

**Contra Costa County
Public Works Department**
255 Glacier Drive
Martinez, CA 94553
(925) 313-2000

Department Divisions and Functions

Julie Bueren
Public Works Director
(925) 313-2000
admin@pw.cccounty.us



Michele Wara
Executive Secretary
(925) 313-2202
michele.wara@pw.cccounty.us



Brian Balbas
Chief Deputy Director
(925) 313-2284
brian.balbas@pw.cccounty.us



Joe Yee
Deputy Director
(925) 313-2104
joe.yee@pw.cccounty.us



Steve Kowalewski
Deputy Director
(925) 313-2225
steve.kowalewski@pw.cccounty.us



Linda Zimmerman
Secretary-Advanced
(925) 313-2204
linda.zimmerman@pw.cccounty.us



Mike Carlson
Deputy Director
(925) 313-2321
mike.carlson@pw.cccounty.us



Carrie Ricci
Deputy Director
(925) 313-2235
carrie.ricci@pw.cccounty.us



Real Estate
Karen A. Laws
Division Manager
(925) 313-2228
karen.laws@pw.cccounty.us



- Property Appraisal & Acq.
- Property Management
- Vacations & Termination of Public Svc Easement
- Relocation
- Property Inventory
- HazMat Assessments
- Sale of Surplus Property
- Prep. License & Lease Agreements
- Manage Lease-Purchase Projects

Information Technology
Mark Wharton
Network Admin II
(925) 313-2243
mark.wharton@pw.cccounty.us



Barry Schamach
Information Systems Project Manager
(925) 313-2185
barry.schamach@pw.cccounty.us



- Computer Mapping
- GIS Program
- Computer Operations
- Drafting Support
- Database Admin
- Systems Analysis

Capital Projects
Ramesh Kanzaria
Division Manager
(925) 313-2144
ramesh.kanzaria@pw.cccounty.us



- County Cap Proj Mgmt Svcs
- Building Tenant Improvements
- Parks, landscape imp, sitework, utilities
- Seismic/struct/mech/elect upgrades
- Design, advertise/bid/award, construction management
- Design-Build, Const Mgr-at Risk, programming, cost est
- Feasibility studies, master planning
- Energy management projects and services

Custodial Services
Derrick West
Division Manager
(925) 313-7096
derrick.west@pw.cccounty.us



- Building Cleaning Services
- Lighting Replacement
- Custodial Contract Management

Maintenance
Allison Knapp
Division Manager
(925) 313-7008
allison.knapp@pw.cccounty.us



- Road Maintenance
- County Drainage Maintenance
- Flood Control District Maintenance
- Weed Abatement
- Encroachments

Fleet Services
Carlos Velasquez
Division Manager
(925) 313-7072
carlos.velasquez@pw.cccounty.us



- Vehicle repair & maintenance
- Vehicle purchase & disposal
- GPS management

Materials Management
Stan Burton
Division Manager
(925) 313-7078
stan.burton@pw.cccounty.us



- Recycling
- Document Shredding
- Surplus
- Furniture Moves

Facilities Services
Roland Hindsman
Division Manager
(925) 313-7067
roland.hindsman@pw.cccounty.us



- Maintain & Repair County Facilities
- Minor Tenant Improvements
- Install & Maintain HVAC-Security Systems & Fire Alarms
- Traffic Signal Maintenance
- Landscape Maintenance
- Pest Control

Design/Construction
Kevin Emigh
Division Manager
(925) 313-2233
kevin.emigh@pw.cccounty.us



- Advertise/Administer Const Contracts for Trans & FC infra
- Test Construction Materials
- Inspect Subdivision Const
- Inspect Permit Construction
- Prepare Contract Plans & Specs for Rd, FC & Air Cap Imp Proj
- Inspection Program

Airports
Keith Freitas
Director of Airports
(925) 681-4200
keith.freitas@airport.cccounty.us



- Operations
- Development
- Property Management

Print & Mail
Dale Morseman
Division Manager
(925) 646-5520
dale.morseman@pw.cccounty.us



- Print Shop
- Graphic Design
- Copy Center
- Mail Processing
- Inter-Office Mail Delivery

Transportation Engineering
Jerry Fahy
Division Manager
(925) 313-2276
jerry.fahy@pw.cccounty.us



- Cap Rd Imp & Presrv Prog
- Area of Benefit
- Grant Applications
- State Projects Coordination
- Advance Planning
- Traffic System Management
- Underground Utility District Administration
- State Route 4 Bypass

Flood Control/Clean Water
Vacant
Division Manager
(925) 313-****
...@pw.cccounty.us

- Drainage Area Fees
- Capital Improvement Prog.
- Feasibility Studies
- Development Review
- Rain/Stream Gauge Data
- Floodplain Management
- Watershed Program
- CCC Clean Water Program

Environmental
Leigh Chavez
Division Manager
(925) 313-2366
leigh.chavez@pw.cccounty.us



- Prepare Project Environmental Docs.
- Prepare CEQA Documents
- Prepare NEPA Documents
- Obtain regulatory permits

Engineering Services
Warren Lai
Division Manager
(925) 313-2180
warren.lai@pw.cccounty.us



- Assessment District Develop & Coordination
- Land Develop Application Review & Plan Review
- Public Works Permits
- Maintain Field Maps and Records
- Central Permit Desk
- Underground Svcs Alert
- Special Districts Service Areas
- Sanitary District Eng.
- County Surveyor
- Record Map & Drawing Review

Administrative Services
Kelli Zenn
Administrative Services Officer
(925) 313-2108
kelli.zenn@pw.cccounty.us



Kristen Hardeman
Secretary-Journey
(925) 313-2340
kristen.hardeman@pw.cccounty.us



- Personnel
- Labor Relations
- Administrative Support
- Staff Development/Training
- Safety
- Clerical Services

Customer Services Coordinator
Vacant
(925) 313-****
...@pw.cccounty.us

- Contract Administration
- Pipeline Franchises
- Records
- Accreditation Program

Finance
Vacant
(925) 313-****
...@pw.cccounty.us

- Fiscal Management
- Contract Administration
- Accts Payable/Receivable
- Claims Processing
- Purchasing
- Fee & Indemnity Collections
- Trust Funds
- Capital Projects Accounting
- Utility Bills

Purchasing
David Gould
Purchasing Mgr
(925) 313-2151
david.gould@pw.cccounty.us



- Procurement Services
- Manage Countywide Purchasing Contracts
- Manage Purchasing Agreements
- Administer County Procurement Program