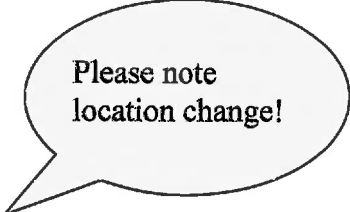


**Contra Costa County  
Aviation Advisory Committee  
Meeting Agenda  
550 Sally Ride Drive, Concord  
Thursday, October 10, 2013, 10:00 a.m.**



Please note  
location change!

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*The Aviation Advisory Committee will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (925) 646-5722 at least 24 hours in advance.*

*Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.*

- 1. Roll Call**
- 2. Opening Comments by Chair**
- 3. Public Comment Period**
- 4. Approval of Minutes (September 2013)**
- 5. Consider Consent Items**
  - a. Approve Airport Noise/Statistics Report (August 2013)
  - b. Receive Relevant Board Actions
  - c. Development Project Matrix (No Current or Ongoing Projects)
- 6. Presentations/Special Reports**
  - a. AAC Tenant Recognition Award Presentation
  - b. Travis Air Force Base Mid-Air Collision Discussion
- 7. Discussion/Action Items**
  - a. Items Pulled from Consent
  - b. East Ramp Hangar Painting Project
  - c. How Buchanan Field Fits Into Bay Area Airport System
  - d. AAC Appointment Terms
  - e. Triennial Advisory Review
  - f. Aviation Museum at Buchanan Field
- 8. Updates and Announcements**
  - a. Airport Committee Update
  - b. What is Happening at Buchanan Field & Byron Airports/Other Airports
  - c. Update from Airport Business Association
  - d. AAC Announcements
  - e. Airport Staff Announcements
- 9. Future Agenda Items**
- 10. Adjourn**

**Next AAC Meeting (Tentative): November 14, 2013 at 10:00 am**  
**Next Airport Committee Meeting (Tentative): December 23, 2013 at 12:30 pm**

Aviation Advisory Committee

ATTENDANCE ROSTER FOR 2013

AAC Members	Representing	Contact Information	Jan 10	Feb 14	Mar 14	Apr 11	May 09	Jun 13	Jul 11	Aug 08	Sep 12	Oct 10	Nov 14	Dec 12	Total # Abs
Rudi Raab	District 1	<a href="mailto:rudi1julie@aol.com">rudi1julie@aol.com</a>	X	X	X	X	X	N	ABS	N	X				
Mike Bruno	Airports Bus. Assoc.	<a href="mailto:michael@sterlingav.com">michael@sterlingav.com</a>	X	X	X	X	X	O	X	O	X				
Rich Spatz	Member at Large	<a href="mailto:usarp@comcast.net">usarp@comcast.net</a>	X	X	X	X	X		X		X				
Ronald Reagan	District 3	<a href="mailto:ron@rmsea.com">ron@rmsea.com</a>	X	ABS	X	ABS	X	M	X	M	X				
Derek Mims	City of Pleasant Hill	<a href="mailto:derekmims@hotmail.co">derekmims@hotmail.co</a>	X	ABS	X	ABS	X	E	ABS	E	X				
Keith McMahon	City of Concord	<a href="mailto:keithcmcmahon@gmail">keithcmcmahon@gmail</a>	X	ABS	X	ABS	X	E	X	E	ABS				
Russell Roe	District 2	<a href="mailto:russroe@pacbell.net">russroe@pacbell.net</a>	X	X	X	ABS	ABS	T	X	T	X				
Ed Young	Member at Large	<a href="mailto:edyoung94@comast.net">edyoung94@comast.net</a>	ABS	X	X	X	X	I	X	I	X				
Tom Weber	District 4	<a href="mailto:tr-weber@sbcglobal.net">tr-weber@sbcglobal.net</a>	X	X	X	X	X	N	X	N	X				
Janet Kaiser	DVC	<a href="mailto:jfk737@rocketmail.com">jfk737@rocketmail.com</a>	X	X	X	X	ABS	G	X	G	ABS				

Was There a Quorum? Y or N	Y	Y	Y	Y	Y	Y	Y	-	Y	-	Y				
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A = Absent  
X = Present

**DRAFT**



**CONTRA COSTA COUNTY  
AVIATION ADVISORY COMMITTEE  
MINUTES OF MEETING  
September 12, 2013**

**MEETING CALLED:** Chair Mike Bruno called the meeting to order at 10:00 a.m. at the Byron Airport's Office.

**PRESENT:** **Mike Bruno, Chair**, CCC Airports Business Association  
**Derek Mims**, City of Pleasant Hill  
**Rudi Raab**, District I  
**Ronald Reagan**, District III  
**Rich Spatz**, At Large 2  
**Russell Roe**, District II  
**Tom Weber, Vice Chair**, District IV  
**Ed Young, Secretary**, At-Large 1

**ABSENT:** **Janet Kaiser**, Diablo Valley College  
**Keith McMahon**, City of Concord

**STAFF:** Keith Freitas, Director of Airports

**OPENING COMMENTS  
BY CHAIR**

Mike Bruno thanked all that were present for attending the Byron Airport meeting and thanked Ron Reagan and Ed Young for all of their outreach efforts.

**PUBLIC COMMENT  
PERIOD:**

None

**APPROVAL OF  
MINUTES:**

Moved by Tom Weber; seconded by Rich Spatz. Approved unanimously.

**APPROVAL OF  
CONSENT ITEMS:**

Moved by Tom Weber; seconded by Russ Roe. Approved unanimously.

**PRESENTATION/SPECIAL REPORTS: State Route 239 Issue**

Martin Engleman, Deputy Executive Director of Planning, from the Contra Costa County Transportation Authority (CCCTA), gave an overview of the Route 239 corridor study.

- State Route (SR) 239 is legislatively approved, but unfunded that would connect SR 4 near Brentwood to I-205 west of Tracy.
- There are several items of constraint which include:
  - Prime farmland
  - Land acquired for conservation
  - Alkali soils
  - Vernal pools
  - Byron Airport and utility infrastructure
  - Wind resource area
  - Delta protection zone and waterways
  - Byron hot springs
  - Endangered species: California tiger salamander, California red-legged frog habitat, western burrowing owl.
- SR 239 would create some regional connectivity.
  - One option being considered is for an Airport connector, consisting of a 2 to 4 lanes between Highway Junction 4 to Vasco Rd.
- Public input has been solicited with open house meetings, web and media outreach, and a virtual workshop.
- A draft feasibility study is nearing completion; estimated this winter.
- Final feasibility study will be complete in the 2014.

**DISCUSSION/ACTION ITEMS:**

**a. Items Pulled from Consent**

None

**b. AAC Tenant Recognition Award Selection**

Mike Bruno commented that the Mt. Diablo Pilots Association (MDPA) and Experimental Aircraft Association (EAA) put in a lot of time to renovate the Buchanan Field clubhouse. Members volunteered 2,200 hours to make the renovations. Mike proposed that the two clubs be awarded Tenant Recognition Awards and that the awards be accepted by the individuals who volunteered the most hours.

**Tom Weber made a motion to accept the proposal. Ron Reagan seconded. Approved Unanimously.**

**c. How Buchanan Field Fits into Bay Area Airport System**

Keith Freitas recommended, since committee member Keith McMahon requested this item, that it be held over to the next meeting.

**d. Byron Airport Infrastructure Analysis Report Update**

Keith Freitas gave a brief history of the infrastructure analysis at the Byron Airport.

- The analysis will determine remaining capacity of the current infrastructure; well water, fire system, and septic tank system plus identify improvements necessary to achieve build out of the Airport based on the Master Plan.
- First draft is being completed by the Airport's consultant, Mead & Hunt, and should be ready in the next 30 – 60 days.
- The analysis will show what options are available to support future development.
  - There are a lot of new technologies for sewer systems and potable water systems.
  - Whether water could be pulled from the Byron-Bethany Irrigation District or if sewer and water can be brought in from Discovery Bay or the Town of Byron.

**e. Update from Patriot Jet Team Foundation**

Dave Ringler gave a brief overview of the Patriot Jet Team Foundation (Foundation).

- Primary strategy is to bring aerospace education together with math and science programs in the local school systems.
- Partnerships are being developed with the area school districts.
  - The Foundation is currently working with Freedom High School's Principal and some of their teachers to build a program.
    - Students from the school recently had a rocket launch. The students built the rockets by measuring angles using trigonometry and using an inclinometer and applied scientific methods they had learned.
    - Over 2,200 students participated with over 550 rocket launches.
  - Heritage High School is now interested in the program and the Foundation has been having discussions with their Principal, Vice Principal and lead science teacher.
  - The Foundation is working with a home schooling program and classes will be held with 30 students at a time.
  - The Brentwood elementary schools have approached the foundation about their program and meetings have been set up with 10 teachers.
- The Experimental Aircraft Association's Young Eagles Program out of Tracy is also working with the Foundation.
- A private pilot ground school is being held.
  - Discussions include science clubs, aerospace clubs, etc.
- The Foundation goals are about getting kids to think, problem solve, and come up with new ideas and questions.
- The Federal Aviation Administration (FAA) has issued directives regarding radio controlled aircraft at Airports. Due to this directive the Foundations will be unable to have radio controlled aircraft at Byron Airport.
- A Coordinator of a Rainbow Girls Program is interested in bringing the girls out; they were invited to the Young Eagles Event on October 12, 2013.
  - The Foundation would like to have more girls involved with the program; the Girl Scouts have been contacted but have not shown any interest as of yet.
- Internet service is one issue that the Foundation is facing and are looking to see if a T-1 line can be installed to be able to handle the massive amounts of data they will need to transmit.
- The Smithsonian Air and Space Museum (Museum) contacted the Foundation to let them know that they want to work with them. The Museum wants to know how

they can get the Foundations programs and establish a link with them; however, the Foundation currently does not have the servers necessary for that kind of data movement or capacity.

- The Foundation is looking for added volunteers; this is the biggest factor that will someday limit the number of students able to attend.

Mike Bruno was given recognition for his participation with the Foundation.

**f. Year 2012/13 Budget at 99%**

Keith Freitas reported:

- The Airport Enterprise Fund exceeded its revenues
- Goals on expenditures were met
- Retained earnings were approximately \$450,000
  - A recommendation would be made to add \$60,000 to the Airport Reserve Fund as is consistent with the policy.
  - Remainder will be used for various Capital Fund Projects such as paving, infrastructure, etc. for the Airports.

**UPDATES/ANNOUNCEMENTS**

**a. Airport Committee Update**

Next meeting is Monday, September 23, 2013, at 12:30.

**b. What is happening at Buchanan Field & Byron Airports/Other Airports**

None

**c. Update from Airport Business Association**

None

**d. AAC Announcements**

None

**e. Airport Staff Announcements**

None

**FUTURE AGENDA ITEMS**

AAC Appointments Terms

How Buchanan Field Fits into Bay Area Airport System

New County Advisory Committee Policy

**ADJOURNMENT:** The meeting was adjourned by the Chair.

FINAL



**CONTRA COSTA COUNTY  
AVIATION ADVISORY COMMITTEE  
MINUTES OF MEETING  
July 11, 2013**

**MEETING CALLED:** The meeting was called to order by Chair Mike Bruno at 10:01 a.m. at the Director of Airports' Office.

**PRESENT:** **Mike Bruno, Chair, CCC Airports Business Association**  
**Janet Kaiser, Diablo Valley College**  
**Keith McMahon, City of Concord**  
**Ronald Reagan, District III**  
**Rich Spatz, At Large 2**  
**Russell Roe, District II**  
**Tom Weber, Vice Chair, District IV**  
**Ed Young, Secretary, At-Large 1**

**ABSENT:** **Derek Mims, City of Pleasant Hill**  
**Rudi Raab, District I**

**STAFF:** Keith Freitas, Director of Airports  
Beth Lee, Assistant Airports Director

**OPENING COMMENTS  
BY CHAIR** None

**PUBLIC COMMENT  
PERIOD:** Duane Allen wanted to clarify his comment, from the May meeting, that cars should not be parked side-by-side in front of the hangars as it impedes aircraft access.

**APPROVAL OF  
MINUTES:** Ed Young had a couple of aesthetic fixes that he will give to staff for correction. **Moved by Keith McMahon; seconded by Rich Spatz. Russ Roe abstained. Approved unanimously.**

**APPROVAL OF  
CONSENT ITEMS:** **Moved by Tom Weber; seconded by Rich Spatz. Approved unanimously.**

**PRESENTATION/SPECIAL REPORTS:** None

**DISCUSSION/ACTION ITEMS:**

**a. Items Pulled from Consent**

None

**b. Set AAC Meeting Calendar for July 2013 – April 2014**

**Motion was to keep schedule as it exists by Russ Roe. Seconded by Rich Spatz. Approved Unanimously.** The AAC will meet the second Thursday of each month at 10:00 am.

**c. AAC Tenant Recognition Award Selection (Mike Bruno recused himself)**

Tom Weber stated that two nominations were received both relating to Sterling Aviation.

- One for Sterling Aviation's Manager of Line Services
- One for Sterling Aviation in general
- Suggestion was to award Sterling Aviation the plaque and have the Manager of Line Services accept the award on behalf of Sterling Aviation.

**Keith McMahon made a motion to accept the suggestion to award Sterling Aviation the plaque and have the Manager of Line Services accept the award. Janet Kaiser, seconded. Approved Unanimously. Mike Bruno abstained.**

**d. Financing/New Debt Service**

Keith Freitas gave a quick overview of project impact impetus.

- Low cost of money
- Unlikelihood of getting level of Federal Aviation Administration (FAA) funding needed to do all desired projects.
- Last estimate was over \$2 million alone to do ramps between hangar rows on East ramp.
- About ready to pay off all existing debt, November 2013.
- Time to consider new debt opportunities.
- Gave list of eligible projects that have been considered (pavement/rehab, lighting, building construction/rehab, etc.).
- Typical debt financing is to use a broad range of projects and each one would be brought back for individual review.

Keith McMahon supported moving forward with debt financing concept. Mike Bruno also liked the concept.

Russ Roe asked to have a prioritized list of projects as well as cost/benefit of the proposed project. Russ would like the Byron Airport security project to be prioritized.

Airport staff will confirm that the financing would be an escrow account with interest paid on what is being used.

**e. Updated Aircraft Hangar Waiting List Application & Guidelines**

Keith Freitas gave a quick overview of reasons why we are considering the update.



Julie Conti stated that the new application and guidelines would make the process of renting out hangars more efficient and timely.

- The current system requires certified mail which has a long response period.
  - Keith Freitas commented the risk of not using certified mail is that we cannot guarantee that contact is attempted.
- The new system will rely primarily on emails and phone calls to follow-up which would shorten the response time.

Mike Bruno questioned what happens when there is no response. Current policy is to remove those with no response from the list but new process would add a variance procedure for reconsideration.

The attempt is to shorten period in which hangars are vacant to better ensure folks on top of the list are better prepared to take a hangar.

Airport staff stated that there is no requirement to have a deposit to be on the list. The application is available on-line but cannot be submitted on-line.

Duane Allen stated this lengthy process reconsideration is also in response to his concerns of how long hangars are vacant with existing process. He also mentioned that he wanted to move his aircraft to another hangar that was open and was denied. Keith Freitas mentioned that we do not do this as it extends the vacancy process issue.

Staff does not have discretion to charge different rates for hangars if they are more desirable. This can be explored further if desired and a discussion about creating a system to allow for existing tenants to change hangars would need to be a separate discussion at a future date.

**Keith McMahan motioned to approve new process as proposed and maybe have further discussion on other items at a later date. Seconded by Russ Roe. Approved Unanimously.**

**f. New Advisory Committee Guidelines**

Tom Weber gave an overview of new changes coming for advisory committees.

- Every 3 years, the committees are to review need for continuation, bylaws, attendance statistics, etc., to see if advisory bodies are serving their purpose.
  - Cliff Glickman stated this was a way to make sure that advisory bodies are working efficiently and effectively Countywide on an on-going basis.
- Considering having Supervisor appointees have a term that mirrors the appointing Supervisor's term; recommended by Internal Operations Committee but has not gone to the full Board as of yet.
  - Mike Bruno raised the concern of the timing issue with the proposal since new Supervisors would take time to get another person appointed.
  - Cliff Glickman commented that the length of hold over period may need to be reconsidered if this does get approved.

- Review of bylaws should be conducted after the Board takes action on all of these items.
- Another item is the retention/destruction of committee records.
  - Cliff Glickman stated the proposal is to create uniform parameter.
- Final issue is looking at the At-Large candidates and need to work with the Supervisors to clarify the committee's goal as it relates to the position.
  - Cliff Glickman stated that there is a desire/need to create a uniform policy for all County committees.

**g. Overview of Hangar Painting Project**

Due to lead abatement and evaluation of existing paint condition, the project is being further evaluated to see if removal of all existing paint is required, may delay the project.

**UPDATES/ANNOUNCEMENTS**

**a. Airport Committee Update**

None

**b. What is happening at Buchanan Field & Byron Airports/Other Airports**

None

**c. Update from Airport Business Association**

None

**d. AAC Announcements**

None

**e. Airport Staff Announcements**

Keith Freitas reported that loss of Airport staff continues due to retirements and resignations. As of July 1, 2013, Buchanan Field is no longer staffed at night.

**FUTURE AGENDA ITEMS**

Hangar Changes for Existing Tenants

Keith McMahon asked about emergency plans for regional airport needs if another event equal to or worse than what happened at San Francisco International Airport (SFO) occurs again. Tom Weber mentioned the RAPC process. Keith McMahon mentioned that this should be revisited at a future meeting.

Next meeting scheduled for Thursday, August 8, 2013, at 10:00 am.

**ADJOURNMENT:** The meeting was adjourned by the Chair at 11:05 am.

# Noise Abatement Statistics

## August 2013

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2013	2013	2012	2013	2012	
<b>TOTAL NUMBER OF COMPLAINTS</b>	7	8	2	46	34	35%
<b>LOCATION OF COMPLAINTS</b>						
Concord	4	4	0	14	7	100%
Pleasant Hill	4	4	1	9	9	0%
Pacheco	0	0	0	5	2	150%
Martinez	0	0	1	7	3	133%
Byron	0	0	0	0	2	-100%
Other	0	0	0	10	11	-9%
Subtotal	8	8	2	45	34	32%
Special Events	0	0	0	1	0	100%
<b>Total Number of Complaints</b>	<b>8</b>	<b>8</b>	<b>2</b>	<b>46</b>	<b>34</b>	<b>35%</b>
<b>COMPLAINTS ASSOCIATED WITH</b>						
Buchanan Field Airport		7	1	34	16	
Byron Airport		0	0	0	2	
Law Enforcement/Lifeguard Lights		0	0	1	6	
Non-associated		1	1	11	10	
<b>TIME OF INCIDENT</b>						
Day (0700 - 1700)		5	0	25	13	
Evening (1700 - 2200)		1	1	5	13	
Night (2200 - 0700)		1	0	7	6	
All Times		1	1	9	2	
<b>TYPE OF COMPLAINT</b>						
Noise		4	1	16	6	
Low Flying		3	0	13	7	
Noise and Low Flying		1	0	13	8	
Too Many Aircraft		0	1	4	2	
Other		0	0	1	12	
<b>TYPE OF AIRCRAFT</b>						
Jet		4	0	10	4	
Propeller		3	0	16	13	
Helicopter		1	1	10	13	
All Types		0	1	5	2	
Unknown		0	0	4	2	
	0	0	0	0	0	
	0	0	0	0	0	
<b>TOTAL AIRCRAFT OPERATIONS</b>		<b>8,951</b>	<b>7,703</b>	<b>58,298</b>	<b>52,490</b>	<b>11%</b>
<b>COMPLAINTS PER 11,000 OPERATIONS</b>		<b>10</b>	<b>3</b>	<b>10</b>	<b>8</b>	<b>33%</b>
<b>COMPLAINTS PER 11,000 OPERATIONS - BUCHANAN ONLY</b>		<b>9</b>	<b>1</b>	<b>6</b>	<b>3</b>	<b>91%</b>

- Feb - 1 Complaint from news helicopter
- June - 1 Complaint Collings Foundation Event
  - 2 Complaints from Benicia
  - 3 Complaints from Aerial Photographer (non associated)
- July - 1 Complaint from Benicia
  - 2 Complaints from Lafayette - news helicopters
  - 1 Complaint UH1 Helicopter
- Aug - Call from automotive business west of golf course regarding jet aircraft

# Contra Costa County Airports Monthly Operations Report

**August 2013**

	August 2013	August 2012	YTD 2013	YTD 2012	% CHANGE 2012/2013
<b>AIRCRAFT OPERATIONS</b>					
Total Operations	8,951	7,703	58,298	52,490	11%
Local Operations	4,652	3,265	27,484	22,218	24%
Itinerant Operations	3,411	3,691	24,197	24,649	-2%
Total Instrument Ops	617	556	4,695	4,880	-4%
<b>FUEL FLOWAGE</b>					
100 Octane	24,985	26,925	153,028	169,660	-10%
Jet Fuel	55,672	50,995	426,387	379,269	12%
Total	80,657	77,920	579,415	548,929	6%
<b>BYRON INFORMATION</b>					
Byron Fuel	3,195	3,785	24,311	27,666	-12%
<b>SKYDIVERS</b>					
Number of Flights	183	158	1,101	1,144	-4%
Experienced Jumps	1,617	1,248	11,897	10,677	11%
First Time Jumps	350	321	1,587	1,700	-7%
Student Jumps	43	42	341	263	30%

**Contra Costa County  
Board of Supervisors  
APPROVED Board Orders  
Relating to County Airports**

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***The following certified Board Orders are attached:***

- September 10, 2013*      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Kevin Hendershot and Peter Danto for a large aircraft hangar at Buchanan Field Airport effective August 1, 2013, in the monthly amount of \$533.91.*
- September 17, 2013*      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute, on behalf of the County, a lease amendment that modifies the assignment and subleasing provisions of a 1982 lease between the County, as lessor, and Hofmann Holdings, LP, as tenant, for property located at Buchanan Field Airport.*



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: September 10, 2013

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Kevin Hendershott and Peter Danto for a large aircraft hangar at Buchanan Field Airport effective August 1, 2013, in the monthly amount of \$533.91, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$6,406.92 annually.

**BACKGROUND:**

The County owns four (4) executive hangars on the west side of Buchanan Field Airport in an area that was slated for new development in 2008. Due to a weakened economy, the development did not take place. In September 2012, Airport staff, in conjunction with various County departments, restored the conditions of the hangars, so they may once again be returned to the market for rent to the applicants on the Buchanan Field Airport Large Hangar Waiting List.

**CONSEQUENCE OF NEGATIVE ACTION:**

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: 09/10/2013  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES 5 NOES \_\_\_\_\_  
ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_  
RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 10, 2013  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee (925) 646-5722 By: STACEY M. BOYD, Deputy

cc:

**CHILDREN'S IMPACT STATEMENT:**

**Not Applicable**



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas  
Date: September 17, 2013

Subject: Approve and Authorize Sixth Amendment to Lease for Hofmann Holdings, LP for the property located at 500 Sally Ride Drive, Concord.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute, on behalf of the County, a lease amendment that modifies the assignment and subleasing provisions of a 1982 lease between the County, as lessor, and Hofmann Holdings, LP, as tenant, for property located at Buchanan Field Airport.

**FISCAL IMPACT:**

There is no negative impact on the General Fund. The Airport Enterprise Fund will continue to receive lease and other revenues provided for in the Lease. The County General Fund will continue to receive property, sales and possessory interest tax revenues from the Lease.

**BACKGROUND:**

Under a ground lease dated May 25, 1982 (Lease), the tenant leases the subject property for the purpose of providing a Fixed Base Operation at Buchanan Field Airport.

Since entering into the Lease, the Board has authorized two additional leases to Fixed Base Operators (FBOs) at Buchanan Field Airport, one in 2006 and the other in 2008. The newer FBO leases contain assignment and sublease language that is more appropriate for a lease of property for use by an FBO.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 09/17/2013  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES 5 NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 17, 2013

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee, (925) 646-5722

By: Stacey M. Boyd, Deputy

cc:



**BACKGROUND: (CONT'D)**

The purpose of the proposed amendment is to make the assignment and sublease provision of the Lease consistent with the assignment and sublease provisions of the other FBO leases that are in effect at Buchanan Field Airport.

**CONSEQUENCE OF NEGATIVE ACTION:**

The County will not consent to the lease amendment and Hofmann Holdings, LP will continue to be required to use a more cumbersome process to obtain County approval of any assignment or sublease needed as part of the tenant's operations.

**CHILDREN'S IMPACT STATEMENT:**

Not Applicable

## Contra Costa County Aviation Advisory Committee

<b>Term Expires</b>	<b>Member</b>	<b>Representing</b>
3/1/14	<b>Rudi Raab</b>	District 1 – (Gioia)
3/1/16	<b>Janet Kaiser</b>	Diablo Valley College
3/1/15	<b>Ronald Reagan</b>	District 3 – (Piepho)
3/1/15	<b>Russell Roe</b>	District 2 – (Andersen)
3/1/15	<b>Martin Ed Young</b>	Member At Large
3/1/16	<b>Mike Bruno</b>	CCC Airports Business Association
3/1/14	<b>Vacant</b>	District 5 – (Glover)
3/1/16	<b>Keith McMahon</b>	City of Concord
3/1/15	<b>Derek Mims</b>	City of Pleasant Hill
3/1/14	<b>Rich Spatz</b>	Member At Large
3/1/14	<b>Tom Weber</b>	District 4 – (Mithoff)