Knightsen Town Advisory Council

Office of Supervisor Mary N. Piepho Contact: Karyn Cornell 3361 Walnut Blvd. Suite 140 Brentwood, CA 94513 925-240-7260

Linda Weekes, Chair Al Simas, Vice Chair Angie Stoken, Councilmember Gregory Williams, Councilmember Juliana Wyman, Councilmember

AGENDA

Tuesday, May 27, 2014 7:00p.m. Knightsen Garden Club 3067 Knightsen Avenue Knightsen, CA 94548

- 1.) Call to Order Roll Call Pledge of Allegiance
- **2.)** Public Comment (3 minutes per speaker) Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agendized item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the TAC. Persons wishing to speak are requested to fill out a speaker card.
- 3.) Review Record of Actions of 4-22-14
- 4.) Agency Reports
 - a. East Contra Costa Fire Protection District
 - b. California Highway Patrol
 - c. Contra Costa Sheriff's Department
 - d. Office of Supervisor Mary N. Piepho
- 5.) Items for Action and/or Discussion
 - a. Discuss Agency Comment Request LP14-2020 regarding a modification to County File LP12-2005 to allow the construction of a 4,000 sq. ft. reception building for the existing winery use.
 - b. Discuss 2014 Clean-Up Day-June 14th
 - c. Discuss Heart Safe Communities Program
 - d. Discuss Reflective Sign Program

The Knightsen Town Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors.

The Knightsen Town Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting should contact Karyn Cornell at least 72 hours before the meeting, at (925) 240-7260.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

6.) Correspondence (R= Received S=Sent)

- a. R-5/5/14 Contra Costa Zoning Administrator Agenda for May 5, 2014
- b. R-5/13/14 Contra Costa Planning Commission Agenda for May 13, 2014
- c. R-5/14/14 Contra Costa Local Agency Formation Commission Agenda for May 14, 2014
- d. R-5/19/14 Contra Costa County Planning Commission Agenda for May 19, 2014

7.) Future Agenda Items/Committee Member Comments

a. Issues suggested by Knightsen Town Advisory Council Members

8.) Adjourn to next meeting

Key: R= Received S= Sent

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Respectfully submitted by:	
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DRAFT

Record of Actions

Meeting start time: 7:01 p.m. Tuesday, April 22, 2014

- 1.) Meeting called to order by Chair Weekes at 7:01p.m: All members present.
- 2.) Accept public comment on any issue not included on the agenda: Gil Somerholder discussed his effort to request that the Contra Costa Farm Bureau add the original Knightsen Farm Center sign to the Knightsen Farm Bureau Hall and requested letters of support.
- 3.) Review of Record of Actions of 2-25-14: Motion to approve the Record of Actions as prepared made by Councilmember Williams. Second made by Councilmember Wyman. Motion carried with 5-0. AYES: Simas, Stoken, Weekes, Williams and Wyman.

4.) Agency Reports:

- a.) East Contra Costa Fire Protection District: Chief Henderson distributed the March 2014 Operational Update. Chief Henderson additionally provided an overview of the District's Weed Abatement program.
- **b.)** California Highway Patrol: Officer Thomas provided the statistics for March 2014 including 1 arrest, 1 DUI, and 6 citations. Concern expressed regarding speeding on Delta Road in front of the school.
- c.) Contra Costa Sheriff's Department: Community Safety Office Jordan provided an update regarding the statistics for March 2014.
- **d.)** Office of Supervisor Mary Nejedly Piepho: Field Representative Cornell provided an update on the following items: Comment period for the Bay Delta Conservation Plan EIS/EIR; Delta Protection Commission Workshop on the Bay Delta Conservation Plan on April 28th; Town of Discovery Bay CSD hosting a Resource Fair for Seniors, Caregivers and Family members May 3rd; and American Medical Response Providing a Free CPR training on May 21.

5.) Items for Action and/or Discussion

- a.) Discuss Agency Comment Request LP14-02007 for a Land-Use permit for a Family Member Mobile home to assist a family member with health issues located at 2832 Mt. View Drive: Discussion with the applicant regarding need for the Second Unit. Request that the unit does not become a rental or that the applicant does not have other family members move in. Motion made by Councilmember Wyman to approve the permit be reinstated and approve the application with the comments that the unit not be used as a rental or for any other family member then specified. Second made by Councilmember Stoken. Motion carried with 5-0. AYES: Simas, Stoken, Weekes, Williams and Wyman.
- b.) Discuss Agency Comment Request MS14-0005 for a Tentative Map to allow a two-lot minor subdivision with a remainder parcel at 3020 Delta Road: Motion made by Councilmember Williams to accept as presented. Second made by Councilmember Wyman. Motion carried 5-0. AYES: Simas, Stoken, Weekes, Williams and Wyman.
- c.) Discuss 2014 Clean-Up Day: Discussion of 200 mailers to be sent at the end of May and the beginning of June.
- **d.**) **Discuss Heart Safe Communities Program:** Councilmember Wyman to participate in the Knightsen School's Open House on Thursday, May 22 and train attendees in "Hands-Only" CPR with Field Representative Cornell.
- **e.**) **Discuss Reflective Sign Program**: Request from Councilmember Williams to continue the discussion and for Field Representative Cornell to connect him with a representative from Bethel Island involved with their address signage program.

6.) Correspondence (R= Received S=Sent)

- a. R-4/7/14 Contra Costa County Zoning Administrator for April 7, 2014
- b. R-4/8/14 Contra Costa Planning Commission Cancellation Notice for April 8, 2014
- c. R-4/9/14 Contra Costa Local Agency Formation Commission Agenda for April 9, 2014
- d. R-4/21/14 Contra Costa County Zoning Administrator for April 21, 2014
- e. R-4/22/14 Contra Costa Planning Commission Cancellation Notice for April 17, 2014
- 7.) Future Agenda Items
 Reflective Address Signs
 2014 Clean-Up Day-June 14th
- 8.) Meeting adjourned to the next meeting scheduled for May 27, 2014