

# Alamo Municipal Advisory Council

Anne Struthers, Chair  
Susan Rock, Vice-Chair  
David Barclay  
Ed Best  
Aron DeFerrari, Alternate  
Rachel Etherington, Youth Member  
Michael McDonald  
Steve Mick  
Jill Winspear



## Candace Andersen, Supervisor

Contra Costa County, District 2  
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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

### Record of Actions

Tuesday, January 3<sup>rd</sup>, 2017 6:00 p.m.

Alamo Women's Club - 1401 Danville Boulevard, Alamo

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

#### 1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

The meeting was called to order at 6:02 p.m.

Alamo Municipal Advisory Council members present: Chair Anne Struthers, David Barclay, Jill Winspear, Steve Mick and Aron DeFerrari  
Absent: Susan Rock

#### 2. STAFF/AGENCY REPORTS

A. District II Staff Update - The next Alamo Liaison meeting is scheduled for January 23rd, 2017, beginning at 8:30 a.m.  
Location: Supervisor Andersen's Office 309 Diablo Road, Danville.

Staff announced that Aron DeFerrari moved from MAC alternate to full member. Supervisor Andersen considering applicants for other vacant MAC seat. She has appointed Kate Salisbury to the youth seat and is awaiting official BOS approval, with the expectation that Kate .

B. San Ramon Valley Fire Protection District, Derek Krause, Deputy Chief

Deputy Chief Krause announced that the new fire station construction is on time and on budget with a few minor tweaks. There have been some complaints about the red paint accent color and the District is asking that the public wait until the project is complete to get comment on the color palette. It is the season for structure fires and have had several recently. All have gone well and were put out in short order. District is ordering a couple new ambulances. Working on the 5150-program partnership with the County.

#### 3. PUBLIC COMMENT (3 minutes/speaker)

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

#### 4. PRESENTATIONS

A. None

#### 5. NEW BUSINESS

A. Development Plan application #DP16-3052 - The applicant requests approval of a development plan to modify an existing multi-family apartment complex including: converting a storage building into one living unit, enclose an existing carport to create a garage, additional exterior modifications for multiple buildings on site, and adding parking spaces. Project is located at 2 Appletree Lane in Alamo.

**Public Comment:**  
**Mike Gibson, AIA**

*Applicant was not present to offer presentation of answer questions.*

*Motion by Member Barclay to approve. Motion maker added that landscape plan needs to be submitted to ZA for approval for the frontage area on Danville Boulevard.*

*Second by Member DeFerrari. Motion passes unanimously.*

B. Variance Permit Application #VR16-1012 - The applicant requests approval of a variance to allow for a 6-foot, 7-inch side yard (15-minimum) and a 18-foot, 5.5-inch (35-feet required) in order to construct a 2-story residential addition approximately 1,027-square feet livable space, plus a 750-square foot garage. Property is located at 155 Wilson Road in Alamo.

*Public Comment:  
Mike Gibson, AIA*

*Applicant was not present to offer presentation of answer questions.*

*Motion by Member Barclay to approve.*

*Second by Member DeFerrari. Second by Member McDonald. Motion passes with ayes: Barclay, Struthers and DeFerrari, Nays: Mick and Winspear: Absent: Rock.*

C. Variance Permit Application #VR16-1047 - The applicant is requesting approval of a variance to allow a zero foot front yard setback (where 25 feet is the minimum) for a retaining wall with a max height of 10 feet, 7 inches to make a driveway for access to a new single family residence on a vacant lot. Parcel B of MS06-0014. Property is located at 297 Las Quebradas Lane in Alamo.

*Public Comment:  
Mike Gibson, AIA*

*Applicant offered presentation and answered questions.*

*Motion by Member DeFerrari to approve and provide landscape plan to the ZA.*

*Second by Member Mick. Motion passes unanimously.*

D. Variance Permit application #VR16-1051 - The applicant is requesting approval of a variance to allow a lot line adjustment between 3 parcels, resulting in a substandard lot in the A2 zoning district. Property is located at 70 Hagen Oaks Court in Alamo.

*Public Comment:  
Mike Gibson, AIA  
Kelley Franchesi  
Jennifer Lin  
Yaoli Ma*

*Applicant was not present to offer presentation of answer questions.*

*Motion by Member Mick to deny.*

*Second by Member DeFerrari. Motion unanimously denied.*

## **6. OLD BUSINESS**

None.

## **7. CONSENT CALENDAR**

**All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.**

A. Approve November 1st, 2016 Record of Actions. *Corrected to December 6<sup>th</sup>, 2016*

- Action requested: accept report, take public comment, discuss.
- Make recommendation to Supervisor Andersen, if applicable.

*The above noted ROA's were approved unanimously with the corrected date. Absent: Rock*

## **8. SUBCOMMITTEE REPORTS - \*Updates provided when available\***

Alamo AOB Subcommittee for Schools:  
Alamo AOB Subcommittee for Downtown:

*Member Struthers spoke to Jerry Fahey at County Public Works regarding the roundabout project. A grant was approved to support construction of the roundabout beginning in 2020. Funds will come from: \$1.2M from measure J, \$2.7M from highway safety improvement funds. There are still many hoops to jump through. Moving forward with planning using measure J funds that are currently available.*

*The MAC extends thanks and congratulations to Mr. Fahey and his department for his great work in securing a grant for this project.*

Alamo Police Services Advisory Committee:

*Member Winspear will report next time as their meeting is tonight. Member Struthers said she is pleased with movement going forward on cameras.*

Land Use Planning Subcommittee:  
Parks and Recreation subcommittee:

*Member Struthers reported that Hemme Station Park work progressing although slower due to weather. Bocce courts coming along, shade structure complete as well as drainage. Due to current weather supplier cannot install surface, looking for another supplier with an alternate surface that can be installed in 50 degree weather. Product being shipped from Italy and will arrive in February. Meanwhile, the contractor is working on other elements until surface arrives.*

Hap Magee Dog Park Subcommittee:

*With Member McDonald's retirement, Council expressed hopes that new member will be a dog owner and take over Dog Park reports.*

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion at a future meeting).

A. None.

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

11. **FUTURE AGENDA ITEMS**

12. **ADJOURNMENT**

A. Meeting adjourned at 6:57 P.M. to the Alamo MAC meeting on **February 7th** at 6:00 P.M. at the Alamo Women's Club located at 1401 Danville Boulevard, Alamo.

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The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.

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