumwalt, and Stevenson will be joining Supervisor Glover at his table, along with the interns.

12. Adjourn to meeting scheduled for Tuesday, July 2, 2013, 7:00pm, at Ambrose Community Center's Board Room.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2205(d) of the Contra Costa County Ordinance Code.