



April 17, 2019

Addendum to

Contra Costa County's 2019 Request for Proposal:

RFP #1903-336

AB 109 Mentoring and Family Reunification Services

Response to Questions Received & Additional Information



Written Questions: RFP #1903-336

1. What types of overhead costs are included/allowable in the indirect rate?

Indirect expenses relate to costs to operate an organization that are not directly attributable to a specific program or activity. Examples include costs related to book keeping, tax preparation, audits, etc.

2. Are administration and support costs reflected in the overhead costs? Or in a separate line in Administration and Personnel breaking down the % each person's time implementing the program at any organizational level?

This is a decision that must be made by each responder in their best effort to provide a budget they believe to be reasonable, cost-effective, and necessary to deliver the services being proposed.

3. Can an organization apply for family reunification services without providing mentoring services?

The Responder can apply for whichever services requested by the RFP.



Additional Information: RFP #1903-336

The County makes the following change to the proposal narrative instructions:

*Any agency submitting a response that proposes to provide **both mentoring and family reunification related services**, may submit a proposal narrative **not to exceed 15 pages** for Sections II.1 – III.1. This change does not impact any agency submitting a proposal for mentoring only or family reunification only services.*