

AGENDA

Joint Meeting of the

COMMUNITY CORRECTIONS PARTNERSHIP/ COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

Friday April 4, 2014

8:00 AM to 10:00 AM

50 Douglas Drive 2nd Floor / Martinez
Probation Department

1. Welcome / Announcements
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Records of Action from the February 14 and February 21, 2014 meetings. **(Page 3)**
4. CONSIDER appointing two CCP members, one from law enforcement and one from health and human services, to the West County Reentry Resource Center Steering Committee. **(Phil Kader, Chief Probation Officer) (Page 8)**
5. Update on the status of statewide Community Corrections Partnership funding formula for FY 2014-15 and beyond. **(David Twa, County Administrator)**
6. CONSIDER accepting a report on the status of FY 2013-14 Community Programs. **(Lara DeLaney, County Administrator's Office) (Page 12)**
7. Update on the status of FY 2013-14 Reentry Plan implementation Request for Qualifications (RFQ) process. **(Lara DeLaney, County Administrator's Office)**
8. Adjourn

-0-0-0-0-0-0-0-0-

The Community Corrections Partnership (CCP) will provide reasonable accommodations for persons with disabilities planning to attend CCP Committee meetings. Contact the staff person listed below at least 48 hours before the meeting. Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CCP Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Cindy Nieman, Committee Staff Phone (925) 313-4188 cindy.nieman@prob.cccounty.us

Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HCD	(State Dept of) Housing & Community Development
ABAG	Association of Bay Area Governments	HHS	Department of Health and Human Services
ACA	Assembly Constitutional Amendment	HIPAA	Health Insurance Portability and Accountability Act
ADA	Americans with Disabilities Act of 1990	HIV	Human Immunodeficiency Syndrome
AFSCME	American Federation of State County and Municipal Employees	HOV	High Occupancy Vehicle
AICP	American Institute of Certified Planners	HR	Human Resources
AIDS	Acquired Immunodeficiency Syndrome	HUD	United States Department of Housing and Urban Development
ALUC	Airport Land Use Commission	Inc.	Incorporated
AOD	Alcohol and Other Drugs	IOC	Internal Operations Committee
BAAQMD	Bay Area Air Quality Management District	ISO	Industrial Safety Ordinance
BART	Bay Area Rapid Transit District	JPA	Joint (exercise of) Powers Authority or Agreement
BCDC	Bay Conservation & Development Commission	Lamorinda	Lafayette-Moraga-Orinda Area
BGO	Better Government Ordinance	LAFCo	Local Agency Formation Commission
BOS	Board of Supervisors	LLC	Limited Liability Company
CALTRANS	California Department of Transportation	LLP	Limited Liability Partnership
CalWIN	California Works Information Network	Local 1	Public Employees Union Local 1
CalWORKS	California Work Opportunity and Responsibility to Kids	LVN	Licensed Vocational Nurse
CAER	Community Awareness Emergency Response	MAC	Municipal Advisory Council
CAO	County Administrative Officer or Office	MBE	Minority Business Enterprise
CCHP	Contra Costa Health Plan	M.D.	Medical Doctor
CCTA	Contra Costa Transportation Authority	M.F.T.	Marriage and Family Therapist
CDBG	Community Development Block Grant	MIS	Management Information System
CEQA	California Environmental Quality Act	MOE	Maintenance of Effort
CIO	Chief Information Officer	MOU	Memorandum of Understanding
COLA	Cost of living adjustment	MTC	Metropolitan Transportation Commission
ConFire	Contra Costa Consolidated Fire District	NACo	National Association of Counties
CPA	Certified Public Accountant	OB-GYN	Obstetrics and Gynecology
CPI	Consumer Price Index	O.D.	Doctor of Optometry
CSA	County Service Area	OES-EOC	Office of Emergency Services-Emergency Operations Center
CSAC	California State Association of Counties	OSHA	Occupational Safety and Health Administration
CTC	California Transportation Commission	Psy.D.	Doctor of Psychology
dba	doing business as	RDA	Redevelopment Agency
EBMUD	East Bay Municipal Utility District	RFI	Request For Information
EIR	Environmental Impact Report	RFP	Request For Proposal
EIS	Environmental Impact Statement	RFQ	Request For Qualifications
EMCC	Emergency Medical Care Committee	RN	Registered Nurse
EMS	Emergency Medical Services	SB	Senate Bill
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SBE	Small Business Enterprise
et al.	et ali (and others)	SWAT	Southwest Area Transportation Committee
FAA	Federal Aviation Administration	TRANSPAC	Transportation Partnership & Cooperation (Central)
FEMA	Federal Emergency Management Agency	TRANSPLAN	Transportation Planning Committee (East County)
F&HS	Family and Human Services Committee	TRE or TTE	Trustee
First 5	First Five Children and Families Commission (Proposition 10)	TWIC	Transportation, Water and Infrastructure Committee
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
		WCCTAC	West Contra Costa Transportation Advisory Committee

**Joint Meeting of the
COMMUNITY CORRECTIONS PARTNERSHIP
And the
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Record of Actions

February 14, 2014

**50 Douglas Drive, 2nd Floor
Martinez, CA 94553**

1. Introductions/ Call to Order

The meeting was called to order by Chief Kader. Below is a listing of Committee members in attendance or absent.
(* indicates Executive Committee member)

Present: Kader*, Seidner (for Belon*), Zimmelman*, Livingston*, Peterson*, Laba (for Lipetzky)*, Swanger*, Twa, Baiter, Moffett, Levine and Sakata (for Ovick).

Absent: Gallagher.

2. Public comment on any item under the jurisdiction of the Committee (speakers may be limited to two minutes).

No Public comment was received. No speaker cards were submitted.

3. APPROVE the Record of Action of the January 10, 2014 Meeting:

Approved with the following amendments:

1) Vote Count on Item No. 3 amended to read...

AYES:	<i>12 (Kader, Zimmelman, Livingston, Peterson, Lipetzky, Van Wert (for Baiter), Moffett, Gallagher, Levine and Mackey(for Ovick), Twa, and Swanger</i>
NOES:	<i>0</i>
ABSTAIN:	<i>0</i>
RECUSE:	<i>0</i>
ABSENT:	<i>1 (Belon - Seidner unable to vote)</i>

2) *Vote Count on Item No. 7 amended to read...*

AYES: 10 (Kader, Zimmelman, Livingston, Peterson, Lipetzky, Van Wert (for Baiter), Moffett, Gallagher, Levine and Mackey(for Ovick))
NOES: 0
ABSTAIN: 0
RECUSE: 0
ABSENT: 3 (Twa, Swanger, Belon - Seidner unable to vote)

Motion by Livingston, seconded by Zimmelman

AYES: 11 (Kader, Zimmelman, Livingston, Peterson, Laba (for Lipetzky), Swanger, Twa, Baiter, Moffett, Levine and Sakata (for Ovick))
NOES: 0
ABSTAIN: 0
RECUSE: 0
ABSENT: 2 (Gallagher, Belon - Seidner unable to vote)

4. **CONSIDER accepting the fiscal year 2013/14 Second Quarter Financial Report.**

Approved as presented. Motion by Zimmelman, seconded by Laba

AYES: 11 (Kader, Zimmelman, Livingston, Peterson, Laba (for Lipetzky), Swanger, Twa, Baiter, Moffett, Levine and Sakata (for Ovick))
NOES: 0
ABSTAIN: 0
RECUSE: 0
ABSENT: 2 (Gallagher, Belon - Seidner unable to vote)

5. **Update on development of a statewide funding allocation formula for fiscal year 2014/15 AB109 Realignment.**

This was an update item only with no vote taken.

6. **CONSIDER reviewing and approving fiscal year 2014/15 AB109 budget proposals for submission to the Board of Supervisors' Public Protection Committee.**

Approved the following...

1) 2014/15 Recommended Budget as proposed on page 12 of the agenda packet.

2) \$1.1 million in one-time capital funding for the Sheriff's Office; \$700,000 for Martinez Detention Facility furniture upgrades and \$400,000 for West County Detention Facility visiting center upgrades.

Motion by Swanger, seconded by Livingston

AYES: ***5 (Kader, Zimmelman, Livingston,
Peterson, Swanger)***

NOES: ***1 Laba (for Lipetzky)***

ABSTAIN: ***0***

RECUSE: ***0***

ABSENT: ***1 (Belon - Seidner unable to vote)***

Note: This is a vote of the CCP-Executive Committee only.

7. Adjourn

**Joint Meeting of the
COMMUNITY CORRECTIONS PARTNERSHIP
And the
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Record of Actions

February 21, 2014

**50 Douglas Drive, 2nd Floor
Martinez, CA 94553**

1. Introductions/ Call to Order

The meeting was called to order by Chief Kader. Below is a listing of Committee members in attendance or absent.
(* indicates Executive Committee member)

Present: Kader*, Belon*, Zimmelman*, Casten (for Livingston*), Kensok (for Peterson*), Swanger*, Van Wert (for Baiter), Moffett, Levine and Mackey (for Ovick).

Absent: Lipetzky*, Gallagher, Twa.

2. Public comment on any item under the jurisdiction of the Committee (speakers may be limited to two minutes).

No Public comment was received. No speaker cards were submitted.

3. CONSIDER approving the Record of Action from the February 14, 2014 meeting:

This item was rescheduled to the April 4, 2014 meeting.

4. PRESENTATION from County Counsel on compliance with and updates related to the Ralph M. Brown Act, the Better Government Ordinance and the California Fair Political Practices Commission (FPPC).

This item was informational only. No vote was taken.

5. CONSIDER reviewing and approving plans for implementation of reentry services in West & Central/East County for submission to the Board of Supervisors' Public Protection Committee

Approved as presented with the following amendments:

- 1) The Executive Committee agreed that references to "Restorative Justice" in the West County plan on page*
- 2) The Executive Committee agreed to remove the section on "Restorative Justice" found in Section 2.1.1 Principal Ideas that Guide Our Work, Pages 2-3.*

Before the CCP-Executive Committee: Motion by Kensok, seconded by Belon

AYES: 6 (*Kader, Belon, Zimmelman, Casten (for Livingston), Kensok (for Peterson), Swanger*)
NOES: 0
ABSTAIN: 0
RECUSE: 0
ABSENT: 1 (*Lipetzky*)

After the CCP-Executive Committee voted on this issue, the CCP voted to ratify the decision of the CCP-Executive Committee and added the following direction:

- 1) The Partnership directed staff to “align” the two plans to ensure data metrics, referrals and general coordination are clearly defined for AB 109 clients, service providers and County staff.***

Before the CCP: Motion by Levine, seconded by Van Wert

AYES: 9 (*Kader, Belon, Zimmelman, Casten (for Livingston), Kensok (for Peterson), Van Wert (for Baiter), Moffett, Levine and Mackey (for Ovick).*)
NOES: 0
ABSTAIN: 0
RECUSE: 0
ABSENT: 4 (*Gallagher, Twa, Lipetzky, Swanger*)

6. Adjourn

County of Contra Costa
OFFICE OF THE COUNTY ADMINISTRATOR
MEMORANDUM

DATE: April 4, 2014

TO: COMMUNITY CORRECTIONS PARTNERSHIP

FROM: LARA DeLANEY, Senior Deputy County Administrator

SUBJECT: **Agenda Item No.4: Steering Committee Membership for West County Reentry Resource Center**

RECOMMENDATION:

1. SELECT the (1) representative from the CCP Executive Committee representing a public safety agency who shall serve on the “Center Steering Committee” for the West County Reentry Resource Center, for the period 2014-2015.
2. AFFIRM the appointment of Cynthia Belon, or her designee, on the Center Steering Committee, as the representative from the CCP Executive Committee representing a “health/behavioral health agency,” for the period 2014-2015.

*** Note, according to the adopted Plan, CSC members will be appointed for 2-year terms, with one renewal allowed, for a total of four continuous years.*

BACKGROUND:

The “Design and Implementation Plan for a West County Reentry Resource Center” was unanimously adopted by the Board of Supervisors at its March 25, 2014 meeting. The Plan contemplates the establishment of an 11-person “Center Steering Committee,” (CSC) to serve as the guardian and steward for the Center’s mission and be responsible for supporting the Center and its Executive Director, maintaining financial stability, and ensuring impact.

The CSC composition, as described in the Plan, is as follows:

1. Three senior representatives from County agencies:
 - a. One representative from the CCP Executive Committee representing a public safety agency (Sheriff, District Attorney, Public Defender, Police Chiefs, or Probation).
 - b. One representative from the CCP Executive Committee representing a health/behavioral health agency* (Homelessness, Alcohol and Other Drugs, Mental Health, or Health Services)
 - c. A representative from the office of the region’s County Supervisor

With regard to the second County agency representative, note that the CCP Bylaws specifies for Executive Committee membership the inclusion of: “The head of either the County department of social services, mental health, or alcohol and drug services (as designated by the Board of Supervisors).” For 2014, the Board of Supervisors has designated Cynthia Belon to serve in this capacity.

The composition of the balance of the 11-member CSC is as follows (*excerpted from the Plan*):

2. Three senior representatives from community-based organizations that provide services to the reentry population. Representatives from these community-based organizations are not required to be operating as On-Site partners. Community-based organizations must:
 - (a) Be a 501c3 (with current registration by the IRS) or a fiscally sponsored project of a current registration by the IRS;
 - (b) Inform, advise, and support the advancement of the Center’s mission, vision, values, and methods;
 - (c) Provide specific input and expertise to maximize the Center’s value and impact in the larger reentry landscape;
 - (d) Possess relevant experience and expertise to assess, discuss, and advance the Center’s work;
 - (e) Serve as ambassadors to the larger community;
 - (f) Appoint as their official representative a senior staffer who is authorized to make decisions, commit resources, and commit to changes or decisions related to their own organizational policies, practices, or the delivery of services, as appropriate.
3. Three community representatives

Community representatives are not required to be formally affiliated with or employed by any organization. Community representatives must:

 - (a) Live, worship, or go to school in West Contra Costa County;
 - (b) Agree to serve as individuals advocating for and providing insight about the needs, interests, and desires of the community as a whole;
 - (c) Inform, advise, and support the advancement of the Center’s mission, vision, values, and methods;
 - (d) Highlight community interests and concerns as they relate to the Center;
 - (e) Serve as ambassadors to the larger community.
4. One representative from the Contra Costa County CCP Community Advisory Board (CAB)

CAB shall select a CAB member in good standing as its representative to the CSC. When a member leaves the CAB (for whatever reason), the CAB will appoint a new representative. The CAB representative must:

- Serve as liaison between the CSC and the CAB, supporting ongoing coordination and information-sharing;
 - Inform, advise, and support the advancement of the Center’s mission, vision, values, and methods;
 - Support the identification and implementation of opportunities for collaboration, shared policy development, and collective advocacy to advance common interests identified by the CAB and the CSC;
 - Provide updates to the CAB about the work of the CSC, and updates to the CSC about the work of the CAB.
5. One senior representative from the office of the County Reentry Coordinator, who will:
- Inform, advise, and support the advancement of the Center’s mission, vision, values, and methods;
 - Support the identification and implementation of opportunities for collaboration, shared policy development, and collective impact regarding reentry-related issues across the county.
6. In addition to these 11 members, the Center’s Executive Director will serve as a non-voting member of this body. The Center’s Executive Director does not serve as staff the Steering Committee but may assign a Center administrative staff member to support the Committee’s work.

Center Steering Committee: Responsibilities

The Center Steering Committee (CSC) serves as the guardian and steward for the Center’s mission and is responsible for supporting the Center and its Executive Director, maintaining financial stability, and ensuring impact.

The CSC shall be responsible for the following:

1. Develop and sustain program mission, vision, and values
2. Set and uphold policies (including setting criteria for onsite and offsite services, support staff as needed to resolve partner issues)
3. Hire, fire, and evaluate the Executive Director
4. Support Executive Director and staff in fulfilling project goals
5. Participate in short and long term planning while ensuring participant input
6. Approve annual project budget
7. Assist with fundraising
8. Provide input into program development, quality review, integration, and evaluation
9. Serve as ambassadors to partners and the community at large
10. Assist with community education, engagement, and inclusion

11. No fewer than four members of the CSC will serve on the County's initial selection panel for the Center's Host and will provide annual assessment of the Host/Center partnership.

Center Steering Committee: Officers

1. The CSC officers consist of the Chair and Vice Chair.
 - The Chair shall facilitate CSC meetings, develop and distribute agendas in coordination with the Executive Director, and convene any workgroups or committees. The Chair shall also fulfill all responsibilities designated by the Host, including signing personnel-related documents and forms for Executive Director oversight; reviewing financial statements at least annually; and meeting with the Executive Director and Host executive at least annually.
 - The Vice Chair shall act for the Chair in his/her absence.
 - Each officer will be elected in the first meeting of the calendar year and serve one-year term.

Center Steering Committee: Terms of Service & Termination

1. The CSC must ratify all CSC candidates recommended for appointment.
2. CSC members will be appointed for 2-year terms, with one renewal allowed, for a total of four continuous years.
3. Mid-term appointees will be allowed to complete their initial term of service and then sit for a maximum of two, 2-year terms.
4. At the conclusion of an appointee's term, the CSC is responsible for recruiting, vetting, and appointing a new member to fill the seat.
5. A CSC member shall be relieved of all duties and terminated from the CSC under the following circumstances: three or more absences in a year, actions or conduct detrimental to the CSC project, or resignation.
6. The CSC shall meet no less than four times a year and shall adjust the meeting schedule, increasing or decreasing meeting frequency as necessary to complete the goals and objectives before the CSC.

Center Steering Committee: Decision-Making

1. It is the preference of the CSC to make decisions using a consensus model whenever possible.
2. In the absence of clear consensus, the CSC defaults to a simple majority for most decisions.
3. A super majority of 2/3 vote is required for the following decisions:
 - Change of CSC membership composition;
 - Selection of CSC members;
 - Any change to the governance structures or all-partner MOU.
4. A quorum shall consist of a majority of seated members.

County of Contra Costa
OFFICE OF THE COUNTY ADMINISTRATOR
MEMORANDUM

DATE: March 28, 2014

TO: COMMUNITY CORRECTIONS PARTNERSHIP

FROM: LARA DeLANEY, Senior Deputy County Administrator

SUBJECT: **Agenda Item No. 6: Status Report on the AB 109 Community Programs**

RECOMMENDATION:

1. ACCEPT the report on the status of the AB 109 Community Programs.

BACKGROUND:

As directed by the Public Protection Committee of the Board of Supervisors at their March 8, 2013 meeting, the final RFPs for the AB 109 Community Programs were issued on March 15, 2013 for the following:

- Employment Support and Placement Services \$2,000,000
- Short and Long-Term Housing Access \$500,000
- Peer and Mentoring Support \$200,000
- Planning for (3) Reentry Resource Centers \$120,000

Upon the conclusion of the procurement process, the following contracts were awarded by the Board of Supervisors at their May 21, 2013 meeting:

1. Rubicon Programs Inc., in an amount not to exceed \$1,400,000, to provide employment support and placement services in West and East County for the AB 109 population, for the period June 1, 2013 through June 30, 2014.
2. Goodwill Industries of the Greater East Bay in an amount not to exceed \$600,000, to provide employment support and placement services in Central County for the AB 109 population, for the period June 1, 2013 through June 30, 2014
3. Shelter Inc., in an amount not to exceed \$500,000, to provide short and long-term housing access countywide for the AB 109 population, for the period June 1, 2013 through June 30, 2014.
4. Contra Costa County Office of Education in an amount not to exceed \$200,000, to provide peer and mentoring services countywide for the AB 109 population, for the period June 1, 2013 through June 30, 2014
5. Further The Work, LLC., in an amount not to exceed \$40,000, to provide planning services for a Reentry Resource Center for West County.

6. Emerald HPC, International in an amount not to exceed \$80,000, to provide planning services for a Reentry Resource Center for Central and East County.

Contracts were developed with the above contractors during the months of June and July 2013. A follow-on contract with the Contra Costa Crisis Center to provide for the development and update of a Reentry Resource Guide was also developed for FY 13-14 in the amount of \$15,000.

In addition, the final FY 2013-14 budget for AB 109 Public Safety Realignment included an allocation in the amount of \$80,000 for reentry legal services for the Central County AB 109 population. Subsequent to the budget authorization, the County Administrator's Office issued an RFQ for Reentry Legal Services for Central County AB 109 Program. Following the procurement process, the Board of Supervisors authorized a contract with Bay Area Legal Aid on September 17, 2013.

FINANCIAL SUMMARY

A financial summary report of the FY 13-14 AB 109 Community Programs is *Attachment A*. Through January 2014, \$1,044,132 of the authorized \$2,915,000 in AB 109 funding has been expended, which represents 36% of the total authorized amount at 58% of the fiscal year.

Several contractors have experienced unanticipated start-up delays, staffing issues (recruiting and retaining qualified staff with experience working with formerly incarcerated individuals), and/or billing problems, which has impacted anticipated expenditures and, in some cases, service delivery. (However, both contractors performing planning work for the development of reentry resource centers/networks concluded their contracts on budget and on schedule.)

PROGRAM IMPLEMENTATION

The County Reentry Coordinator and the Senior Deputy CAO assigned to the Community Programs project have held AB 109 Administrator meetings, met one-on-one with contractors, and participated in Case Conference meetings facilitated by Probation and Behavioral Health in order to assist with the management and performance of the contractors.

In addition, contractors have been required to provide Quarterly Summary Reports; all contractors have submitted the two required reports to date. A template for Quarterly Reports was provided to contractors in February 2014, so the reports will have more standardized content and formatting in the future.

Issues of concern that have been identified by staff and contractors include:

- a) *Implementation of the service referral process*: The process by which referrals are made to the contracted service providers has required the development of information technology solutions, in consultation with service providers, and the training of AB 109 Probation Officers, both of which require time and staff resources. The implementation of the Plans for the West County Reentry Resource Center and the Central/East

Networks will undoubtedly impact the established processes and require additional time and resources for development.

- b) Lower than anticipated number of referrals in some cases: Contracts were developed with client referral numbers that have not met expectations. In a few cases, client referrals were duplicated among service providers. Improved communication is addressing the duplication problem. Staff will be analyzing the AB 109 client population numbers and service utilization estimates for future contract development purposes.
- c) The need to improve or increase client engagement strategies: Contractors are working closely with Probation and CAO staff to increase client “engagement” by developing strategies to better “market” available services. Strategies in progress include the development of brochures and flyers, hosting “service fairs,” increasing the presence of service providers at Probation offices, and facilitating AB 109 Probation Officer knowledge of program content and capacity. There is also an increased emphasis on Pre-release relationship building and service delivery, so that clients are more familiar with programs and program staff and interested in engagement.
- d) The need to improve data management services across/among providers: Contractors have identified a need for client case management resources, effective intake and assessment forms, and the ability to exchange information more easily. The work that our program evaluation consultants, Resource Development Associates, are currently performing is anticipated to address this issue more fully. In addition, there is an expectation that the implementation of the Central/East network and the West County Reentry Resource Center will facilitate this issue by providing resources for database management support and aligning expectations around performance reporting.
- e) Insufficient resources provided for housing: As anticipated, the amount of funds provided for the establishment of transitional housing has proven to be insufficient to the demand. The Plan for the Central/East network has identified additional housing resources, which will be explored through an RFQ process.
- f) Insufficient resources provided for mentoring services supervision/administration: The contract for peer and mentoring support services provides approximately \$29k of the \$200,000 to the Contra Costa County Office of Education (CCCOE) for the administrative/supervision costs associated with over-seeing the mentoring program and acting as the fiscal agent for the subcontractors providing the mentoring/family reunification/leadership development services. CCCOE has indicated that they are not interested in performing these functions after the expiration of the contract.
- g) The need to plan for service provision in FY 14-15: Contractors have expressed a need to know whether contracts will be extended for FY 14-15 so that they can adequately prepare their budgets and allocate required resources. While the AB 109 program evaluation services are currently underway, the current program of services with RDA does not include individual program evaluation data to inform staff and decision-makers about the efficacy of particular programs or contractors. However, it is clear that

housing, employment and mentoring services are critical components of any successful reentry process. More time is needed to evaluate the existing community programs.

Program Successes

- Contra Costa Adult School (CCAS) opened a Reentry Class in November 2013 at West County Detention Facility.
- Men and Women of Purpose started a reentry class at Marsh Creek Detention Facility in December 2013.
- An AB 109 Peer and Mentoring database has been developed by CCCOE.
- Mentoring agencies have received more than 14 hours of training by Insight Prison Project
- Goodwill initiated its Job Readiness and Cognitive Behavior workshops during the 4th quarter of 2013.
- 18 clients have participated in Goodwill's 90-day Transitional Employment program and 2 have become employed in a full-time position.
- All Rubicon program staff has been trained in Trauma Informed Care. All Rubicon reentry case coordinators are becoming Registered Addiction Specialists.
- Rubicon has partnered with Henkels & McCoy in East County to provide occupational skills training in three fields: Introduction to computers; Food handling; and Customer service.
- Rubicon has also partnered with Future Build, and two clients are enrolled and attending pre-apprenticeship classes.
- Rubicon has finalized an MOU with the City of Pittsburg's Maintenance and Recreation Department, and are in final stages of developing a transitional employment program with American Iron and Lumber in Antioch.
- 20 clients have completed Rubicon's employment readiness workshops. 15 clients have found unsubsidized employment.
- Shelter Inc.'s master leased facility is going well. All 12 units fully occupied.

Attachments

Attachment A – Financial Summary Report

AB 109 Community Programs FY 13-14

Employment	Amount Awarded
Goodwill Industries	\$600,000
Rubicon Programs, Inc.	\$1,400,000
	\$ 2,000,000

	Expended Year to Date	Jan. 2014 58%	Budget Balance
<i>Central</i>	\$ 183,641	31%	\$ 416,359
<i>West & East</i>	\$ 485,853	35%	\$ 914,147

Housing	Amount Awarded
SHELTER, Inc.	\$ 500,000
	\$ 500,000

<i>All regions</i>	\$ 142,849	29%	\$ 357,151
--------------------	-------------------	-----	------------

Mentoring	Amount Awarded
CCC Office of Education	\$ 200,000
	\$ 200,000

<i>All regions</i>	\$ 88,764	44%	\$ 111,236
--------------------	------------------	-----	------------

Planning	Amount Awarded
Further The Work	\$ 40,000
Emerald HPC, International	\$ 80,000
	\$ 120,000

<i>West</i>	\$ 40,000	100%	\$ 0
<i>Central & East</i>	\$ 80,000	100%	\$ -

Reentry Resource Guide	Amount Awarded
Contra Costa Crisis Center	\$ 15,000
	\$ 15,000

<i>All regions</i>	\$ 7,500	50%	\$ 7,500
--------------------	-----------------	-----	----------

Central County Legal Services	Amount Awarded
Bay Area Legal Aid	\$ 80,000
	\$ 80,000

<i>Central County</i>	\$ 15,525	19%	\$ 64,475
-----------------------	------------------	-----	-----------

Total \$ 2,915,000

\$ 1,044,132 36% \$ 1,870,868