

Knightsen Town Advisory Council



Office of Supervisor Mary N. Piepho
Contact: Karyn Cornell
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925-240-7260

Linda Weekes, Chair
Al Simas, Vice Chair
Angie Stoken, Councilmember
Gregory Williams, Councilmember
Juliana Wyman, Councilmember

AGENDA

Tuesday, April 22, 2014

7:00p.m.

**Knightsen Garden Club
3067 Knightsen Avenue
Knightsen, CA 94548**

- 1.) Call to Order - Roll Call - Pledge of Allegiance**
- 2.) Public Comment (3 minutes per speaker)** *Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the TAC. Persons wishing to speak are requested to fill out a speaker card.*
- 3.) Review Record of Actions of 3-25-14**
- 4.) Agency Reports**
 - a. East Contra Costa Fire Protection District**
 - b. California Highway Patrol**
 - c. Contra Costa Sheriff's Department**
 - d. Office of Supervisor Mary N. Piepho**
- 5.) Items for Action and/or Discussion**
 - a. Discuss Agency Comment Request LP14-02007 for a Land-Use permit for a Family Member Mobile home to assist a family member with health issues located at 2832 Mt. View Drive.**
 - b. Discuss Agency Comment Request MS14-0005 for a Tentative Map to allow a two-lot minor subdivision with a remainder parcel at 3020 Delta Road**
 - c. Discuss 2014 Clean-Up Day-June 14th**
 - d. Discuss Heart Safe Communities Program**

*The Knightsen Town Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors.*

The Knightsen Town Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting should contact Karyn Cornell at least 72 hours before the meeting, at (925) 240-7260.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

e. Discuss Reflective Sign Program

6.) Correspondence (R= Received S=Sent)

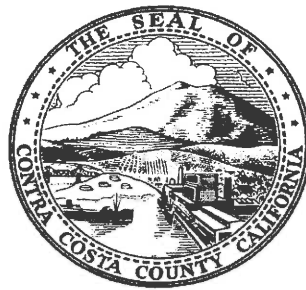
- a. R-4/7/14 Contra Costa County Zoning Administrator for April 7, 2014
- b. R- 4/8/14 Contra Costa Planning Commission Cancellation Notice for April 8, 2014
- c. R- 4/9/14 Contra Costa Local Agency Formation Commission Agenda for April 9, 2014
- d. R-4/21/14 Contra Costa County Zoning Administrator for April 21, 2014
- e. R-4/22/14 Contra Costa Planning Commission Cancellation Notice for April 17, 2014

7.) Future Agenda Items/Committee Member Comments

- a. Issues suggested by Knightsen Town Advisory Council Members

8.) Adjourn to next meeting:

Key: R= Received S= Sent



The Knightsen Town Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

DRAFT

Record of Actions

Meeting start time: 7:00 p.m.

Tuesday, March 25, 2014

- 1.) **Meeting called to order by Chair Weekes at 7:00p.m:** Councilmember Stoken absent.
- 2.) **Accept public comment on any issue not included on the agenda:** Mindy Bellos discussed an upcoming speaker at the Knightsen Garden Club on April 7th. She also discussed a missing person in the community. Superintendent Estrada discussed an upcoming workshop the Knightsen School Board is holding on April 25th regarding a new Strategic Planning Process and invited the Knightsen TAC members to participate.
- 3.) **Review of Record of Actions of 2-25-14:** Motion to approve the Record of Actions as prepared made by Councilmember Williams. Second made by Vice Chair Simas. Motion carried with 4-0. AYES: Simas, Weekes, Williams and Wyman.
- 4.) **Agency Reports:**
 - a.) **East Contra Costa Fire Protection District:** February 2014 Operational Update distributed. Chief Henderson provided an update regarding the state of the District
 - b.) **California Highway Patrol:** Officer Thomas provided the statistics for February 2014 including 1 DUI, 1 collision and 11 citations.
 - c.) **Contra Costa Sheriff's Department:** Lt. Beltran provided an update regarding the statistics for February 2014. Lt. Beltran also provided an update regarding the missing person previously discussed in the meeting.
 - d.) **Office of Supervisor Mary Nejedly Piepho:** Field Representative Cornell provided an update on the following items: Comment period for the Bay Delta Conservation Plan EIS/EIR; the Contra Costa Superior Court is accepting application for the Civil Grand Jury 2014-2015 term, application dues March 28th; discussed the new Brown Act requirement of listing the various Committee member votes in the Record of Actions; and distributed copies of the April 8 Cancellation Notice for the Contra Costa County Planning Commission.
- 5.) **Items for Action and/or Discussion**
 - a.) **Discuss Agency Comment Request LP14-02007 for a Land-Use permit for a Family Member Mobile home to assist a family member with health issues located at 2832 Mt. View Drive:** Item Continued to the April meeting with a request for the applicant to be in attendance.
 - b.) **Discuss Neighborhood Watch Program:** Discussion to remove the item from the agenda.
 - c.) **Discuss Heart Safe Communities Program:** Discussion with Superintendent Estrada regarding participation at an upcoming school fair and open house with a Heart Safe booth.
 - d.) **Discuss 2014 Clean-Up Day:** Motion made by Councilmember Wyman to select June 14 for the 2014 Knightsen Clean-Up day and appoint Vice Chair Simas as the point person of the event with assistance from Councilmember Williams. Second made by Vice Char Simas. Motion carried 4-0. AYES: Simas, Weekes, Williams, and Wyman.
- 6.) **Correspondence (R= Received S=Sent)**
 - a. R-3/3/14 Contra Costa Zoning Administrator Agenda for March 3, 2014
 - b. R-3/11/14 Contra Costa Planning Commission Agenda for March 11, 2014
 - c. R-3/12/14 Contra Costa Local Formation Commission Agenda for March 12, 2014
 - d. R- 3/17/14 Contra Costa Zoning Administrator Agenda for March 17, 2014
 - e. R- 3/25/14 Contra Costa Planning Commission Agenda for March 25, 2014
- 7.) **Future Agenda Items**

Reflective Address Signs

2014 Clean-Up Day-June 14th

8.) Meeting adjourned at 7:53p.m. to the next meeting scheduled for April 22, 2014