

Bay Point Municipal Advisory Committee



Charles Tremaine, Chair
Federal Glover, District V Supervisor

*Debra Giles, Administrative Support
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Respectfully submitted by: Debra Giles

*The Bay Point Municipal Advisory Committee serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

Record of Actions

7:00 pm
Tuesday, July 2, 2013

1. Call to Order/Roll Call/Pledge of Allegiance

Council members E. Garcia, Hudson, Mason, and Tremaine were present.
Council members L. Garcia, Stevenson, and Zumwalt absent.

Others present: Mr. Ed Diokno of Supervisor Glover's office, Officer Eric Brewer of Calif. Highway Patrol, Deputy Kevin Briggs, and Lt. Paul O'Mary of the Sheriff's Dept., Mr. Derek Hitchcock from the Water Shed Project, and Ms. Leslie-Anne Palaroan from Habitat for Humanity,

Pledge of Allegiance: led by Councilwoman Eva Garcia

2. Approval of July 2, 2013 Agenda

Motion made by Councilwoman Mason to approve the July 2, 2013 agenda. Seconded by Councilwoman Hudson. Motion carried 4 – 0; Council Members E. Garcia, Hudson, Mason, and Tremaine voting 'yes'; Council member L. Garcia, Stevenson, and Zumwalt absent.

3. Consent items

- a. Approval of monthly Recording Secretary invoice for \$120.00
- b. Approval of Record of Actions of July 2, 2013

Councilwoman Mason requested correction on page 2, paragraph 3; should have read Bella Vista not Bella Monte. Councilwoman E. Garcia requested on page 8, paragraph 2 under Finance; that she believed it should read "Councilwoman Garcia stated that Councilwomen Mason and Zumwalt..." and delete "there is a receipt from Ready Print, marketing items".

There was also a discussion regarding page 9, the first sentence in paragraph 9, but no changes were to be made, as it was correct in what was said. Councilwoman E. Garcia stated she just wanted it noted that back in the March Record of Actions, on page 13 it stated about the items ordered from Ready Print, and that Councilwoman Zumwalt was excited about them.

Motion made by Councilwoman Mason to approve Consent Items, with above stated corrections to Record of Actions. Seconded by Councilwoman E. Garcia. Motion carried 4 – 0; Council Members E. Garcia, Hudson, Mason, and Tremaine voting ‘yes’; Council members L. Garcia, Stevenson, and Zumwalt absent

4. Public Comments:

Resident Mark Sullivan stated he would like the MAC to consider on a future agenda asking one of the head people from the Health Department to come and answer a few questions about health violations in Bay Point. He stated that he would like to see the people who have been non-responsive the last 3 years here to respond to simple questions about food service, serving out-doors, etc.

5. Agency Reports. The MAC received the following reports:

a. California State Highway Patrol – Officer Eric Brewer

Officer Eric Brewer reported on the traffic and collisions in Bay Point in June, stating there were 16 arrests, 15 for DUI and 1 for driving a stolen car, and 12 traffic collisions investigated, 4 resulting in DUI arrests. Officer Brewer stated they have had complaints again about abandoned vehicles and when he worked this past Sunday he had 2 removed from Rose Ave.; putting a small in dent in a large problem. He stated he didn’t have the citation statistics but he knows there have been hundreds issued.

When queried, Officer Brewer stated the Radar Trailer has been in Bay Point twice this past month but didn’t know the exact dates or locations; the Senior volunteers have been taking it out.

Chairman Tremaine reminded Officer Brewer that there was no MAC meeting in August, that the MAC would be participating in National Night Out.

b. Contra Costa County Sheriff’s Department – Lt. Paul O’Mary

Lt. Paul O’Mary distributed copies and reviewed the statistics for the month of June stating again the stats are down. He stated at last month’s meeting it was reported that burglaries were up and they had an individual they suspected, and it was that same night that Deputy Briggs had him arrested for a crime, not related, but burglaries since have been down.

Councilwoman Garcia asked about an incident in Shore Acres, where a lot of weapons were seized in a raid, and Lt. O’Mary stated that had come through a multi-jurisdictional task force, with Resident Deputy Marchese and past Resident Deputy Richter being involved; that it was not one of their cases, and it is still being investigated.

Chairman Tremaine asked about the Sheriff's participation in National Night Out, and Lt. O'Mary stated they were definitely going to be there.

Ms. Rose Goods asked about Neighborhood Watch, and Deputy Briggs stated he would speak to her about starting one in her neighborhood on Riverside Dr.

c. Supervisor Federal Glover's General Report – Mr. Ed Diokno

- Mr. Diokno stated most of the Supervisor's time last month was taken up with meetings promoting his Northern Waterfront Initiative, talking to business groups, Chambers of Commerce, and City Councils. He stated the Supervisor was also busy discussing the loss of another fire station in his district, the Pittsburg station on Leland; and he spent a lot of time on Keller Canyon Mitigation Grant interviews. Mr. Diokno stated funding for the Keller Grant is down this year; recycling must be working.
- Mr. Diokno stated Supervisor Glover attended the well attended 'Unity in Community' event here at the Community Center, met a lot of community members, and enjoyed himself.
- Mr. Diokno stated the Supervisor's staff has been attending meetings of county departments and helping out with the Supervisor's Summer Internship Program. He stated this year, for the first time, they have two cycles of interns.
- Mr. Diokno stated the next Bay Point Code meeting is tomorrow, July 3rd, to which the public is invited. He stated it is held at 10:30am to noon at the Supervisor's Pittsburg office.
- Mr. Diokno stated on July 4th, Supervisor Glover will be the Grand Marshall of the Independence Day parade in Antioch.

Mr. Diokno stated he had more to say on other matters but will wait until those matters come up on the agenda.

Mr. Diokno stated some of Cycle 1 Interns were present this evening; Mr. Dana Cruz, Ms. Jasmine Martinez, Ms. Taj Evans, and Ms. Gloria Duarte stood up and introduced themselves.

d. Golden State Water Company – Mrs. Tina Gonzalez

None

e. Recognition of Resident or Business – Eva Garcia

Councilwoman Eva Garcia stated she had invited Mr. Adler from Pittsburg Disposal to thank him for their contribution for our free Community Clean-up, free garbage disposal, which they just had a couple of weeks ago. She stated he couldn't make it but she would be

sure he gets the award, and knows how much their contribution is appreciated.

6. Presentations Presentations were made by:

a. Watershed Project – Mr. Derek Hitchcock (in place of Ms. Juliana Gonzalez)

Mr. Derek Hitchcock introduced himself and stated he works for the Watershed Project, a non-profit based in Richmond, inspiring communities to protect and appreciate the Watershed. He stated they are part of a group that received funding through the San Francisco Estuary Project Partnership to conduct a flood hazard assessment in the storm water infrastructure assessment in Bay Point. Mr. Hitchcock stated as part of that process they have been collaborating with the Contra Costa Flood District and taking in the information they have that is relevant. He stated to give that a little more context, once you do an assessment it's like you have an intelligent plan on what kind of action to take, and in a great position to track additional public money to solve those problems.

Mr. Hitchcock stated when you're looking at a whole system like this, it can be complex; the types of information that sometimes allows you to identify where problems are might be more anecdotal or historical, maybe from an elder in the community; photos are really important. He stated he is here tonight to introduce the project, but also to put the word out that anyone that has a lot of knowledge of, or knows someone that knows about how things were in the past, to please contact him.

Mr. Hitchcock stated what their organization has done historically is organize community clean-ups for creeks and beaches, and in March they went to Willow Creek here in Bay Point with volunteers and did just that. He stated 10 tons of trash was removed; tires, mattresses, couches, a kitchen sink, etc. showing clearly that here dumping of garbage is interlinked with flooding that happens. Mr. Hitchcock stated that in an ideal world what they like to do is set up an advisory group to help make this more effective.

Mr. Hitchcock stated he had left his contact information with the Chairperson, and if anyone has any thoughts and/or could connect them with someone who knows a lot, it would be appreciated and help make the project more successful.

Councilwoman Mason asked if it was only Willow Creek they were interested in or other areas too, and Mr. Hitchcock stated there were 3 project areas, so he is making a call out to Bay Point wide.

Chairman Tremaine asked if Mr. Hitchcock could send the map of areas to him, it would probably be something they could post on the county website; Mr. Diokno agreed.

7. Items for Discussion and/or Action

a. Bay Point MAC Finances – Councilwoman E. Garcia

Councilwoman E. Garcia stated she had distributed the budget, and didn't really have anything to report.

Chairman Tremaine stated he thought there was something from last month's report that needed to be cleared up about having receipts.

Councilwoman E. Garcia stated the only item that was outstanding to her, from an email, that they were going to work on street banners, and what she understood was they were going to get banners, and then they were just going to have them cleaned or repaired and didn't to buy banners, and they would determine who/how to pay for having them hung, that's why not all the money was spent.

Chairman Tremaine stated there was also some discussion about whether items were coming out of this year's budget or if last year's covered it.

Councilwoman Mason stated the confusion was how Ready Print was paid, as Councilwoman E. Garcia stated she had not physically taken the check to them, so how did Ready Print get their money.

Councilwoman Hudson stated she remembers hearing about the different prices being charged than what was quoted and she was concerned about that.

Councilwoman Garcia reviewed the process of having ordered items at Ready Print and taking the bill and submitting it to Lynn at Supervisor Glover's office.

Councilwoman Mason stated that was the missing information that the bill had been taken to Supervisor Glover's office; that is how Ready Print was paid.

There was a lengthy discussion regarding the differences in what was ordered, what was received, price differences and that whole process.

b. Creation of Finance/Budget Committee – Chairman Tremaine

Chairman Tremaine stated it was suggested they form a Budget/Finance committee whose function would be to work out a proposed budget for the upcoming year, to keep track of the spending of that budget, and to be proactive in notifications of anything regarding the budget, i.e. pending money that needs to be spent.

Motion made by Chairman Tremaine to create a Finance/Budget committee. Seconded by Councilwoman Hudson. Motion carried 4 – 0; Council Members E. Garcia, Hudson, Mason, and Tremaine voting 'yes'; Council member L. Garcia, Stevenson, and Zumwalt absent.

Chairman Tremaine stated the committee will consist of Council members E. Garcia, Mason, and Zumwalt.

Mr. Diokno clarified that the committee was to come up with a budget for the upcoming year; he anticipates the usual budget amount from Keller.

Chairman Tremaine stated the budget committee should have a proposed budget ready for

review at the September 2013 meeting.

Ms. Rose Good stated if there were changes in any prices, the Council should have been notified beforehand.

There was another discussion, regarding Finance/Budget committee's role and the Treasurer's role; and about what had occurred with promotional items order.

c. National Night Out – Councilwoman E. Garcia

Councilwoman E. Garcia stated for many years, especially before the economy took a dive, and the Sheriff's Dept. had a helicopter, she and Ms. Terrilynn Kopitar had organized some National Night Out events; many done at the Pittsburg Baptist church. She stated she has always felt the MAC should be more involved with National Night Out; it is a national celebration to say thank you to law enforcement, the fire department, and everyone who helps take care of our community.

Councilwoman E. Garcia stated the first Tuesday of every August is National Night Out, so some neighborhoods have block parties, some cities put on the event and residents go to them, or it can be as small as some people in their neighborhood getting together; it can be any size or manner.

Councilwoman E. Garcia stated she was hoping this year the MAC will participate fully, with all the members, in whatever they decide to do for National Night Out.

There was a discussion regarding past events; the Board Room not being an option if food is going to be served; the Auditorium not available; the Sheriff's Sub-station; and the Center's parking lot probably being the best option.

Deputy Briggs stated he hoped it was going to be at the Center as he had been telling people, his Neighborhood Watch groups, that they were doing something here.

Chairman Tremaine stated he was getting a consensus that they would be using this National Night Out to find out, and chart the way for what they do in the future.

There was further discussion regarding various things that could be available, including making sure community was surveyed to see what they would like to see at the next National Night Out Event; if food was going to be served; music; face painting; etc.

Councilwoman E. Garcia stated she committed to bringing water, and she would be talking to Bly's Produce Market and ask for watermelon donation; Councilwoman Hudson asked and Deputy Briggs committed to asking Safeway for a donation; Councilwoman Mason stated she would talk to her connection with the Food Bank and see if they could offer free produce.

Motion made by Chairwoman Mason to use the \$155.00 credit at Ready Print to make flyers for the National Night Out event. Seconded by Councilwoman Hudson. Motion carried 4 – 0; Council

Members E. Garcia, Hudson, Mason, and Tremaine voting ‘yes’; Council member L. Garcia, Stevenson, and Zumwalt absent.

There was a discussion regarding bringing and serving food at the event and the unknown, at this time, requirements/restrictions of the Health Department, especially as this is a MAC event; liabilities. Mr. Diokno stated he would get some clarification about food items.

d. Development of Bay Point MAC website – Mr. Ed Diokno

Mr. Diokno distributed copies of website picture and stated he attends a lot of meetings in Bay Point and one of the common complaints he hears consistently is that people don’t know what’s happening in Bay Point. He stated they had kicked around at the office the complaint and one of the ideas that came up was the Bay Point MAC to have its own website, separate from what’s on the county page, so they can be more free about the content put on it; a calendar of events, ask people to send photos of neighborhood activities, and just general information about Bay Point that could be shared so people could go to the website and see what’s happening. Mr. Diokno stated National Night could be the first event on the website.

Mr. Diokno stated they looked into it and ‘baypointmac.org’ had not been claimed by anyone, so they claimed it. He stated no money from the MAC’s budget is being spent; it’s under counties ‘technical information assistance’. Mr. Diokno stated if you go to the website, it is still being constructed (by Intern Gloria Duarte), but this picture was the first iteration of it; it is controlled and maintained by Supervisor Glover’s office. He stated he was gathering information tonight; to know from the MAC what else needed to be on the page.

Chairman Tremaine stated there was a lot that could be on the site, and the list will probably grow. He clarified that submissions would be made to Mr. Diokno, and he would place on webpage.

Councilwoman Mason stated our Minutes and Agenda should be on the page.

There was a discussion regarding content:

- ~ MAC members submitting their information to Chairman Tremaine who would in turn give it to Mr. Diokno.
- ~ Having the newsletter included on the site,
- ~ Articles about agencies, programs and projects, presentations, i.e. the Water Shed Project, Koshland, etc., and
- ~ Including community news/events; flyers; having links if available, to benefit Bay Point community it should be inclusive of other organization’s news/events also, not just things touched by the MAC.

All Council members agreed it is a good thing; exciting, wonderful, and cool.

8. Committee Reports The MAC received the following reports:

a. Neighborhood Watch Committee – Councilwoman Hudson

Councilwoman Hudson stated she, Councilwoman L. Garcia, and Deputy Briggs had met for the first time and are officially calling the committee “Bay Point Neighborhood Committee”. She stated they talked about their vision for the committee, and Deputy Briggs will make an official presentation at the September MAC meeting. Councilwoman Hudson stated she is excited about being on the committee, that the energy from Councilwoman L. Garcia and Deputy Briggs is awesome.

b. CAP (Community Advisory Panel) – Councilwoman L. Garcia/Hudson

Councilwoman Hudson reported the CAP met last Tuesday at Criterion Catalyst and it was a really fun meeting. She stated it was the 15th anniversary of the formation of the Bay Point CAP; one of the original members, Mrs. Lisa is there still. She stated one of Criterion’s employees and put great effort into and shared a presentation about the history of Bay Point. Councilwoman Hudson stated each company gave a report and they are all doing well; no accidents to report, and Criterion just hired 2 more people.

c. Code Enforcement – Chairman Tremaine

Chairman Tremaine stated the next meeting is tomorrow; they only meet every-other month.

d. Adopt a Road – Councilman Stevenson

None

e. Schools – Councilwoman Mason

Councilwoman Mason stated the School Board will start meeting again in August.

9. Members Reports

Councilwoman E. Garcia stated she wanted to congratulate the recipients of the San Francisco Foundation’s Koshland Awards, particularly Councilwoman Hudson. [Applause] She stated it is a 5 year project, and she thinks the group of people chosen is very good.

Councilwoman Hudson thanked Councilwoman E. Garcia, and stated the honor really goes to Bay Point for being selected as this year’s community. She stated the little she knows about it; it will take the whole community to help determine how to spend the \$300,000.00. Councilwoman Hudson stated she is looking forward to collaborating with people of Bay Point and deciding how best to spend the money.

Chairman Tremaine stated this is the last meeting Ms. Leslie-Anne Palaroan will be attending as the face of Habitat for Humanity. He stated she has been a star for our community, everyone loves her, and she has just been so impressive. [Applause]

Ms. Leslie-Anne Palaroan stated it has been really great working with everyone, that she has

worked in some pretty crazy places, but this community doesn't have much either, but are so resilient and good to work with. She stated she is moving on to do graduate work in urban planning.

Chairman Tremaine asked that Ms. Palaroan please stay in touch.

10. Correspondence.

Councilwoman Hudson shared and made available the following correspondence:

- ~ Fax received June 11th from MDUSD requesting input into selection next Superintendent
Councilwoman Hudson reported that the fax was received the same day as interview slot, and though there was a lot Councilwoman Mason would have liked to say regarding attributes of the next Superintendent; they really didn't give us any time.
- ~ Packet received from City of Pittsburg Planning Department requesting comments on the new 300 unit 'Esperanza at San Marco' project.
- ~ Golden State Water Co. Advice letters:
 - * #1524-W re: creating an account to handle tax effects of a new IRS guideline.
 - * #1520-WA re: correcting a mistake made in #1520-W whereby BT residents were charged a onetime surcharge at .31 cents and it should have read .24 cents.
 - * #1528-W re: a request to clarify rule #9 of Advice Letter #1494-W stating

Councilwoman Hudson thanked Chairman Tremaine for helping her during the learning process of her position as Secretary.

11. Future Agenda Items.

- a. Representative from Health Department - Mason
- b. Bay Point Neighborhood Committee presentation – Deputy Briggs
- c. Report from Budget/Finance Committee on proposed budget for new fiscal year
- d. Redevelopment Update by Ms. Maureen Toms (from previous Record of Actions)

12. Adjourn to meeting scheduled for Tuesday, September 3, 2013, 7:00pm, at Ambrose Community Center's Board Room.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2205(d) of the Contra Costa County Ordinance Code.