

## Alamo Municipal Advisory Council

Michael McDonald, Chair  
David Barclay, Vice-Chair  
Ed Best  
David Bowlby  
Steve Mick  
Janet Miller Evans  
Anne Struthers



## Candace Andersen, Supervisor

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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

### **RECORD OF ACTIONS**

**Tuesday, July 2, 2013, 6:00 p.m.**

**The Alamo Chamber of Commerce office  
120-B Alamo Plaza**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

#### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

*The meeting was called to order at 6:00 p.m.*

*AMAC members present:* McDonald, Bowlby, Mick, Miller Evans, Struthers

*AMAC members absent:* Barclay, Best

#### **2. STAFF/AGENCY REPORTS**

##### **A. District II Staff Update**

- The next Alamo Liaison meeting is scheduled for Monday, July 15<sup>th</sup> starting promptly at 8:00 a.m. at Supervisor Andersen's office in Danville

- The next Alamo Area of Benefit (AOB) meeting is scheduled for Wednesday, August 21<sup>st</sup> at 6:00 p.m. Location: Alamo Elementary School, 100 Wilson Road

#### **3. PUBLIC COMMENT (3 minutes/speaker)**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

*Mike Gibson stated he had not heard back from county staff with regard to his supplemental questions about the Alamo Summit project, submitted over a month ago.*

#### **4. PRESENTATIONS**

*The new San Ramon Valley Fire Protection District Chief, Paige Meyer, introduced himself and staff Christina Kiefer and Derek Krause. Chief Meyer discussed the present status of Station 32 and the placement of a 6 foot Redwood fence around the existing perimeter, citing the reasons of safety and aesthetics. MAC would like Station 32's neighbors and members from the AIA to have the opportunity to weigh in on the proposed fence, suggesting Chief Meyer and/or staff returns next month.*

#### **5. NEW BUSINESS**

A. Variance Permit Application (VR13-1016), requesting approval of a variance to allow 3 stories (where 2 ½ stories are allowed) by converting existing crawl space into a living area. The property is located at 63 Stonecastle Court, Alamo. Robert Allen, building contractor appeared on behalf of the applicant. Daughter Jennifer read letter from Applicant Christine Alessio. Mr. Allen read a letter from Applicant Steve Wilson. *Motion: Recommend Approval – Passed 4/1*

B. Minor Subdivision Application (MS11-0006), requesting approval to subdivide a 1.3 acre parcel into two lots for construction of a two story office building; County file number DP12-3029. The project site is located at 3189 Danville Blvd., within the Alamo Plaza Shopping Center, adjacent to Stone Valley Road,

Alamo. Applicant, Albert Rubey present. Site plan and design needs discussion, but not until after parking concern is resolved. *Motion: Applicant to work with County Planning staff to prepare a parking study that will analyze the existing parking rights, availability of parking and provide evidence that they can meet all county parking requirements. Once completed, Applicant to return to MAC with results of study to continue. Matter continued – Passed 5/0 unanimous*

- C. Development Plan Application (DP13-3008), requesting approval of a modification to the approved development plan (DP86-3014) to allow: 1) the replacement of a monument sign with a new 20 square foot, 4 foot tall sign, 2) a new 8 square foot, 4 foot tall address marker sign, and 3) to replace the existing second floor canopy with a new roof. The proposed project also involves variances to allow a 0-foot front yard setback (where 10 feet is required) for the 20 square foot sign and to allow a 3 foot yard setback (where 10 feet is required) for the 8 square foot sign, and a variance to allow two signs on the property (where a maximum of one sign is allowed). The property is located at 1499 Danville Blvd., Alamo. *Motion: Approve as is, with recommendation to ensure that “address marker sign” reflects only numbers; 1499. - Passed: 5/0 unanimous*

6. **OLD BUSINESS**

- A. Countywide Landscape and Lighting District 2012-13 3<sup>rd</sup> Quarter Report (Zones 36, 45 and 54)  
*Motion – Passed 5/0 unanimous*

7. **CONSENT CALENDAR**

**All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.**

- A. Approve June 4, 2013 Record of Actions *Motion: Passed 5/1 Struthers abstained because she was absent from the June 4, 2013 meeting.*

8. **WORKING GROUP REPORTS**

\*Updates provided when available.

Alamo Police Services Advisory Committee: Anne Struthers

Parks and Recreation Working Group: David Barclay, Ed Best and Steve Mick

*Requested to have a discussion about hiring a part-time, contract recreation person at the next MAC meeting.*

Land Use Planning Working Group: David Barclay, David Bowlby and Michael McDonald

Safety Fair Working Group: Janet Miller-Evans and Steve Mick

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

11. **FUTURE AGENDA ITEMS**

- A. Zones 36 review options for the sidewalk repair project

12. **ADJOURNMENT**

- A. Adjourn to the Alamo MAC meeting on **August 6, 2013** at 6:00 P.M. at The Alamo Chamber of Commerce office located at 120-B, Alamo Plaza, Alamo, CA 94507

*The meeting was adjourned at 7:50 p.m.*

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The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen’s office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526

To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen’s office at 925-957-8860. Complete name and address must be submitted to be added to the list.

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