Attachment A.1

MINUTES

DATE:	November 8, 2013
TO:	Iron Horse Corridor Advisory Committee
FROM:	Carrie Ricci, Public Works Department
SUBJECT:	Record of August 6, 2013 Meeting

The following is a record of the Iron Horse Corridor (IHC) Advisory Committee meeting on August 6, 2013.

Members present: Lesley Hunt, Paul Eykamp, Stewart Proctor, Chris Learned, and Dave Hudson

Staff present: Laura Case, Supervisor Mitchoff's Office; Jill Ray, Supervisor Andersen's Office; Maureen Toms, Department of Conservation and Development; Carrie Ricci, Public Works Department

Public present: Gene DeMar, Peter Duncan, Don Mount and Mary Burr

1. **Open the meeting:** Meeting called to order.

2. **Public Comment (Items not listed on the agenda):** None

3. **Approval of May 2013 Meeting Minutes:** Motion to approve the minutes. Motion passed by unanimous vote.

4. **Request for License Agreement for Parking:** Maureen Toms gave the committee an update on a possible license agreement with Dan Helix for his tenants to have additional parking on the parcel at 230 Hookston Road in Pleasant Hill. Staff is recommending the monthly license fee is increased to $1,000 per month. Public Works staff will hire a fencing contractor to install the fence which will include chain link fencing with slats. Staff will notify the advisory committee when the license agreement is scheduled for a Board of Supervisor's meeting.

5. **Availability of Park Dedication Funding:** Peter Duncan requested that the advisory committee research whether additional uncommitted park dedication funding is available for other areas along the Iron Horse Corridor. Staff will ask Bob Calkins with the Department of Conservation and Development and report back at the next committee meeting.

6. **Update on Walden Green I and II:** Walden Green I: Additional planting will be completed in fall when the weather is cooler. Walden Green II is was completed in August and the project was approved by the Board of Supervisors.

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7. **Review IHC Trust Fund Fiscal Year Reports:** Staff reviewed the current budget report showing revenues and expenditures.

8. **Reports from Committee Members and Staff:** Staff reviewed the current project list.

9. **Consider Agenda Topics for Next Meeting:**
   - Elect Chair and Vice-Chair for 2014
   - Availability of Park Dedication funding for other parcels in the IHC
   - Use of remaining Kinder Morgan donation fund for trees in Walden Green I

Meeting adjourned at 6:30 p.m.
The next meeting is scheduled for November 13 at 4:30.

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