Alamo Municipal Advisory Council

David Barclay, Chair Anne Struthers, Vice-Chair Ed Best David Bowlby Michael McDonald Steve Mick Susan Rock



Candace Andersen, Supervisor

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The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

RECORD OF ACTIONS

Tuesday, April 1, 2014, 6:00 p.m. Alamo Women's Club 1401 Danville Blvd., Alamo

Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agend will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agendized item, the public comment period will be closed by the Chair at the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

The meeting was called to order at 6:00 p.m.

AMAC members present: Michael McDonald, David Barclay, Ed Best, David Bowlby, Susan Rock and Anne Struthers

AMAC member absent: Steve Mick

2. STAFF/AGENCY REPORTS

District II Staff Update

- The next Alamo Liaison meeting is scheduled for April 21, 2014, beginning at 8:00 a.m. Location: Supervisor Andersen's Office 309 Diablo Road, Danville.
- Hap Magee Ranch Park, large dog park update. Per Town Maintenance Supervisor, Dave Casteel New lawn was considered stronger grass, best possible, but not tolerant enough for the amount of dogs frequenting the park. The middle area of large dog park section gets the most use. At times, up to 30 dogs are there at the same time. The town contracts their mowing, but their staff handles all other maintenance. They received several calls from park users stating that they were both "over-watering" and "under-watering" the grass. On April 9th Casteel will go before the Park and Leisure Services Commission to discuss other options, as the grass will not hold up. Park and Leisure Services Commission Town Meeting Hall, 201 Front Street, Danville, 7:00 p.m. Casteel plans to come before the MAC, at a future date, for input and discussion about other surface options.
- Buckling sidewalk in Downtown Alamo was causing potential tripping hazards for the fronting property owner. An encroachment permit was issued to a private property owner (Alamo Plaza Shopping Center) for sidewalk, curb and gutter repairs. The work done under this encroachment permit resulted in the cutting of key roots of two oak trees and thus an arborist recommendation for removal of these two trees due to their current condition. They are creating an unacceptable risk to persons and property in the area. The arborist (Ghirardelli) recommended removal for safety purposes. Initially, selective root "pruning" of anchoring roots under the supervision of a certified arborist was recommended. However, after removing the sidewalk and doing the necessary work to restore it, the arborist stated that these two tree are creating an unacceptable risk. The trees were dedicated to families in Alamo. The property owner is willing to provide replacement trees and Public Works staff will be coordinating with the families who initially dedicated the two trees.

3. PUBLIC COMMENT (3 minutes/speaker)

Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and <u>not on the agenda</u>. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.

Mike Gibson would like the CRIPP on the next agenda.

4. PRESENTATIONS

Introduction of CCCSO Deputy Jesus Topete, assigned to the Alamo Police Services Advisory Committee

PG&E Pipeline Pathways update, by Shaun MacCoun of PG&E.

On March 27, 2014, MacCoun cancelled appearing before the MAC. The following day PG&E released a press release which read, in part: Pacific Gas and Electric Company (PG&E) today announced that the company has put a hold on tree removal related to its Pipeline Pathways safety program in East Bay communities. The company is using the time to continue its collaborative work with elected officials, customers and citizens. Together, PG&E and the cities have a shared partnership to ensure the safety of each community. Respecting this important partnership, PG&E will not remove any trees under this program in the East Bay until a shared solution is reached. In those situations where we have an understanding with private property owners, we will continue that work.

5. NEW BUSINESS

None

6. OLD BUSINESS

- A. Development Plan Application (DP14-03004) has been submitted requesting approval of a small lot design review to construct an addition to their house, which includes a second story. The property is located at 20 Oak Glen Court, Alamo.
 - Action requested: receive application, take public comment, discuss
 - Make recommendation to Supervisor Andersen

Continued from March agenda: Motion by Bowlby, second by Best to approve, with the stipulation that the applicant plant a row of trees (for screening) between the two homes. Ayes: McDonald, Barclay, Best, Bowlby, Struthers, and Rock. Nay: none Absent: Mick

- B. Livorna Park Bocce Court Update, by Jason Chen (Associate Civil Engineer)
 - Action requested: accept report from Public Works staff, take public comment, discuss
 - Make recommendation to Supervisor Andersen, if applicable

Report accepted with recommendation for staff to look at soft costs, use WW funds and be as efficient as possible.

- C. Striping options for Jackson Way intersection and/or downtown (Chris Lau)
 - -Action requested: accept report from Public Works staff, take public comment, discuss
 - -Make recommendation to Supervisor Andersen

Motion by McDonald, second by Best, report accepted with following recommendations:

- 1) Re-stripe Danville Blvd at Jackson Way to provide a merge lane on southbound Danville Blvd to facilitate left turn movements from Jackson Way.
- 2) Provide "Keep Clear" markings within the intersection at Jackson Way.
- 3) Place "buttons" and additional reflectors to better define the white-striped approach island north of the intersection and the yellow-striped median island south of the intersection.

 Consider keeping the left-turn movement available to those exiting the northerly, strip mall driveway on the eastside of Danville Blvd. at Jackson Way, instead of prohibiting the left turn movement. This will not restrict the left turn movements from the driveway and shorten the yellow-striped median island to allow the left turn movements.

Ayes: Barclay, McDonald, Best, Bowlby, Struthers and Rock. Nay: none Absent: Mick

B. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

1. Approve March 4, 2014 Record of Actions

Motion to approve by McDonald, second by Bowlby. Ayes: Barclay, McDonald, Best, Bowlby, Rock and Anne Struthers. Nay: None Absent: Mick

2. Approve March 13, 2014 Special Meeting Record of Actions

Motion to approve by McDonald, second by Best. Ayes: Barclay, McDonald, Best, Rock and Anne Struthers. Nay: None Abstain: Bowlby (not present at this meeting) Absent: Mick

C. WORKING GROUP REPORTS

*Updates provided when available.

Alamo AOB Subcommittee for Schools: Best, Mick and Rock

By Rock and Lau: beginning design process with planning group. No longer pursuing grant because of extended time. Using AOB funds, with 2-3 year completion in mind.

Alamo AOB Subcommittee for Downtown: Barclay, Bowlby, Rock and Struthers *By Rock, working on communication plan with AIA*.

Alamo Police Services Advisory Committee: Struthers

Land Use Planning Working Group: Barclay, Bowlby and McDonald

Parks and Recreation Working Group: Barclay, Best and Mick

By Barclay, believes county and SRVFPD could reach an agreement on Hemme property.

D. <u>CORRESPONDENCE</u> (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

None

E. COMMENTS BY MEMBERS OF THE ALAMO MAC

None

F. FUTURE AGENDA ITEMS

- A. Zones 36 review options for the sidewalk repair project
- B. SRVFPD Hemme Avenue Property
- C. Livorna Park Bocce Ball Court
- D. Future park and recreation programming

G. ADJOURNMENT

Adjourned at 7:53 p.m. until the Alamo MAC meeting scheduled for May 6, 2014 at 6:00 P.M. Location: Alamo Women's Club

The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526

To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.