



Contra Costa County

REQUEST FOR PROPOSALS (RFP) #1503-125 *Community Recidivism Reduction Grant*

Addendum: Questions and Answers

1. We're interested in applying for the Community Recidivism Reduction Grant and wanted to inquire whether we can provide services within Juvenile Hall under the RFP guidelines.

We would propose to serve transitional youth within juvenile detention centers who are about to exit the system with readiness skills as well as serve youth about to re-enter the system. These transitional services would take part exclusively within the juvenile justice transitions center versus the community at-large. Would we still be eligible to apply?

Answer: In terms of providing services to individuals preparing to exit Juvenile Hall, that would be an appropriate use of the funds. In regards to transition centers, however, such a proposal wouldn't work for Contra Costa because our juvenile system doesn't include this component. Traditionally, we would have the youth in custody, and if there was a transition period needed between full custody and release back to the home we would use electronic monitoring for a transition period of around 90 days or so. Thus if their proposal would focus on use at a transitional center it wouldn't likely be appropriate for our County.

2. If our agency's 2014 audit is not complete in time to attach it to the application, may we include the 2013 audit and forward the 2014 as soon as it is complete (it is in process).

Answer: Yes.

3. Prospective applicants asked whether they can get a grant and also be a subcontractor for another organization that gets a grant. Will the cap come into play for subcontractors of orgs that get grants so they can't be awarded other grants as the primary applicant?

Answer: Cap of \$50k to provider. So either as prime or sub-contractor, that is their cap.

4. I am writing to inquire whether you have the Form #1 Cover Statement and Form #2 Responder's Statement of Qualifications as Word documents. This would allow us to type directly into the forms.

Answer: Yes. (*Word documents sent.*)

5. It is not clear from the grant announcement whether sex offenders who are released on Post Release Community Supervision (a population to whom we provide services in



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other counties) would be included in the population to be served – and whether there would be a sufficient number of such individuals – particularly in the east county area - that they would be seen as any sort of priority population.

Answer: As you can see in the RFP, the population to be served is defined quite broadly: “persons who have been released from state prison, a county jail, or a juvenile detention facility, who are under the supervision of a parole or probation department, or any other person at risk of becoming involved in criminal activities.” Based on this definition, an organization who wishes to provide services to anyone on PRCS would be welcome to apply. Active PRCS cases, in East County. On PRCS for a Sexual related charge : 1 Not on PRCS for a sex charge, but is a registered sex offender : 1

6. I work for a local nonprofit with a budget of approximately \$350,000 per year. Is there any potential waiver of audited financials available for a smaller organization (with significant experience working with juvenile populations and recidivism) to apply? We could provide financial statements but our organizational budget is under the requirements to submit audited financials for most foundations proposals. Please let me know if we are ineligible or if there is any alternate fiscal documentation we might supply with our application that might fit the guidelines.

Answer: With prior RFPs that contained the audit requirement, we have allowed that if the organization did not have an audit, the proposer was required to submit the most recent unaudited financial statements, a brief statement of reasons for not ever having conducted an independent audit, and a certification from the Chair of the Board of Directors, Executive Director, and the agency accountant that the information accurately reflects the agency’s current financial status.

7. Is there a mandatory meeting before applying? I maybe missing it but I don't see it.

Answer: No, there is no mandatory meeting or bidders’ conference.